Awards Manual
2022

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JCI Creed

We believe:
That faith in God gives meaning and purpose to human life;
That the brotherhood of man transcends the sovereignty of nations;
That economic justice can best be won by free men through free enterprise;
That government should be of laws rather than of men;
That earth's great treasure lies in human personality;
And that service to humanity is the best work of life.

青商信條

"我們深信
篤信真理可使人類的生命具有意義和目的 人類的親愛精神沒有疆域的限制
經濟上的公平應由自由的人通過自由企業的途徑獲得之
健全的組織應建立在法治的精神上 人格是世界上最大的寶藏
服務人群是人生最崇高的工作"

JCI Mission

To provide development opportunities that empower young people to create positive change.

青商使命

提供發展機會以促進青年人創造積極正面的改變。

JCI Vision

To be the leading global network of young active citizens

青商願景

成為全球具領導性的青年積極公民網絡。

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Section 1

Rules

1. Awards Program

It is universally accepted in Junior Chamber International that special meritorious service deserves recognition – be it in the form of a humble scroll of paper or a glamorous trophy. Whatever form it takes, it serves the same purpose among Junior Chamber, that is –

> "*To recognize and honor outstanding achievement in the fulfillment of the purposes of JCI by National Organizations, Local Organizations or Individual Members"*

2. Awards to be presented

Each year Junior Chamber International Hong Kong ("JCIHK") presents two different types of awards.

a) The NOM Awards, being presented by Past National Presidents and/or NOM, aim at encouraging local organization members and/or individuals to further certain programs which are considered more important to the development of the Junior Chamber.

b) The Presidential Awards of Excellence, being presented by the current National President, focus on the performance of individual members and LOMs during the year.

3. Eligibility

3.1 Only LOMs in good standing (as defined under the articles of association of JCIHK) shall be eligible to submit entries for awards.

3.2 Every LOM that submits their award entries must provide a minimum of one award judge. All awards judges must be nominated before the deadline as announced by NOM.

3.3 Failure by any LOM to appoint at least one award judge will result in the automatic issuance of penalty points to all award entries submitted by that LOM.

3.4 If an award is given for joint projects between two or more LOMs, only one LOM may submit the entry for all.

3.5 A LOM should only submit one entry for each award.

3.6 The same project, regardless of its division of phases, cannot be submitted for more than one award.

3.7 The number of members is based on the declaration of the number of the ordinary member by the chapter at the Joint Board Meeting on 3 September 2022 (Saturday).

3.8 All judges (including NOM Executive Members) shall attend a briefing session to be convened on 24 August 2022 (Wednesday). Judges failing to attend such briefing shall be disqualified with penalty to LOM's entries.

3.9 All nominees for judges shall be approved no later than 18 August 2022 (Wednesday) or such dates as determined by the National Board of Directors. Late submission of nominations or subsequent substitution (also subject to NOM Board's approval) might lead to penalty in accordance to criteria in the Awards Manual.

4. Awards Year

4.1 The "Awards Year" starts from one month prior to the 2021 Junior Chamber International Hong Kong National Convention to one month prior to the 2022 National Convention. The date of the Opening Ceremony will be used for this calculation (i.e. from 24 August 2021 to 23 August 2022).

4.2 Any program or project submitted for an award should have been completed during the current awards year.

4.3 For continuing programs and projects, a major portion of the activity should have taken place during this period.

4.4 For the Presidential Awards of Excellence to LOM Presidents, the President's year of office must commence from 1 January 2022 to 31 December 2022.

5. Awards Entry Procedure

Pre-Entry

5.1 Pre-Entry Summary Submission

a) All entries (individuals or LOMs) should be reported to and consolidated in the Pre-Entry Summary signed by the LOM President.

b) Each LOM should submit the Pre-Entry Summary by email to NRRD Davina Wong (davina.wong@jcihk.org) and copy (cc) to the Chamber Office (info@jcihk.org) and NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) **on or before 11:59pm on 10 August 2022 (Wednesday).**

c) The following information should be included in the Pre-Entry form: Name of LOM, Award No., Name of Award and Name of Project.

Application

5.2 Applications must be certified true and correct by the LOM President.

Submission

5.3 Deadline for both JCI Awards and JCIHK Awards submission for National Convention will be 5:00 pm on 28 August 2022 (Sunday). Late submission might lead to penalty in accordance to criteria in the Awards Manual.

5.4 JCI Awards Submission Guidelines

a) Award entries must be created, submitted and approved via jci.cc.. Please refer to Section 3 User Manual for detailed procedures.
b) Answer all questions required in jci.cc system within the word limits (stated after each question in the system).
c) Except for the basic information, each section can only upload maximum FOUR A4 size picture/ photo collage/ posters (< 2MB). Any additional pictures will not be counted and violation mark deduction may apply.
d) Each award entry created by LOM member needs to be submitted and approved by respective LOM President via jci.cc before the deadline.
e) Hardcopy - The award entry should be generated into PDF file directly from the jci.cc system without any manual amendment in the format, and printed out as hardcopy together with cover page provided by JCIHK. All e-bid books in hard copy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.
f) Softcopy – Both cover page and award entry PDF file should be combined into one PDF file and saved into an USB to be submitted to the Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.

5.5 JCI Hong Kong Awards Submission Guidelines

a) Award entries do not have to create via jci.cc but in your own format (A4 size) together with cover page & basic information pages.
b) Answer all questions stated in JCIHK Award manual in words or other presentation tools. If LOM chooses to use words to present the answer, please make sure only words can be used, while no other presentation tools (e.g. pictures/ photos/ charts/ SmartArt/ icons, etc.) are allowed on the same page or else it will be counted as one picture. The font color should remain black while there is no limitation of number of words, font or font size for JCIHK Awards.
c) Except for the basic information, each section can only include maximum FOUR A4 size picture/ photo collage/ posters (< 2MB). Any additional pictures will not be counted and violation mark deduction may apply. (i.e. maximum “total no. of pictures” equals to “no. of sections” x 4)
d) Hardcopy - The award entry should be printed and combined together with cover page and filled basic information pages provided by JCIHK. All e-bid books in hard copy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.
e) Softcopy – Both cover page, basic information pages and award entry should be combined into one PDF file and saved into an USB to be submitted to the Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.

6. JUDGING

Composition of Judging Panel

6.1 NRRD will act as Chairman of the Awards Judging Committee. NGLC will supervise the Awards Judging Session but he is not allowed to give any marks. National President shall appoint any Past National President as the Chief Judge for the Awards Judging Committee.

6.2 Chairman of the Awards Judging Committee will invite nomination of judging members from LOMs before the end of July 2022. Every LOM that submits their awards entries must provide a minimum of one award judge. Failure by any LOM to appoint at least one award judge will result in penalty to ALL entries in accordance to criteria in the Awards Manual.

6.3 All judging members:

(i) should have no less than 2 years of JC experience.

OR

should have been the board member or current member in the board of his/her local chapter.

AND

(ii) If there is more than one nomination in one chapter, one of them may be without judging experience while the other shall have both judging experience AND experience in bid book compilation. If there is only one nomination, the member shall have both judging experience AND experience in bid book compilation. However, he or she must not be the current President of the LOM or a member of the National Board of Directors.

If the chapter was in less than 5 years, the judging member requirement is shown as below:

The judging member should have been in the board of his/her local chapter for at least 1 year (not including the current President of the LOM or the member of the National Board of Directors).

**National Board of Directors reserves the right to give a waiver to judging members, and the nominee will need to provide a simple portfolio.

6.4 All judging criteria incorporated in this Awards Manual should be adopted at the National Board Meeting and circulated to all LOMs by no later than the end of April. The National Board of Directors will approve the nominated judges in the National Board Meeting. Late submission of nominations or subsequent substitution (also subject to the National Board of Directors' approval) might attract penalty in accordance with provisions in the Awards Manual. Details of the judging criteria will be set out in the 2022 Awards Manual.

6.5 Chairman of the Awards Judging Committee will split a pool of the nominated judges into subcommittees. Each subcommittee should be

composed of a minimum of five members. Chairman of the Awards Judging Committee will also appoint an individual as the subcommittee chairman and all members (including the chairman) will be responsible for judging award entries for Group III (not including Group III Special Awards).

6.6 National President, National Immediate Past President, National Executive Vice Presidents, National Vice Presidents, National Secretary General and National Honorary Treasurer shall be responsible for judging award entries for Group I and Group III, Best of the Best and Special Awards.

6.7 All judges for any Presidential Awards of Excellence should be appointed by National President.

6.8 External representatives and expertise from different sectors including but not limited to business sectors, governmental and non-governmental organizations would be invited to join the judging panel for the "Best Chapter of the Area" and "Most Outstanding Chapter President" awards which will contribute to 30% of the total marks.

Judging Criteria

6.9 Only ONE entry will be awarded in each category. Entries shall only be awarded if the score attains at least 75%. Certificate(s) of Merit may be granted subject to the decision of the judging panel.

Judging Procedures

6.10 The subcommittee Chairman and each member of the subcommittee should have one vote. A simple majority will determine all decisions. In the event of a tie, the subcommittee Chairman will make the final decision.

6.11 Members of the subcommittees shall not judge any award entries that are from his/her LOM.

Each subcommittee member may be required to act as a judge for several awards. The Chairman of the Awards Judging Committee will consider the number of entries per award and the workload involved in making such allocations. Unless approved by the Chairman of the Awards Judging Committee, every member of the subcommittee must review every entry in the awards categories assigned to the subcommittee.

6.13 Each member of the subcommittee must give scores in accordance with the criteria specified for each award.

6.14 If any entry does not conform to the rules listed in this manual, a penalty will be imposed.

6.15 The judges have the right (after consultation with the Chairman of the Awards Judging Committee and/or the Chief Judge) to decline to grant any Certificate of Merit for the award.

6.16 If members of the subcommittee consider that special recognition can be presented, a Certificate of Merit may be presented only if another entry has received the award in the same category.

6.17 Subcommittee members should keep results strictly confidential until the announcement is made at the official Awards Ceremony at National Convention.

6.18 Decisions of the members of the subcommittee should be final and binding, and there will be no appeals regarding these decisions.

6.19 If any LOM is not in good standing, as defined under the Articles of Association of JCIHK, their entries will be disqualified.

General Violations (PENALTY POINT DEDUCTIONS: Maximum 20 points)

6.20 If any LOMs / persons violate any of the following rules, points will be deducted:

a) Inadequate use/ inadvertent mistakes/ missing information on any e-bid book cover and/or in Basic Information and/or in other sections (1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges).

b) Late submission of pre-entry information (5 points will be deducted from EACH concerned entry)

c) Failure to appoint at least one award judge if the LOM wants to submit any award entries. (3 points will be deducted from ALL entries of LOM)

d) Late submission or approval in jci.cc of judge nominations or subsequent substitution (also subject to the National Board of Directors' approval). (1 point will be deducted from ALL entries of the LOM).

e) Any of the nominated judges do not join on time at the Awards Judge Briefing Session (1 point will be deducted from ALL entries of LOM)

f) Any of the nominated judges do not report on time on Awards Judging Day (3 points will be deducted from ALL entries of the LOM).

g) Late submission of award entry (including hardcopy, softcopy in USB and jci.cc approval by LOM President) (5 points will be deducted from EACH late submitted entry).

h) Each section can only include maximum FOUR A4 size picture/ photo collage/ posters. Any additional pictures will not be counted. (i.e. maximum "total no. of pictures" equals to "no. of sections" x 4). For JCIHK awards, purely "words" (in black font color) page can be used with no limitation on words. However, if any pictures/ photos/ charts/ SmartArt/ icons are added to the "words" page, it will be counted as picture page. (1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges).

i) The submitted hardcopy must follow the below requirements (if any of the below requirements are violated, 1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges):

i. A4 size prints in portrait orientation (only the 4 pictures can be in either portrait or landscape orientation); and

ii. JCIHK's cover page with LOM President's signature. The award entry name shall be the same as the one stated in the pre-entry form; and

iii. For JCI Awards, use the original PDF generated by the JCI system. Any additional cover (such as front and back cover), or manual amendment in formatting, which is different from the auto generated file by the JCI system will not be accepted; For JCIHK Awards, use Basic Information page provided by JCIHK after the cover page; and

iv. Use spiral bind.

Report of the Awards Judging

6.21 Chairman of the Awards Judging Committee will submit two reports as follows:

a) On the same day upon completion of judging, Chairman of the Awards Judging Committee will submit a short, handwritten report to the National President including:

i) The names of all judges and their LOMs.

ii) The judging results as appeared in the same format and order in the Awards Manual. A clear list of the awards and Certificates of Merit to be presented.

iii) A brief statement summarizing the reasons for the winning of the award of the Project / LOM / Individual.

b) Chairman of the Awards Judging Committee will submit a report on awards judging to the National Board of Directors within 30 days after the completion of the National Convention. It should contain:

i) Recommendations from judges including a review of the entry forms, awards judging procedures, e–bid books, logistics, etc;

ii) List of awardees;

iii) Any other relevant statistics on awards judging for future reference; and

iv) Recommendations and comments on awards judging and the Awards Ceremony.

7. Technical Advice for Award Entries

Evidence of Activities

7.1 An award entry is composed of a Pre–entry, an approved electronic entry (e–bid book) and a duly signed (by the respective LOM President) hardcopy of the e–bid book. The e–bid book is a notebook or album in which documentary and supportive evidence of the project activity is submitted to the awards judges.

7.2 Meeting minutes, promotional publications, photographs, letters and so forth will serve as good supporting evidence. Supportive evidence is one of the important factors in bidding the right award.

7.3 Activities conducted via digital means may be counted. Participation in activities conducted via digital means may also be counted.

Knowledge of the Awards Program

7.4 An Awards Program is composed of various aspects including a list of awards, criteria for judging, entry rules, and judging procedure. Each of these is an important factor in bidding the right award and preparing entry documents.

Selection of the Awards Category to Enter

7.5 As each award has its own criteria for judging and that you may only submit one entry, it is very important to select the right award.

7.6 The Chairman of the Awards Judging Committee or the judges have the authority to disqualify an award entry if they find that the entry is in an incorrect category.

7.7 Read the judging criteria carefully. Determine which award your project has the greatest likelihood of getting the highest score.

8. Explanation of Terms Used in Awards Judging

General Planning and Execution

8.1 This includes outline and general planning of the project, objectives for the project, how the committee was formed and the steps taken for completion. Other information regarding the organization, promotion and financial management of the project should also be included.

Participation

8.2 This includes relevant figures, such as the involvement of percentage of LOM's active members and the participation of non–JC members.

8.3 Figures of participation include those via a digital means may be included.

Benefit to Community

8.4 This refers to how the project impacted the community and the positive change it created.

Benefit to Organization

8.5 This is about concerns how the project helped JCI internationally and/ or locally. It should show how the project provides leadership training and offers opportunities for the self-development of the members.

Continuity

8.6 It refers to how long and how often the project is held.

Section 2

Awards Criteria

Award No.	Award Name	Page
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Group I (Individuals)

I.1 Most Outstanding Member

Definition: This award is to promote a JCI Member that does exceptional work carrying out the JCI Mission.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Must have been an active member since 1 January 2022 and have never been a delinquent member of his/her LOM.
2. All JCI Officers, NOM and LOM Board of Directors are not eligible.
3. MUST have attended no less than 50% of monthly meetings and functions of the LOM in which he/she is entitled or obliged to attend during the 12 months preceding the date of entry.
4. Must have participated actively in at least 3 LOMs or NOM projects AND have been Chairman of project committee or sub–committee in at least 1 LOM or NOM project during the 12 months preceding the date of entry.
5. Must have introduced/referred at least 1 new member to his/her LOM and/or other LOMs during the 12 months preceding the date of entry. Sufficient and verifiable evidence must be provided.
6. MUST have attended at least 2 major events (those projects listed on the LOM Efficiency Program) of the NOM which he/she is entitled or obliged to attend during the 12 months preceding the date of entry.

Award Judging Criteria	**Points**
Impact on Local and National Organization Q.1 What responsibilities did this person take on as a JCI member? Q.2 How did this member's contributions benefit his or her Local Organization? Q.3 How did the member prove to be an enterprising young leader?	30
Participation in Local and International Events **Examples of social media posts sharing participation (JCI Brand Ambassador)* Q.1 Describe the member's participation in local events. Q.2 Describe the member's participation in international events.	25
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did the member promote the JCI RISE initiative? Q.3 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	25
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	20

Note: Award is allied to JCI Award Programs.

Winner list is set out on the next page

Winners

1978 – Jennifer Yu (HK Jayceettes)
1979 – Andrew Wong (Kowloon)
1986 – Margaret Tang (HK Jayceettes)
1993 – Macy Chan (Peninsula)
1998 – James Tsui (City)
1999 – Joanne Li (HK Jayceettes)
2006 – Shirley Lai (Yuen Long)
2010 – Kristine Chung (Ocean)
2011 – Karina Leung (Tai Ping Shan)
2013 – Benjamin Lee (Dragon)
2014 – Cynthia Wong (Harbour)
2015 – Jojo Kong (Sha Tin)
2016 – Alvina Chan (Peninsula)
2017 – Lena Wong (Sha Tin)
2018 – Yoee Leung (Apex)
2019 – Carol Yeung (HK Jayceettes)
2020 – Kelvin Lam (Peninsula)
2021 – David Luk (Island)

Certificate of Merit

1981 – John Wong (Peninsula)
1987 – Caroline Keung (HK Jayceettes)
1988 – Kendy Yau (Island)
1992 – Tony Chan (Peninsula)
2013 – Cammie Chan (Bauhinia)
2015 – Nelson Lin (Kowloon)
2017 – Olive Chan (Lion Rock)
2019 – Susan Lai (Bauhinia)
2021 – Bess Li (City Lady)

I.2 Most Outstanding New Member

Definition: This award is to promote a JCI member that joined the organization during the eligible timeframe and has done exceptional work carrying out the JCI Mission.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Must be a prospective member since 1 January 2022 and have never been a delinquent member of his/her LOM. Membership dues must be paid up at the date of the entry including prospective member renewal (if applicable).
2. MUST have attended no less than 4 monthly fellowship gatherings and functions of the LOM in which he/she is entitled or obliged to attend during the relevant period (refer to note b).
3. Must have participated actively in his/her LOM or NOM projects and have been Chairman of project committee or sub-committee in at least 1 LOM or NOM project during the relevant period (refer to note b).
4. Must have introduced/referred at least 1 new member to his/her LOM and/or other LOMs during the relevant period (refer to note b). Sufficient and verifiable evidence however must be provided.
5. MUST have attended at least 2 major events of NOM (refer to note c) in which he/she is entitled or obliged to attend during the relevant period (refer to note b).
6. MUST have attended at least 1 JCI training course during the relevant period.

Award Judging Criteria	**Points**
Impact on Local Organization Q.1 Describe how this member is an enterprising young leader? Q.2 What responsibilities did this person take on as a JCI member? Q.3 How did this member's contributions benefit his or her Local Organization?	20
Participation in Training, JCI RISE Projects and Business Programs **Examples of social media posts sharing participation* Q.1 How did this member excel in trainings? Q.2 How did this member excel in promoting business, entrepreneurship and networking projects? Q.3 How did this member excel in promoting the JCI RISE initiative?	30
Participation in Local and International Events **Examples of social media posts sharing participation.* Q.1 Describe the member's participation in international events. Q.2 Describe the member's participation in local events.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	20
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10

Note: a) Award is allied to JCI Award Programs.
b) The relevant period starts from : i) beginning of the Awards Year; or
ii) date of becoming prospective member, whichever is later, and ends on the date of entry.
c) Major events include : i) NOM projects hosted by LOM
ii) NOM projects
iii) JCI conferences and congresses

Winners

2016 – Ciera Ting (City Lady)
2017 – Tany Kwee (Queensway)
2018 – Vip Li (Lion Rock)
2020 – Zac Lee (Harbour)
2021 – Athena Yip (HK Jayceettes)

Certificate of Merit

2017 – Angie Lau (North District)
2020 – Ethan Chan (Ocean)
2021 – Jordan Wong (Victoria) / Jenny Leung (Bauhinia)

I.3 Most Outstanding Senator

Definition: This award is especially for Senator who is over the age of 40 and who is still making positive contribution to the current JC movement.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Must have been a Senator on or before 1 January 2022.
2. Assisted or participated in at least two LOM/NOM projects or programs.
3. Assisted in Membership Extension Programs.
4. Participated in at least one NOM Senate function, ASPAC Senate function, Senate Golf or World Congress Senate function in the Awards Year.

Award Judging Criteria	**Points**
Civic and governmental involvement	25
Evidence of continued adherence to the JCI Creed, Mission and Vision	25
Personal involvement in programs to develop young people	25
Evidence of continued support for the JCI Movement	25

Note: A LOM President may nominate a Senator of his/her LOM.
This award will be granted by JCIHK only.

Winners

1986 – Tony Sun (Yuen Long)
1991 – Connia Chu Lo (HK Jayceettes)
1992 – Caroline Keung (HK Jayceettes)
1995 – Shelina Chung (HK Jayceettes)
1997 – Margaret Wu (HK Jayceettes)
1998 – Connie Chiu (Peninsula)
2004 – Winnie Wong (HK Jayceettes)
2005 – Paul Chan (East Kowloon)
2007 – Jacky Chan (Lion Rock)
2008 – Lawrence Hui (Yuen Long)
2009 – Joseph Ho (Ocean)
2010 – Angela Chan (HK Jayceettes)
2014 – Shirley Lai (Yuen Long)
2015 – Ivan Mok (City)
2016 – Louis Lam (Ocean)
2017 – Jacob Chan (City)
2018 – Duncan Tai (Island)

Certificate of Merit

2008 – Winston Tsang (Lion Rock)
2009 – Kenneth Ho (City)
2014 – Ivan Mok (City)
2016 – Sam Sio (Lion Rock)
2017 – Duncan Tai (Island)
2018 – Andy Ma (Ocean)

I.4 Most Outstanding Trainer

Definition: This award is for JCI Trainer in recognition of his/her outstanding work in uplifting the programs of JCI training during the eligible timeframe.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant must have completed JCI Discover or equivalent (i.e. completed both JCI Achieve and JCI Impact if before 1 January 2021).

Award Judging Criteria	Points
Innovation in Training Program	20
Scope and relevance to JCI	15
Quality and appearance of Training Program Outlines	15
Technical merit of the presentation techniques	15
Furtherance of the aims of Individual Development	10
Participation of, and benefits to members (LOM, NOM)	15
Contribution to the public image of JCI	10

Note: This award will be granted by JCIHK only

Winners

2005 – Petrus Yung (East Kowloon)
2006 – Joseph Ho (Ocean)
2007 – Francesca Ng (Ocean)
2008 – Patrick Au Yeung (City)
2009 – Lydia Chiu (Lion Rock)
2013 – Winnie Yeung (HK Jayceettes)
2018 – Duncan Tai (Island)
2020 – Naomi Chan (HK Jayceettes)
2021 – Kenneth Yu (Harbour)

Certificate of Merit

2007 – Patrick Au Yeung (City)
2008 – Lydia Chiu (Lion Rock)
2021 – Kelly Ngan (Sha Tin) / Joel Li (Apex)

I.5.1 Most Outstanding Chapter President (25–55 members)

Definition: This award is to promote a LOM President that held office during the eligible timeframe that served as an exceptional leader in the organization and their community.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: The applicant

1. Must be an elected LOM President since 1 January 2022.
2. The candidate's chapter (the "Chapter") MUST have completed at least 1 project at the time of award entry submission.
3. The Chapter must have had a year plan at the beginning of the year and LOM has been working in accordance with the plan with reasonable modification.
4. The Chapter must have nominated members to participate in the organizing committee of at least two NOM projects or programs.
5. The Chapter MUST have carried out at least 1 joint project with one or more other LOMs in Hong Kong. Joint MFG or Internal Fellowship Project does not count.
6. The Chapter must attain scores of 80% or above at the LOM Efficiency Index In both "NOM Project Participation" and "Administration" as of 10 August 2022.

Award Judging Criteria	Points
Leadership, Motivation, Inspiration of Members Q.1 How did the Local President achieve brand awareness, membership growth and financial sustainability? Q.2 Please give an example of how this Local President acted as a leader. Q.3 Please give an example of how this Local President motivated and inspired members.	25
Impact on Local Organization Q.1 What responsibilities did this person take on as a JCI member? Q.2 How did this member's contributions benefit their Local Organization?	25
Participation in JCI Events Q.1 Describe the member's participation in events and projects of their own Local Organization. Q.2 Describe the member's participation in events and projects of other Local Organizations, the National Organization and Internationally.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did the member promote the JCI RISE initiative? Q.3 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	20
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10

Note: Award is allied to JCI Award Programs.

Winner list is set out on the next page

Winners

2005 – Tony Tam (Apex)
2006 – K K Cheung (Apex)
2007 – Yvonne Wong (North District)
2008 – Franki Law (Kowloon)
2009 – Michael Tang (Island)
2010 – Licca Chan (City Lady)
2011 – Teresa Poon (City Lady)
2012 – Karen Yeung (North District)
2013 – Laura Chiu (North District)
2014 – Calvin Kwok (Tai Ping Shan)
2015 – Jessica Lee (East Kowloon)
2016 – Edith Ko (Tai Ping Shan)
2017 – Nancy Yau (City Lady)
2018 – Zoe Mo (Bauhinia)
2019 – Marco Chan (Tsuen Wan)
2020 – Aimee Tan (Victoria)
2021 – Susan Lai (Bauhinia)

Certificate of Merit

2005 – Keith Pon (Island)
2006 – Kristine Chung (Ocean)
2007 – Chan Fook Man (Island)
2008 – Brian Kwan (North District)
2009 – Janice Yao (Ocean)
2010 – Lena Wong (Sha Tin)
2011 – Ronald Kan (Sha Tin) / Kathy To (Bauhinia)
2013 – Fion Li (Bauhinia) / Kathy Yeung (City Lady)
2014 – Amanda Ng (Bauhinia) / Anna Wong (City Lady)
2015 – Kenny Chan (North District) / Mandy Ngai (Bauhinia)
2016 – Carmen Wong (Bauhinia) / Gin Lee (Victoria)
2017 – Remy Ching (Tai Ping Shan) / Terry Chan (Queensway)
2018 – Bess Li (City Lady)
2019 – Julie Yiu (Bauhinia)
2020 – Natalie Yun (Bauhinia) / Freddy Tse (North District)
2021 – Lucy Jiang (Queensway) / Olivia Cheung (North District)

I.5.2 Most Outstanding Chapter President (56–90 members)

Definition: This award is to promote a LOM President that held office during the eligible timeframe that served as an exceptional leader in the organization and their community.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: The applicant

1. Must be an elected LOM President since 1 January 2022.
2. The candidate's chapter (the "Chapter") MUST have completed at least 1 project at the time of award entry submission.
3. The Chapter must have had a year plan at the beginning of the year and LOM has been working in accordance with the plan with reasonable modification.
4. The Chapter must have nominated members to participate in the organizing committee of at least two NOM projects or programs.
5. The Chapter MUST have carried out at least 1 joint project with one or more other LOMs in Hong Kong. Joint MFG or Internal Fellowship Project does not count.
6. The Chapter must attain scores of 80% or above at the LOM Efficiency Index In both "NOM Project Participation" and "Administration" as of 10 August 2022.

Award Judging Criteria	Points
Leadership, Motivation, Inspiration of Members Q.1 How did the Local President achieve brand awareness, membership growth and financial sustainability? Q.2 Please give an example of how this Local President acted as a leader. Q.3 Please give an example of how this Local President motivated and inspired members.	25
Impact on Local Organization Q.1 What responsibilities did this person take on as a JCI member? Q.2 How did this member's contributions benefit their Local Organization?	25
Participation in JCI Events Q.1 Describe the member's participation in events and projects of their own Local Organization. Q.2 Describe the member's participation in events and projects of other Local Organizations, the National Organization and Internationally.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did the member promote the JCI RISE initiative? Q.3 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	20
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10

Note: Award is allied to JCI Award Programs.

Winner list is set out on the next page

Winners

1997 – Arthur Lui (Dragon)
1998 – Duncan Tai (Island)
1999 – Felix Cheng (Island)
2000 – Francesca Ng (Ocean)
2001 – Judith Tam (Harbour)
2002 – Marisa Choi (Apex)
2003 – Danny Tse (Apex)
2004 – Anglie Chu (North District)
2005 – Cindy Yeung (Harbour)
2006 – Candy Chieh (Lion Rock)
2007 – Ken Lee (Lion Rock)
2008 – Johnny Kwan (Victoria)
2009 – King Yip (Lion Rock)
2010 – Kathy Woo (HK Jayceettes)
2011 – Polly Chan (Ocean)
2012 – Eric Lin (Lion Rock)
2013 – Yoee Leung (Apex)
2014 – Angel Tam (Ocean)
2015 – Eric Ho (Dragon)
2016 – Kacy Yu (Apex)
2017 – Do Do So (HK Jayceettes)
2018 – Rosanna Wong (HK Jayceettes)
2019 – Wai To Wong (Dragon)
2020 – Ross Chan (Dragon)
2021 – JoJo Leung (City Lady)

Certificate of Merit

1997 – Patrick Poon (North District)
1998 – Ellen Tsang (Lion Rock)
1999 – Annie Lo (Bauhinia)
2002 – Benny Lam (Victoria)
2003 – Ivy Cheung (Harbour)
2004 – Gloria Leung (Lion Rock) / Camille Cho (Harbour)
2005 – Enda Chan (Victoria)
2006 – Patrick Ko (Victoria)
2007 – Florence Choy (Victoria)
2008 – Michelle Liu (Lion Rock)
2009 – Leo Lam (Kowloon)
2010 – Cynthia Lim (Ocean) / Sunny Tang (North District)
2011 – Winnie Tsang (HK Jayceettes)
2012 – Ian Yau (Dragon)
2013 – Cherrie Wong (Yuen Long)
2014 – Justin Wong (Kowloon)
2015 – Naomi Chan (HK Jayceettes) / Leo Li (Apex)
2016 – Patrizia Yeung (HK Jayceettes / Fish Leung (Lion Rock)
2017 – Jerry Tse (Ocean)
2018 – Zelia Wong (North District)
2019 – Kannes Wong (Lion Rock)
2020 – Krystle Fong (HK Jayceettes) / Athena Yim (City Lady)
2021 – Virginia Chan (Lion Rock) / Michael Lee (Dragon)

I.5.3 Most Outstanding Chapter President (91+ members)

Definition: This award is to promote a LOM President that held office during the eligible timeframe that served as an exceptional leader in the organization and their community.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: The applicant

1. Must be an elected LOM President since 1 January 2022.
2. The candidate's chapter (the "Chapter") MUST have completed at least 1 project at the time of award entry submission.
3. The Chapter must have had a year plan at the beginning of the year and LOM has been working in accordance with the plan with reasonable modification.
4. The Chapter must have nominated members to participate in the organizing committee of at least two NOM projects or programs.
5. The Chapter MUST have carried out at least 1 joint project with one or more other LOMs in Hong Kong. Joint MFG or Internal Fellowship Project does not count.
6. The Chapter must attain scores of 80% or above at the LOM Efficiency Index In both "NOM Project Participation" and "Administration" as of 10 August 2022.

Award Judging Criteria	**Points**
Leadership, Motivation, Inspiration of Members Q.1 How did the Local President achieve brand awareness, membership growth and financial sustainability? Q.2 Please give an example of how this Local President acted as a leader. Q.3 Please give an example of how this Local President motivated and inspired members.	25
Impact on Local Organization Q.1 What responsibilities did this person take on as a JCI member? Q.2 How did this member's contributions benefit their Local Organization?	25
Participation in JCI Events Q.1 Describe the member's participation in events and projects of their own Local Organization. Q.2 Describe the member's participation in events and projects of other Local Organizations, the National Organization and Internationally.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did the member promote the JCI RISE initiative? Q.3 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	20
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10

Note: Award is allied to JCI Award Programs.

Winner list is set out on the next page

Winners

1980 – Junia Ho (Bauhinia)
1986 – Stephen Chan (City)
1987 – David Ng (Peninsula)
1988 – Eddy Wong (Peninsula)
1993 – Winnie Yeh Kung (HK Jayceettes)
1995 – Mike Chan (City)
1996 – Louise Chan (Peninsula)
1997 – Shirley Chan (HK Jayceettes)
1998 – Ritchie Cheung (Peninsula)
1999 – Peggy Yen (HK Jayceettes)
2000 – James Tsui (City)
2001 – Joanne Li (HK Jayceettes)
2002 – Robert Tsang (City)
2003 – Eric Tang (City)
2004 – Polsion Leung (City)
2005 – Danny Mok (City)
2006 – Gene Tang (Peninsula)
2007 – William Wong (City)
2008 – Michael Sze (Peninsula)
2009 – Raymond Li (City)
2010 – John Yip (City)
2011 – Stella Chan (Harbour)
2012 – Winston Lin (City)
2013 – Angus Cheung (Peninsula)
2014 – Nathan Wong (Harbour)
2015 – John Wong (Peninsula)
2016 – Kenneth Yu (Harbour)
2017 – Kelvin Lam (Peninsula)
2018 – Cyrus Tang (City)
2019 – Gary Lee (City)
2020 – Patricia Loo (Harbour)
2021 – Vincy Wong (HK Jayceettes)

Certificate of Merit

1978 – Nora Cheng (HK Jayceettes)
1979 – S.T. Tang (Victoria)
1990 – Wilfred Li (City)
1992 – Shelina Chung (HK Jayceettes)
1993 – William Pang (North District)
1995 – Angela Li (North District)
1997 – Tony Kam (Peninsula)
1998 – Phyllis Chan (HK Jayceettes)
1999 – Lydia Chiu (Lion Rock)
2001 – Amos Shek (City)
2002 – Florence Yuen (Peninsula)
2003 – Sandy Yeung (Peninsula)
2004 – Boris Cheng (Peninsula)
2005 – Elaine Ho (HK Jayceettes)
2007 – Junnie Tai (Harbour)
2008 – Cynthia Wong (Harbour)
2009 – Franco Ma (Peninsula) / Leo Chan (Harbour)
2010 – Kenny To (Harbour)
2013 – Ban Chui (City)
2014 – Raymond Tam (City)
2015 – Kannis Leung (Harbour)
2016 – Oliver To (Peninsula) / Steve Siu (City)
2017 – Tony Lam (Harbour)
2018 – Sylvia Lee (Harbour)
2019 – Ivan Wan (Peninsula)
2020 – Jonathan Chan (Peninsula) / William Tam (City)
2021 – Peggy Yip (Harbour) / Christy Chan (Apex)

Group II (Individuals – NOM)

II.1 Outstanding NOM ExCom Member Award

Definition: This award is to recognize the NOM Excom for his/her outstanding work.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Should not be the National President.
2. Must have been in his/her office since the inauguration of the year.
3. Must have attended not less than 75% of NOM meetings which he/she is entitled or obliged to attend.
4. Must have completed at least 75% of the items of jobs that have been assigned to him/her at the time of awards judging.

Award Judging Criteria	**Points**
Attendance at meetings and function:	
NOM meetings and functions	15
LOM and other LOMs meetings and functions	10
Overall performance in carrying out his/her duties	15
Leadership, initiative and creativeness	35
Other outstanding contribution and achievement as a NOM ExCom member	25

Remarks: Submission of Pre–Entry information and E–bid book is not required for this award. Judging panel members consist of National President, National Immediate Past President, National Executive Vice Presidents, National General Legal Counsel and National Presidential Advisor.

*In 1996 & 1997, scrapbook submission was required.

Winner list is set out on the next page

Winners

1978 – Sonny Yu (Harbour)
1979 – Vanky Yip (HK Jayceettes)
1980 – Nora Cheng (HK Jayceettes)
1981 – Kitty Leung (HK Jayceettes)
1985 – Henry Chan (Tai Ping Shan)
1986 – Valerie Cheung (HK Jayceettes)
1987 – Wallace Yuen (Peninsula)
1991 – Ronald Ho (Victoria)
1992 – Ivy Tam (Queensway)
1995 – Thomas Ho (Ocean)
1996 – Anne Lo (Bauhinia)
1997 – Alice Liu (HK Jayceettes)
1998 – Joseph Ho (Ocean)
1999 – James Tsui (City)
2000 – Brenda Lam (HK Jayceettes)
2001 – Annie Lo (Bauhinia)
2002 – William Kwan (Queensway)
2003 – Alice Wai (HK Jayceettes)
2004 – Felix Cheng (Island)
2005 – Camile Cho (Harbour)
2006 – Benny Lam (Victoria)
2007 – Leo Leung (Lion Rock)
2008 – Raymond Li (City)
2009 – Jojo Kong (Sha Tin)
2010 – Cynthia Wong (Harbour)
2011 – Cynthia Wong (Harbour)
2012 – Lena Wong (Sha Tin)
2013 – Ronald Kan (Sha Tin)
2014 – Zenith Lin (Dragon)
2015 – Olive Chan (Lion Rock)
2016 – Maric Cheng (Tai Ping Shan)
2017 – Senator Yoee Leung (Apex)
2018 – Naomi Chan (HK Jayceettes)
2019 – Winita Yeung (Apex)
2020 – Joel Li (Apex)
2021 – Patricia Loo (Harbour)

Certificate of Merit

1997 – Tony Chan (Apex)
1999 – Duncan Tai (Island) / Arthur Lui (Dragon) / Patrick Poon (North District)
2003 – Benjamin Chan (Ocean)
2005 – Cindy Liu (HK Jayceettes)
2006 – Kitty Chan (Kowloon) / Polsion Leung (City)
2007 – Gene Tang (Peninsula)
2009 – Karina Leung (Tai Ping Shan)
2010 – Jojo Kong (Sha Tin)
2011 – Janice Yao (Ocean)
2015 – Maurice Leung (Island)
2016 – Angel Tam (Ocean)
2017 – John Wong (Peninsula)
2018 – Victor Lam (Ocean)
2019 – Kelvin Lam (Peninsula) / Tony Lam (Harbour)
2020 – Zoe Mo (Bauhinia)
2021 – Jackie Lam (Lion Rock) / Fiona Bar (Bauhinia)

II.2 Outstanding NOM Director/ Officer Award

Definition: This award is to recognize the NOM Director/ Officer for his/her outstanding work.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Should not be the National President or National ExCom members.
2. Must have been in his/her office since the inauguration of the year.
3. Must have attended not less than 75% of NOM meetings which he/she is entitled or obliged to attend.
4. Must have completed at least 75% of the items or jobs that have been assigned to him/her at the time of awards judging.

Award Judging Criteria	**Points**
Attendance at meetings and function:	
NOM meetings and functions	20
LOM and other LOMs meetings and functions	10
Overall performance in carrying out his/her duties	25
Leadership, initiative and creativeness	25
Other outstanding contribution and achievement as a National Board of Directors	20

Remarks: *Submission of Pre–Entry information and E–bid book is not required for this award. Judging panel members consist of National President, National Immediate Past President, National Executive Vice Presidents, National General Legal Counsel and National Presidential Advisor.*

*In 1996 & 1997, Scrapbook submission was required.

Winner list is set out on the next page

Winners

1982 – Caroline Keung (HK Jayceettes)
1984 – Stephen Wong (City)
1985 – Maureen Yu (HK Jayceettes)
1986 – Billy Lam (City)
1987 – Lana Mak (HK Jayceettes)
1989 – Sunway Ip (City)
1990 – William Tong (City)
1991 – Edward Tse (Ocean)
1992 – Justin Lui (Peninsula)
1993 – Shelina Chung (HK Jayceettes)
1994 – Regina Ng (HK Jayceettes)
1995 – Louise Chan (Peninsula)
1996 – James Tsui (City)
1998 – Mercedes Suen (Lion Rock)
1999 – Brenda Lam (HK Jayceettes)
2000 – Joanne Li (HK Jayceettes)
2001 – Scarlett Wong (East Kowloon)
2002 – Wimi Lam (HK Jayceettes)
2003 – Eva Lau (Bauhinia)
2004 – Raymond Li (City)
2005 – Yvonne Wong (North District)
2006 – King Yip (Lion Rock)
2007 – Denise Lui (Ocean)
2008 – Michelle Ng (Bauhinia)
2009 – Karen Yeung (North District)
2010 – Parlett Chang (Queensway)
2011 – Yoee Leung (Apex)
2012 – Ching Tsz Kui (Apex)
2013 – Chris Tam (Victoria)
2014 – Olive Chan (Lion Rock)
2015 – Lewis Kan (Dragon)
2016 – Kelvin Lam (Peninsula)
2017 – Winita Yeung (Apex)
2018 – Wilson Chu (Peninsula)
2019 – Jackie Lam (Lion Rock)
2020 – Dickson Lo (North District)
2021 – Carol Wong (Apex)

Certificate of Merit

1996 – Andy Lo (Yuen Long)
2001 – Henrietta Tsang (Victoria) / Patrick Au Yeung (City)
2004 – Donna Lau (Kowloon)
2005 – Florence Choy (Victoria)
2008 – Mabel Ng (Lion Rock) / Erica Yu (Peninsula)
2009 – Raymond Tam (City)/ Kathy Woo (HK Jayceettes)
2010 – George Ngan (Island)
2011 – Debbie Chan (Lion Rock)
2012 – Eliza Chan (East Kowloon)/ Victor Lam (Ocean)
2014 – Hughgus Liu (City)
2015 – Olivia Cheung (North District)
2016 – Irene Leung (Victoria)
2017 – Sylvia Lee (Harbour) / Ben Mak (Tsuen Wan)
2018 – Karmen Chu (Apex)
2019 – Christine Lo (Ocean) / Michele Lau (Sha Tin)
2020 – Terrence Tang (Harbour)
2021 – Alyse Chu (Peninsula) / Winnie Chu (City Lady)

II.3 Outstanding NOM Commission Chairman Award

Definition: This award is to recognize the NOM Commission Chairman for his/her outstanding work.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Should not be the National President, National ExCom Members or National Directors / Officers.
2. Must have attended 3 NOM Joint Board meetings which he/she is entitled or obliged to attend.
3. Must have completed at least 75% of the items of jobs that have been assigned to him/her at the time of awards judging.

Award Judging Criteria	**Points**
Attendance at meetings and function:	
NOM meetings and functions	20
LOM and other LOMs meetings and functions	10
Overall performance in carrying out his/her duties	25
Leadership, initiative and creativeness	25
Other outstanding contribution and achievement as a NOM Commission Chairman	20

Remarks: Submission of Pre–Entry information and E–bid book is not required for this award. Judging panel members consist of National President, National Immediate Past President, National Executive Vice Presidents, National General Legal Counsel and National Presidential Advisor.

Winners
2018 – Daryl Lin (Dragon)
2019 – Wilson Chu (Peninsula)
2020 – Eddie Yuen (Sha Tin)
2021 – Amiee Tan (Victoria)

Certificate of Merit
2018 – Debbie Chan (Lion Rock)
2020 – Julie Yiu (Bauhinia)

Group III A (for LOMs)

III.A.1 Best Business and Entrepreneurship Program

Definition: This award is for therecognition of a project or program best promoting development of leadership skills through diverse and innovative business and entrepreneurial efforts to create the mindset of a Global Entrepreneur and seek to build future JCI-inspired unicorn businesses.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 How does this program align to the JCI Plan of Action? Q.3 How did the project develop enterprising young leaders for this changing world?	10
Added Value to JCI Members and Stakeholders Q.1 How did this program seek to exhibit JCI Values, especially "free enterprise"? Q.2 How was free enterprise promoted during the project?	20
Impact on Local Economy Q.1 How was the impact on the local economy measured? Q.2 What was the intended impact on the local economy? What goals were originally set? Q.3 What was the actual economic impact produced by this project?	10
Long-term Impact of the Program Q.1 What was the promotional strategy for this program? Q.2 How successful was the promotion? Please indicate figures where applicable? Q.3 List the partners that participated in this program. (write N/A if none) Q.4 How did partners participate in the program?	10
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with corporate sponsors or government officials? Q.3 How did this project increase awareness of JCI with future members? Q.4 How did this program align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	15
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 Describe how your project targeted membership growth. Q.3 How did the Local Organization benefit from running this project?	15
Impact on the Local Organization's Finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	20

Note: Award is allied to JCI Award Programs. The former name of this award was "Best Economic Development Program".

Winner list is set out on the next page

Winners

2002 – City
2003 – CIty
2004 – City
2005 – City
2006 – City
2007 – City
2008 – City
2009 – City
2010 – City
2011 – City
2012 – City
2013 – City
2014 – City
2015 – Apex
2016 – City
2017 – City
2018 – City
2019 – City
2020 – Dragon
2021 - City

Certificate of Merit

2006 – Victoria
2008 – Victoria
2009 – Victoria
2013 – Ocean
2014 – Apex
2015 – City
2016 – Apex
2017 – Peninsula / Apex
2019 – Apex / HK Jayceettes
2020 – City
2021 – Apex

III.A.2 Best Corporate Communication Program

Definition: This award is for the recognition of the most outstanding project or program in the field of corporate communication organized by a LOM.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Overall favorable public impact	30
Participation by stakeholders	15
Participation by members	10
Benefit to community	15
Planning, execution and finance	20
Benefit to the organization	10

Note: This award will be granted by JCIHK only. The former name of this award was “Best Public Relations Program”.

Winners
1981 – Bauhinia
1983 – Peninsula
1989 – HK Jayceettes
1990 – HK Jayceettes
1991 – Victoria
1993 – HK Jayceettes
1999 – HK Jayceettes
2000 – HK Jayceettes
2004 – Lion Rock
2005 – Lion Rock
2006 – Lion Rock
2007 – Lion Rock
2008 – Harbour
2009 – Lion Rock
2010 – Peninsula
2011 – Harbour
2012 – Victoria
2013 – Ocean
2014 – Harbour
2015 – Yuen Long
2016 – City Lady
2017 – Bauhinia
2018 – Harbour
2019 – City Lady
2020 – Harbour
2021 – City Lady

Certificate of Merit
1982 – Peninsula
1985 – Victoria / Queensway
1986 – HK Jayceettes
1987 – Ocean
1988 – Peninsula
1996 – City
1997 – Peninsula
2005 – Apex
2007 – Victoria / Harbour
2009 – Harbour
2011 – Sha Tin / City Lady / Sha Tin
2013 – Peninsula / City Lady
2014 – City
2015 – City Lady
2017 – City Lady
2018 – City Lady
2019 – Harbour
2020 – City Lady
2021 – Harbour

III.A.3 Best Community Impact Program

Definition: This award is for the recognition of the most effective project and program which promotes economic and societal growth, extend the JCI Mission, enhance credibility with partners, and JCI brand recognition to develop Global Change-Makers. Community projects are NOT charity, fundraising, or philanthropy projects but must be anchored in economic reality.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 Describe how your project focused on economic impact in society and NOT on charity or humanitarian actions.	20
Added Value to JCI Members and Stakeholders Q.1 How many members were involved in this program? Q.2 How did this program bring value to your members?	15
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with future members?Q.3 How did this program align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?	15
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 How did the Local Organization benefit from running this project? Q.3 Describe how your project targeted membership growth.	20
Impact on the Local Organization's Finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	10
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	20

Note: Award is allied to JCI Award Programs. The former name of this award was "Best Community Empowerment Program"

Winner list is set out on the next page

Winners

1971 – Victoria
1972 – Peninsula
1974 – HK Jayceettes
1975 – HK Jayceettes
1976 – HK Jayceettes
1977 – HK Jayceettes
1978 – Peninsula
1979 – Peninsula
1980 – Peninsula
1981 – HK Jayceettes
1982 – City
1983 – Bauhinia
1984 – HK Jayceettes
1985 – Peninsula
1986 – Peninsula
1987 – HK Jayceettes
1988 – Peninsula
1989 – Peninsula
1991 – Victoria
1993 – Peninsula
1994 – Victoria
1997 – Apex
1998 – North District
1999 – Apex
2000 – Apex
2001 – Harbour
2002 – City
2004 – City
2005 – East Kowloon
2006 – HK Jayceettes
2007 – Harbour
2008 – North District
2009 – City
2010 – North District
2011 – Lion Rock
2012 – Tai Ping Shan
2013 – Tai Ping Shan
2014 – Tai Ping Shan
2015 – Peninsula
2016 – HK Jayceettes
2017 – HK Jayceettes
2018 – Bauhinia
2019 – Peninsula
2020 – Peninsula
2021 – City Lady

Certificate of Merit

1983 – HK Jayceettes
1985 – HK Jayceettes / City
1987 – Peninsula
1988 – Queensway
1995 – Victoria
2000 – City
2002 – Peninsula
2006 – North District
2008 – Bauhinia
2010 – Harbour
2013 – Bauhinia / City Lady
2014 – Bauhinia / Dragon
2015 – Tai Ping Shan / Dragon
2016 – Tai Ping Shan
2018 – Peninsula / HK Jayceettes
2019 –Harbour/ City
2020 – HK Jayceettes/ Bauhinia
2021 – Peninsula

III.A.4 Best E–Marketing Award

Definition: This award is for the recognition of the Best E–Marketing Award designed by LOM including any electronics related media.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
General planning, execution and finance	20
Layout and presentation	20
Membership benefits	20
Creativity and marketing effectiveness	30
Interactivity and services provided	10

Note: This award will be granted by JCIHK only. The former name of this award was “Best Website Award”.

Winners

2000 – Apex
2001 – Apex
2003 – City
2004 – City
2005 – City
2006 – City
2007 – City
2008 – Harbour
2010 – Harbour
2011 – Ocean
2012 – Lion Rock
2013 – Apex
2014 – Tai Ping Shan
2015 – Bauhinia
2016 – Apex
2017 – Tai Ping Shan
2019 – Bauhinia
2020 – City Lady
2021 – Lion Rock

Certificate of Merit

2003 – Apex
2004 – Apex
2008 – CIty
2013 – City
2014 – Kowloon/ Bauhinia
2015 – Harbour/ City Lady
2016 – HK Jayceettes
2017 – Peninsula / Harbour

III.A.5 Best Global Goals Project

Definition: This award is for the recognition of the projects that works to advance the Global Goals for Sustainable Development, especially those linked to the JCI RISE initiative. A Global Goals project is NOT a charity or humanitarian project.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 How did this program align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?Q.3 Was the budget an effective guide for the financial management of the project? Q.4 How did the project develop enterprising young leaders for this changing world?	20
Added value to JCI members and stakeholders Q.1 How did this program bring value to your members? Q.2 How many members were involved in this program?	20
Impact on the Local Organization's brand awareness Q.1 How did this project increase awareness of JCI with future members? Q.2 Describe how your project helped raise awareness about the JCI brand. Q.3 How did this project increase awareness of JCI with corporate sponsors or government officials?	20
Impact on the Local Organization's membership growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 Describe how your project targeted membership growth. Q.3 How did the Local Organization benefit from running this project?	15
Impact on the Local Organization's finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	10
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	15

Note: Award is allied to JCI Award Programs.

Winner List is set out on the next page

Winners
2005 – Peninsula
2006 – Peninsula
2007 – Peninsula
2009 – Peninsula
2010 – HK Jayceettes
2011 – HK Jayceettes
2012 – HK Jayceettes
2013 – HK Jayceettes
2014 – HK Jayceettes
2015 – HK Jayceettes
2016 – HK Jayceettes
2017 – HK Jayceettes
2018 – HK Jayceettes
2019 – HK Jayceettes
2020 – HK Jayceettes
2021 – Apex

Certificate of Merit
2009 – Island
2010 – City
2015 – East Kowloon
2019 – Dragon
2021 – Victoria

III.A.6 Best Growth and Development Program

Definition: This award is for the recognition of the most outstanding project that aims to grow JCI membership in a sustainable number by creating strong value proposals that help recruit talented new members and value existing ones, in order to enhance the JCI brand at local and national level.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the main objectives of the program? Q.2 How did the project develop enterprising young leaders for this changing world? Q.3 Was the budget an effective guide for the financial management of the project? Q.4 How did this program align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?	15
Added Value to JCI Members and Stakeholders Q.1 By number, how many members were involved? Q.2 How did this program bring value to your members?	15
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with corporate sponsors or government officials? Q.3 How did this project increase awareness of JCI with future members?	20
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 How did the Local Organization benefit from running this project? Q.3 Describe how your project targeted membership growth.	20
Impact on the Local Organization's Finances Q.1 How will the surplus be used to grow your local organization? Q.2 What was the financial surplus or loss of the project?	10
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	20

Note: Award is allied to JCI Award Programs. The former name of this award was "Best Membership Recruitment Program / Best Membership Program".

Winner List is set out on the next page

Winners

1970-	Peninsula
1971-	HK Jayceettes
1972-	Peninsula
1973-	HK Jayceettes
1974-	HK Jayceettes
1975-	HK Jayceettes
1976-	Lion Rock
1977-	Kowloon
1978-	Peninsula
1979-	Victoria
1980-	Kowloon
1981-	City
1982-	Victoria
1983-	Victoria
1984-	Peninsula
1985-	Victoria
1987-	HK Jayceettes
1990-	City
1991-	North District
1992-	Peninsula
1993-	North District
1995-	Apex
1996-	Ocean
1998-	City
1999-	Bauhinia
2000-	City
2001-	Apex
2003-	City
2004-	City
2005-	City
2006-	Harbour
2007-	Peninsula
2008-	Kowloon
2009-	Lion Rock
2010-	Lion Rock
2011-	City
2012-	City
2013-	Apex
2014-	Apex
2015-	Apex
2016-	Apex
2017-	Apex
2018-	City
2019-	Harbour
2020-	HK Jayceettes
2021-	Apex

Certificate of Merit

1987-	Kowloon
1990-	HK Jayceettes
1992-	HK Jayceettes
1993-	HK Jayceettes
1997-	Victoria
1998-	Lion Rock
1999-	Peninsula
2004-	Lion Rock
2007-	Harbour
2008-	North District
2010-	Peninsula
2010-	Harbour
2010-	Lion Rock
2013-	Peninsula / City
2014-	Harbour
2015-	Harbour / Dragon
2017-	Harbour
2018-	Harbour
2019-	City
2020-	Sha Tin / Peninsula
2021-	HK Jayceettes / City

III.A.7 Best Individual Development Program

Definition: This award is for the recognition of a project or program that promotes developing leadership skills and encouraging the continued efforts to build diverse skill sets and develop enterprising young leaders who are at the same time Global Entrepreneurs, Communicators, Networkers and Change-Makers.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 How did this program align to the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership? Q.3 How did the project develop enterprising young leaders for this changing world?	20
Added Value to JCI Members and Stakeholders Q.1 How did this program bring value to your members? Q.2 How many members were involved in this program?	20
Impact on the Local Organization's Brand Awareness Q.1 How did this project increase awareness of JCI with future members? Q.2 Describe how your project helped raise awareness about the JCI brand. Q.3 How did this project increase awareness of JCI with corporate sponsors or government officials?	10
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 How did the Local Organization benefit from running this project? Q.3 Describe how your project targeted membership growth.	15
Impact on the Local Organization's Finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	20
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	15

Note: Award is allied to JCI Award Programs. The former name of this award is called "Best Personal Skill Development Program"

Winner List is set out on the next page

Winners

1974-	Victoria
1975-	Peninsula
1976-	Kowloon
1977	Island
1978-	HK Jayceettes
1979-	Peninsula
1982-	Yuen Long
1984-	HK Jayceettes
1985-	Victoria
1987-	Peninsula
1988-	Victoria
1989-	Dragon
1992-	Peninsula
1994-	Peninsula
1996-	Ocean
1998-	Lion Rock
1999-	Peninsula
2000-	Peninsula
2001-	Ocean
2002-	Ocean
2003-	City
2004-	City
2005-	Ocean
2006-	HK Jayceettes
2007-	HK Jayceettes
2008-	HK Jayceettes
2009-	Peninsula
2010-	HK Jayceettes
2011-	Ocean
2013-	Dragon
2014-	Harbour
2015-	Dragon
2016-	City
2017-	City
2018-	Peninsula
2019-	Dragon
2020-	Peninsula
2021-	City

Certificate of Merit

1983-	Peninsula
1984-	Victoria / Peninsula
1985-	Peninsula / HK Jayceettes
1986-	Victoria
1988-	East Kowloon
1989-	Peninsula
1992-	Victoria
1996-	Peninsula
1998-	Victoria
1999-	Ocean
2000-	City
2009-	City
2010-	Apex
2013-	Peninsula
2014-	Peninsula
2015-	Harbour / City
2016-	Dragon
2017-	Peninsula/ Harbour
2019-	Peninsula
2020-	East Kowloon
2021-	Dragon

III.A.8 Best International Cooperation Project

Definition: This award is for the recognition of the most outstanding international affairs program or project that collaborates with other JCI chapters internationally to develop strong relationships and partnerships that encourage organizations to partner across borders and the mindset of Global Networkers.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 Who did you partner with? Q.3 How did this project highlight the international area of opportunity?	10
Added Value to JCI Members and Stakeholders Q.1 How many members were involved in this program? Q.2 How did this program bring added value to your members?	20
Impact on the Local Organization's Brand Awareness Q.1 How did this project increase awareness of JCI with future members? Q.2 Describe how your project helped raise awareness about the JCI brand. Q.3 How did this project increase awareness of JCI with corporate sponsors or government officials? Q 4. How did this project align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	25
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 Describe how your project targeted membership growth. Q.3 How did the Local Organization benefit from running this project?	15
Impact on the Local Organization's Finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	15
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	15

Note: Award is allied to JCI Award Programs.

Winners	**Certificate of Merit**
2021 – HK Jayceettes	2021 – Bauhinia

III.A.9 Best Inter-organization Collaboration Project

Definition: This award is for the recognition of the most outstanding program or project which promotes collaboration between JCI Local Organizations and Organizations outside of JCI to increase their impact by working with win-win external partnerships, especially BNI, AIESEC, WBAF, ICC and the United Nations that yield brand awareness, membership growth/retention and financial sustainability.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution Q.1 What were the objectives of this program? Q.2 How did this program align to the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership? Q.3 How did the project develop enterprising young leaders for this changing world?	10
Added Value to JCI Members and Stakeholders Q.1 How many members were involved in this program? Q.2 How did this program bring added value to your members?	20
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with future members?	15
Impact on the Local Organization's Membership Growth Q.1 How did the Local Organization benefit from running this project? Q.2 How did the program increase membership growth efforts? Q.3 What was the final increase in members thanks to this project (number and %)?	15
Impact on the Local Organization's Finances Q.1 What was the financial surplus or loss of the project? Q.2 How will the surplus be used to grow your local organization?	20
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	20

Note: Award is allied to JCI Award Programs. The former name of this award was "Best International Development Program / Best International Collaboration Program / Best Inter-organization Collaboration Program".

Winner List is set out on the next page

Winners

1979-	Harbour
1982-	Peninsula
1987-	Harbour
1988-	Queensway
1993-	Jayceettes
1994-	North District
1995-	Ocean
1996-	City
1999-	Peninsula
2000-	Sha Tin
2004-	Jayceettes
2005-	Apex
2006-	Ocean
2007-	City
2009-	Ocean
2010-	North District
2011-	City
2012-	Dragon North
2013-	District North
2014-	District
2015-	Peninsula
2016-	Apex
2017-	Bauhinia
2018-	Apex
2019-	City
2020-	Dragon
2021-	City

Certificate of Merit

1980-	HK Jayceettes
1981-	HK Jayceettes
1985-	Victoria
1988-	Yuen Long
1990-	Yuen Long
1992-	North District
2004-	Peninsula
2007-	North District
2012-	Lion Rock
2014-	Ocean
2015-	Bauhinia
2017-	Lion Rock
2018-	North District
2020-	City

III.A.10 Best JCI Members Training and Development Program

Definition: This award is for the recognition of the most outstanding project or program which provides training to JCI Members and help them create positive change.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, planning, finance and execution	20
JCI members participation	15
Skills development and program effectiveness	25
Impact on JCI members	20
Long-term impact of the program	20

Note: This award will be granted by JCIHK only. The former name of this award was “Best JCI Members Development Program”.

Winners
2017 – Lion Rock
2018 – Apex
2019 – Ocean
2020 – Lion Rock
2021 – Lion Rock

Certificate of Merit
2019 – Peninsula
2021 – Sha Tin

III.A.11 Best JCI RISE Project

Definition: This award is for the recognition of the most outstanding program or project which contributes to and promotes the expansion of the JCI RISE initiative (Rebuild, Invest, Sustain and Evolve) to make economies and workforces more resilient for the future.

Please note that only economic projects aligning with the three pillars will be authorized, any charity or humanitarian projects will be automatically DISQUALIFIED as these are NOT JCI RISE projects.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Link to the JCI RISE Initiative Pillars (Rebuild, Invest, Sustain and Evolve) Q.1 What were the objectives of this program? Q.2 How does this program align to the JCI RISE initiative? Q.3 What pillar of JCI RISE did this project address? Q.4 How does this project advance the mission of JCI RISE to make economies and workforces more resilient for the future? Q.5 Explain how this project is NOT a charity or a humanitarian project.	20
Rebuilding Economic Resilience Q.1 Describe the economic impact of this project. Q.2 Which economic sector was targeted?	20
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with corporate sponsors or government officials? Q.3 How did this project increase awareness of JCI with future members?	15
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 Describe how your project targeted membership growth. Q.3 How did the Local Organization benefit from running this project?	20
Impact on the Local Organization's Finances Q.1 How will the surplus be used to grow your local organization? Q.2 What was the financial surplus or loss of the project?	10
Long-term Impact of the Program Q.1 What is the expected long-term impact of this project? Q.2 What changes would you make to improve the results of this project?	15

Note: Award is allied to JCI Award Programs.

Winners	**Certificate of Merit**
2021 – HK Jayceettes	2021 – Lion Rock / City Lady

III.A.12 Best Mainland Affairs Program

Definition: This award is for the recognition of the most outstanding mainland affairs program or project of a LOM.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
General planning, execution and finance	20
Participation by members	20
Enhancement of Hong Kong and Mainland China Collaboration	40
Benefit to community	10
Benefit to organization	10

Note: This award will be granted by JCIHK only

Winners
2011 – Peninsula
2012 – Peninsula
2013 – Queensway
2014 – Peninsula
2015 – Peninsula
2016 – Peninsula
2018 – Peninsula
2019 – Peninsula
2020 – Peninsula
2021 – Peninsula

Certificate of Merit
2013 – Ocean
2019 – Lion Rock

III.A.13 Best New Project

Definition: This award is for the recognition of the best new project organized by a LOM that has not been organized before. It also contributes to the JCI Mission and Vision, and involves JCI members and other chapters from JCI Hong Kong.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, Planning, Finance and Execution	15
Added Value to JCI Members and Stakeholders	20
Impact on the Local Organization's Brand Awareness	20
Impact on the Local Organization's Membership Growth	15
Impact on the Local Organization's Finances	10
Long-term Impact of the Program	20

Note: This award will be granted by JCIHK only.

Winners
2016 – Victoria
2017 – City Lady
2018 – City
2019 – Harbour
2020 – Lion Rock
2021 – Apex

Certificate of Merit
2017 – Kowloon
2018 – Tai Ping Shan
2019 – Ocean / Dragon
2021 – City

III.A.14 Best Publication Award

Definition: This award is for the recognition of the best regular LOM publication in either hard or soft copy format. (Proof of issuing and distribution is needed)

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
General planning and execution	15
Financing	10
Quality of content	15
Appearance and layout	10
Circulation (regularity, methods and figures)	10
Effective coverage (Local, National, JCI)	10
Use of online platform and digital elements	10
Improvement from last year	10
Value to JCI	10

Note: This award will be granted by JCIHK only.

Winners
1976 – Lion Rock
1977 – Peninsula
1978 – Peninsula
1979 – Peninsula
1980 – Bauhinia
1981 – Bauhinia/City
1982 – City
1984 – City
1986 – Peninsula
1987 – Victoria
1989 – City
1991 – Peninsula
1993 – City
1994 – HK Jayceettes
1995 – North District
1996 – North District
1998 – City
1999 – Peninsula
2000 – Peninsula
2001 – Bauhinia
2002 – HK Jayceettes
2003 – Harbour
2004 – City
2005 – Peninsula
2006 – Peninsula
2007 – City
2008 – Peninsula
2009 – Island
2010 – Peninsula
2011 – City Lady
2012 – Peninsula
2013 – Peninsula
2014 – Tai Ping Shan
2015 – Peninsula
2016 – Tai Ping Shan
2017 – Tai Ping Shan
2018 – City Lady
2019 – City Lady
2020 – HK Jayceettes
2021 – HK Jayceettes

Certificate of Merit
1979 – HK Jayceettes
1984 – HK Jayceettes / Bauhinia
1985 – Victoria/City
1986 – City
1987 – City
1988 – East Kowloon
1990 – HK Jayceettes
1994 – North District
1995 – Ocean
1997 – North District
2000 – City
2001 – City
2002 – Peninsula
2003 – Peninsula
2004 – HK Jayceettes
2005 – Lion Rock
2006 – City
2007 – Victoria / Peninsula / Lion Rock
2008 – North District
2009 – Lion Rock
2010 – City Lady
2011 – Ocean
2012 – City
2014 – City / City Lady
2018 – Peninsula / City
2019 – Bauhinia
2021 – City

III.A.15 Best Environmental Sustainability Program

Definition: This award is for the recognition of the best contribution towards improving the quality of life in the local environment executed in the most original and efficient manner.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Award Judging Criteria	Points
Objectives, planning, finance and execution	20
Membership participation	15
Community impact	25
Impact on quality of life in local environment	30
Long-term impact of the program	10

Note: This award will be granted by JCIHK only. The former name of this award was "Best Environment Development Program / Best Sustainable Development Program".

Winners
1999 – City
2000 – Ocean
2005 – Sha Tin
2006 – Sha Tin
2007 – Sha Tin
2008 – Ocean
2009 – Victoria
2010 – North District
2011 – Sha Tin
2012 – Peninsula
2014 – City Lady
2015 – Bauhinia
2016 – Lion Rock
2017 – Harbour
2018 – Bauhinia
2019 – City Lady
2020 – City
2021 – Bauhinia

Certificate of Merit
1996 – Sha Tin
2000 – Sha Tin
2009 – North District
2010 – Sha Tin
2015 – City Lady
2017 – Lion Rock
2020 – Harbour

III.A.16 Best of the Best

Definition: This award is for the recognition of the best of the best program (Group III A).

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Top 5 winning projects with the highest marks under Group III A will automatically go to the final round of judging by National Board of Directors (namely National President, National Immediate Past President, National Executive Vice Presidents, National Vice Presidents, National Secretary General and National Honorary Treasurer) for Best of the Best. No certificate of merit should be granted.

Note: This award will be granted by JCIHK only

Winners
2014 – Harbour
2015 – Island
2016 – HK Jayceettes
2017 – City
2018 – City
2019 – Harbour
2020 – Lion Rock
2021 – Apex

Group III (for LOMs – Special Awards)

III.B.1.1 Best Chapter of the Area (25–55 members)

Definition: This award is for the recognition of the most outstanding LOM that does exceptional work carrying out the JCI Mission with 25–55 members.

Description: A trophy with the name of the winner inscribed on it each year.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022 LOM Efficiency Index in both "Participation" and "Administration" areas as of 10 August 2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed 2020 audited account with the Company Registry on or before 10 August 2022. Receipt from Companies Registry should be kept as evidence of submission.

Award Judging Criteria	Points
Strategic Plan Q.1 How did your organization develop enterprising young leaders for this changing world? Q.2 Was the budget an effective guide for the financial management of the project? Q.3 How did all the actions align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?	20
Recruitment Strategy Q.1 Describe how your organization targeted membership growth.	10
Individual Development Programs and Results Q.1 How many trainings were organized? Q.2 Give examples of the training topics organized. Q.3 How much brand awareness did these sessions generate to government, business and civil society partners?	15
Community Development Programs and Results Q.1 How many RISE projects were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 Give examples of the projects (aligned with RISE and which of the 3 RISE pillars)	15
International Development Programs and Results Q.1 How did you organize online twinning events or other virtual ones to encourage international outreach? Q.2 How much brand awareness did these projects generate to government, business and civil society partners? Q.3 How did you raise awareness about JCI? Q.4 How many members attended the 2022 JCI ASPAC and registered the 2022 JCI World Congress?	15

Award Judging Criteria	Points
Economic Development Programs and Results Q.1 How many RISE projects on economic topics were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 How did these projects help sustain and rebuild economies, promote professional reconversion or boost youth entrepreneurship?	15
Results in Brand Awareness, Membership Growth, Financial Surplus Q.1 What was the final increase in members (number and %)? Q.2 How much brand awareness did the organization as a whole generate to government, business and civil society partners? Q.3 What was the financial surplus or loss of the organization?	10

Notes:

- The number of members is based on the declaration of the number of the ordinary member by the chapter on membership system and confirmed at 4th JBM on 3 September 2022.
- No LOM can enter this award and Outstanding Progressive LOM Award category in the same year.
- Award is allied to JCI Award Programs.

Winners

2005-	Island	2013-	North District
2006-	Ocean	2014-	HK Jayceettes
2007-	North District	2015-	Bauhinia
2008-	North District	2016-	Tai Ping Shan
2009-	Island	2017-	City Lady
2010-	Sha Tin	2018-	Bauhinia
2011-	City Lady	2019-	Bauhinia
2012-	North District	2020-	Bauhinia
		2021-	Bauhinia

Certificate of Merit

2007-	Island	2017-	Tai Ping Shan / Sha Tin
2009-	Ocean		
2010-	City Lady	2018-	City Lady
2011-	Sha Tin	2019-	Tsuen Wan
2013-	Bauhinia / City Lady	2020-	Victoria / Sha Tin
2014-	Tai Ping Shan / North District Ocean / North District	2021-	Sha Tin
2015-	Bauhinia		
2016-			

III.B.1.2 Best Chapter of the Area (56–90 members)

Definition: This award is for the recognition of the most outstanding LOM that does exceptional work carrying out the JCI Mission with 56 to 90 members.

Description: A trophy with the name of the winner inscribed on it each year.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022 LOM Efficiency Index in both "Participation" and "Administration" areas as of 10 August 2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed 2020 audited account with the Company Registry on or before 10 August 2022. Receipt from Companies Registry should be kept as evidence of submission.

Award Judging Criteria	Points
Strategic Plan Q.1 How did your organization develop enterprising young leaders for this changing world? Q.2 Was the budget an effective guide for the financial management of the project? Q.3 How did all the actions align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?	20
Recruitment Strategy Q.1 Describe how your organization targeted membership growth.	10
Individual Development Programs and Results Q.1 How many trainings were organized? Q.2 Give examples of the training topics organized. Q.3 How much brand awareness did these sessions generate to government, business and civil society partners?	15
Community Development Programs and Results Q.1 How many RISE projects were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 Give examples of the projects (aligned with RISE and which of the 3 RISE pillars)	15
International Development Programs and Results Q.1 How did you organize online twinning events or other virtual ones to encourage international outreach? Q.2 How much brand awareness did these projects generate to government, business and civil society partners? Q.3 How did you raise awareness about JCI? Q.4 How many members attended the 2022 JCI ASPAC and registered the 2022 JCI World Congress?	15

Award Judging Criteria	Points
Economic Development Programs and Results Q.1 How many RISE projects on economic topics were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 How did these projects help sustain and rebuild economies, promote professional reconversion or boost youth entrepreneurship?	15
Results in Brand Awareness, Membership Growth, Financial Surplus Q.1 What was the final increase in members (number and %)? Q.2 How much brand awareness did the organization as a whole generate to government, business and civil society partners? Q.3 What was the financial surplus or loss of the organization?	10

Notes:

- The number of members is based on the declaration of the number of the ordinary member by the chapter on membership system and confirmed at 4th JBM on 3 September 2022.
- No LOM can enter this award and Outstanding Progressive LOM Award category in the same year.
- Award is allied to JCI Award Programs.

Winners

1993-	North District	2008-	Victoria
1995-	North District	2009-	Lion Rock
1996-	Dragon	2010-	North District
1997-	Apex	2011-	Ocean
1998-	Lion Rock	2012-	Dragon
1999-	Island	2013-	Dragon
2000-	Ocean	2014-	Dragon
2001-	Harbour	2015-	Dragon
2002-	Victoria	2016-	Apex
2003-	Apex	2017-	Ocean
2004-	North District	2018-	HK Jayceettes
2005-	Harbour	2019-	Dragon
2006-	Victoria	2020-	Dragon
2007-	Victoria	2021-	City Lady

Certificate of Merit

1995-	Apex	2010-	Kowloon / Ocean
1996-	Ocean		
1997-	North District	2013-	Ocean / Apex
1997-	Dragon	2014-	Kowloon / Ocean
1998-	Island	2015-	HK Jayceettes / Apex
1999-	Bauhinia	2016-	HK Jayceettes / Dragon
2000-	Bauhinia	2017-	HK Jayceettes / Lion Rock
2001-	Apex	2018-	Apex
2003-	Harbour	2019-	City Lady
2005-	Lion Rock	2020-	HK Jayceettes / City Lady
2006-	Lion Rock	2021-	Lion Rock / Dragon
2007-	Lion Rock		
2008-	Lion Rock		
2009-	Kowloon		

III.B.1.3 Best Chapter of the Area (91+ members)

Definition: This award is for the recognition of the most outstanding LOM that does exceptional work carrying out the JCI Mission with more than 91 members.

Description: A trophy with the name of the winner inscribed on it each year.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022 LOM Efficiency Index in both "Participation" and "Administration" areas as of 10 August 2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed 2020 audited account with the Company Registry on or before 10 August 2022. Receipt from Companies Registry should be kept as evidence of submission.

Award Judging Criteria	Points
Strategic Plan Q.1 How did your organization develop enterprising young leaders for this changing world? Q.2 Was the budget an effective guide for the financial management of the project? Q.3 How did all the actions align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership?	20
Recruitment Strategy Q.1 Describe how your organization targeted membership growth.	10
Individual Development Programs and Results Q.1 How many trainings were organized? Q.2 Give examples of the training topics organized. Q.3 How much brand awareness did these sessions generate to government, business and civil society partners?	15
Community Development Programs and Results Q.1 How many RISE projects were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 Give examples of the projects (aligned with RISE and which of the 3 RISE pillars)	15
International Development Programs and Results Q.1 How did you organize online twinning events or other virtual ones to encourage international outreach? Q.2 How much brand awareness did these projects generate to government, business and civil society partners? Q.3 How did you raise awareness about JCI? Q.4 How many members attended the 2022 JCI ASPAC and registered the 2022 JCI World Congress?	15

Award Judging Criteria	Points
Economic Development Programs and Results Q.1 How many RISE projects on economic topics were organized? Q.2 How many members were impacted by these projects? Q.3 How much brand awareness did these projects generate to government, business and civil society partners? Q.4 How did these projects help sustain and rebuild economies, promote professional reconversion or boost youth entrepreneurship?	15
Results in Brand Awareness, Membership Growth, Financial Surplus Q.1 What was the final increase in members (number and %)? Q.2 How much brand awareness did the organization as a whole generate to government, business and civil society partners? Q.3 What was the financial surplus or loss of the organization?	10

Notes:

- The number of members is based on the declaration of the number of the ordinary member by the chapter on membership system and confirmed at 4th JBM on 3 September 2022.
- No LOM can enter this award and Outstanding Progressive LOM Award category in the same year.
- Award is allied to JCI Award Programs.

Winners

1970 – Peninsula
1971 – HK Jayceettes
1972 – HK Jayceettes
1973 – HK Jayceettes
1974 – HK Jayceettes
1975 – HK Jayceettes
1976 – HK Jayceettes
1977 – Kowloon
1978 – Peninsula
1979 – Victoria / HK Jayceettes
1980 – HK Jayceettes
1981 – Peninsula / HK Jayceettes
1982 – HK Jayceettes
1983 – Victoria
1984 – Peninsula
1986 – Peninsula
1987 – Peninsula
1988 – HK Jayceettes
1989 – Peninsula
1990 – Peninsula
1993 – Peninsula
1994 – Peninsula
1995 – City
1996 – Peninsula
1997 – City
1998 – City
1999 – HK Jayceettes
2000 – City
2001 – City
2002 – City
2003 – City
2004 – City
2005 – City
2006 – City
2007 – City
2008 – Harbour
2009 – Peninsula
2010 – City
2011 – Harbour
2012 – City
2013 – City
2014 – City
2015 – Peninsula
2016 – Peninsula
2017 – Peninsula
2018 – Peninsula
2019 – Harbour
2020 – Harbour
2021 – Apex

Certificate of Merit

1979 – Peninsula
1980 – Kowloon
1983 – HK Jayceettes
1984 – HK Jayceettes
1985 – Victoria / Peninsula
1986 – HK Jayceettes
1988 – Queensway
1992 – HK Jayceettes
1993 – HK Jayceettes
1994 – Victoria / HK Jayceettes
1995 – Victoria / Harbour
1996 – HK Jayceettes
1997 – HK Jayceettes / Harbour
1998 – Peninsula
1999 – Peninsula / Lion Rock / Harbour
2001 – Peninsula /HK Jaycettes
2002 – Peninsula
2003 – Peninsula
2004 – Peninsula / HK Jayceettes
2005 – HK Jayceettes
2006 – Peninsula / Harbour
2007 – Peninsula / Harbour
2008 – Peninsula / City
2009 – City
2010 – Lion Rock / Harbour
2013 – Peninsula
2014 – Peninsula
2015 – Harbour
2016 – Harbour / City
2017 – Harbour / City
2018 – City
2019 – Peninsula
2020 – Peninsula / City
2021 – HK Jayceettes / City

III.B.2 Outstanding Progressive LOM Award

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022 LOM Efficiency Index in both "NOM Project Participation" and "Administration" areas as of 10 August 2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed 2020 audited account with the Company Registry on or before 10 August 2022. Receipt from Companies Registry should be kept as evidence of submission.

Award Judging Criteria	**Points**
Membership (progress made in 2022) - Membership Extension - Membership Retention - Members' participation and training	25
Chapter Administration (progress made in 2022) - Finance - Secretarial - Plan of action and execution - Project results and - Other areas	20
Chapter program and activities achievements (progress made in 2022)	20
Inter–LOM relations (progress made in 2022)	10
*Participation in NOM program and activities (progress made in 2022)	10
*Participation in JCI programs and activities (progress made in 2022)	5
Contribution in promoting JC image to the public (progress made in 2022)	10

Notes:

- The number of members is based on the declaration of the number of the ordinary member by the chapter on membership system and confirmed at 4th JBM on 3 September 2022.
- No LOM can enter this award and Best Chapter of the Area Award in the same year.
- This award will be granted by JCIHK only.

Winners

1999-	Kowloon	2011-	Tai Ping Shan
2000-	Sha Tin	2013-	Yuen Long
2004-	Lion Rock	2014-	Queensway
2005-	Island	2015-	East Kowloon
2006-	Yuen Long	2017-	Queensway
2007-	Queensway	2018-	Island
2008-	Kowloon	2020-	East Kowloon
2009-	Dragon	2021-	Kowloon

Certificate of Merit

2014-	Island
2017-	Tsuen Wan
2018-	East Kowloon
2021-	Tsuen Wan

III.B.3.1 Award for LOM with the Best Contribution in NOM Activities (25-55 members)

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: All LOMs

Award Judging Criteria	Points
Contribution in manpower - Members acting as NOM Officers Members working in NOM as Project Chairman/ Committee Members/ Officers - Members attending at NOM activities/ Regional Conferences/ World Congress (The above are to be shown both in numbers and in proportion to membership declared)	30
Achievement of NOM project organized by the LOM - Finance - Execution of duties - Impact to JCIHK and members	30
Observance of NOM regulations and resolution	20
Contribution towards the Chamber Office	10
Attendance of LOM Officers at NOM meetings	10

Note: This award will be granted by JCIHK only. This former name of this award was "Award for LOM with the Best Contribution in NOM Activities".

Winners
1978 – HK Jayceettes / Harbour
1979 – HK Jayceettes
1980 – HK Jayceettes
1981 – HK Jayceettes / City
1982 – City
1985 – Peninsula
1986 – HK Jayceettes
1987 – HK Jayceettes
1990 – Hk Jayceettes
1991 – HK Jayceettes
1993 – Peninsula
1996 – Dragon
1997 – Dragon
1998 – HK Jayceettes
1999 – HK Jayceettes
2000 – Lion Rock
2002 – HK Jayceettes
2003 – HK Jayceettes
2005 – City
2006 – Harbour
2007 – Island
2008 – Harbour
2010 – Harbour
2011 – Ocean
2012 – Ocean
2013 – Kowloon
2014 – Kowloon
2015 – North District
2016 – North District
2017 – Sha Tin
2018 – Sha Tin
2020 – Island
2021 – Sha Tin

Certificate of Merit
1988 – HK Jayceettes
1990 – Queensway
1992 – HK Jayceettes
1997 – HK Jayceettes
1998 –Island
1999 – Lion Rock
2000 – HK Jayceettes / City
2003 – Ocean
2007 – Victoria
2014 – Victoria / HK Jayceettes
2016 – Kowloon
2017 – North District
2018 – Queensway
2020 – North District / Sha Tin
2021 – North District / Tsuen Wan

III.B.3.2 Award for LOM with the Best Contribution in NOM Activities (56-90 members)

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: All LOMs

Award Judging Criteria	Points
Contribution in manpower - Members acting as NOM Officers Members working in NOM as Project Chairman/ Committee Members/ Officers - Members attending at NOM activities/ Regional Conferences/ World Congress (The above are to be shown both in numbers and in proportion to membership declared)	30
Achievement of NOM project organized by the LOM - Finance - Execution of duties - Impact to JCIHK and members	30
Observance of NOM regulations and resolution	20
Contribution towards the Chamber Office	10
Attendance of LOM Officers at NOM meetings	10

Note: This award will be granted by JCIHK only. This former name of this award was “Award for LOM with the Best Contribution in NOM Activities”.

Winners
2018 – Apex
2019 – North District
2020 – HK Jayceettes
2021 – City Lady

Certificate of Merit
2018 – Lion Rock / Ocean
2020 – Apex
2021 – Lion Rock

III.B.3.3 Award for LOM with the Best Contribution in NOM Activities (91+ members)

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: All LOMs

Award Judging Criteria	Points
Contribution in manpower - Members acting as NOM Officers Members working in NOM as Project Chairman/ Committee Members/ Officers - Members attending at NOM activities/ Regional Conference/ World Congress (The above are to be shown both in numbers and in proportion to membership declared)	30
Achievement of NOM project organized by the LOM - Finance - Execution of duties - Impact to JCIHK and members	30
Observance of NOM regulations and resolution	20
Contribution towards the Chamber Office	10
Attendance of LOM Officers at NOM meetings	10

Note: This award will be granted by JCIHK only. This former name of this award was "Award for LOM with the Best Contribution in NOM Activities".

Winners
2017 – Peninsula
2018 – Harbour
2019 – City
2020 – Harbour
2021 – City

Certificate of Merit
2018 – Peninsula
2019 – Peninsula
2020 – City
2021 – Peninsula / HK Jayceettes

III.B.4 Award for LOM with the Best Organization Management for Learning and Knowledge

Definition: This award is for the recognition of the chapter that demonstrates the ability to facilitate the learning of its members, enabling knowledge transfer and continuous transformation. The award-winning chapter is expected to have the characteristics of System Thinking, Personal Mastery, Mental Models, Shared Vision, Team Learning and other elements that excel members' and organization's learning and transform and advance the practice of knowledge management.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: All LOMs.

Award Judging Criteria	Points
Strategic Plan Q.1 What were the main objectives of the Systems and were these based on the needs of the Local Organization? Q.2 Was the budget an effective guide for the financial management of the Systems? Q.3 How do the Systems advance the JCI Mission and Vision?	10
Organization Culture and Environment Q.1 How were the Systems and Organization culture developed and maintained by all levels of members? Q.2 How has the Organization culture been nurtured in all member interactions, e.g. meetings, training, gatherings, etc? Q.3 How has the Organization culture promoted psychological safety, appreciation of differences, openness to new ideas, reflexive practice and resources of learning?	20
System of Organization Learning Process and Practice Q.1 What are the framework, methodology, policies and/ or activities that have been implemented? Q.2 How was the process of facilitation of Organization Learning Interaction* implemented and documented? Q.3 How was the best practice shared to other Local Organizations to advance the JCI Vision?	20
Leadership Q.1 How are Organization leaders demonstrating the role model of learner? Q.2 How leaders build proper leadership style that inspire and build relationships with followers and use proper incentives and reinforcement to reach goals?	20
Results Achieved Q.1 What is the most important outcome from the Chapter being a learning-organization? Q.2 What is the improvement from last year?	20

Long-term Impact Q.1 How did the Organization drive long-term impact? Q.2 What changes would you make to improve the outcome of the Systems?	10

Notes:

- The number of members is based on the declaration of the number of the ordinary member by the chapter on membership system and confirmed at 4th JBM on 3 September 2022.
- This award will be granted by JCIHK only.
- *Examples of Organization Learning Interaction include experimentational approach, information collection, analysis, education and training to members, information transfer, competency enhancement and goals for learning

Winners	**Certificate of Merit**
2020 – Harbour	2020 –Peninsula / HK Jayceettes
2021 – Peninsula	2021 – Harbour

III.B.5 The Best NOM Project Hosted by LOM

Definition: This award is for the recognition of the best NOM project organized by a NOM appointed Committee or a LOM.

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: The applicant
1. Must have submitted the project file, the I/E Statement and all supporting documents to Chamber Office.
2. Must have adopted Project I/E Statement by National Board by September Joint Board Meeting (3 September 2022).

Award Judging Criteria	Points
Creativity	20
Strategic Plan	20
Membership involvement	20
Partners Engagement	20
Impact	20

Note: This award will be granted by JCIHK only.

Winners
1982 – Bauhinia
1985 – HK Jayceettes
1994 – Bauhinia
1999 – HK Jayceettes
2002 – Lion Rock
2003 – Apex
2004 – Peninsula
2005 – Victoria
2006 – Island
2007 – Ocean
2009 – City
2010 – Harbour
2011 – Lion Rock
2013 – Ocean
2014 – HK Jayceettes
2015 – North District
2016 – Victoria
2017 – Dragon (co-hosted with City Lady)
2018 – City
2020 – Island
2021 – Peninsula

Certificate of Merit
1986 – HK Jayceettes
1988 – Island
1989 – East Kowloon
2010 – Sha Tin
2011 – Ocean
2013 – Peninsula
2014 – Shatin
2015 – Tsuen Wan
2016 – North District
2017 – North District
2018 – Lion Rock (co-hosted with Ocean)

Section 3

Awards Program Web Tool User's Manual

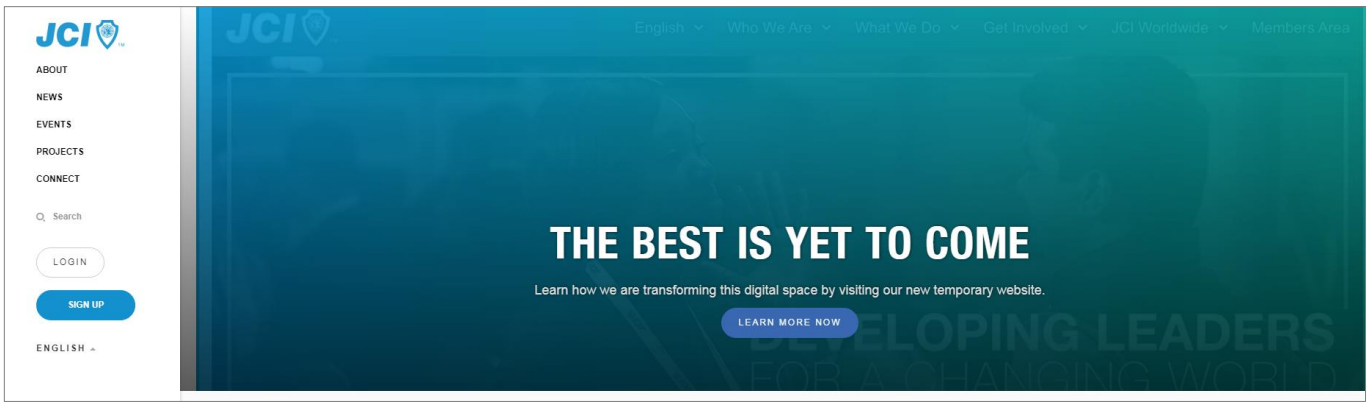
Item	Page
(1) How to Create a Login Username and Password in JCI Website	P.71-72
(2) How to Login to the Award Program	P.73-74
(3) How to Create an Entry in the Award Program	P.75-79
(4) How to Edit an Entry for the Award Program	P.80-84
(5) How to View & Download an Entry for the Award Program	P.85-87
(6) How to Delete an Entry for the Award Program	P.87
(7) How to Submit & Approve Entries	P.88-90

(1) How to Create a Login Username and Password in JCI Website

Step 1: Go to JCI Website

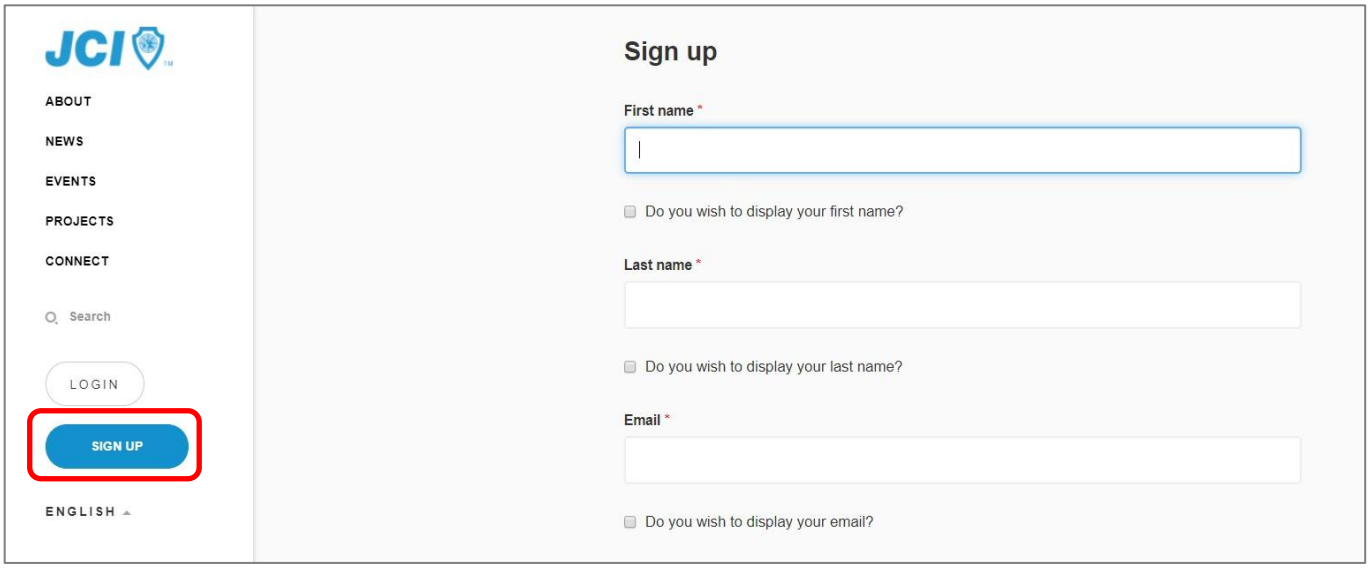
One needs to have a user ID to create e–bid book in the JCI Website.

To create a login ID in the JCI Website, go to **JCI Website www.jci.cc**



Step 2: Create New User ID

Then click "**SIGN UP**" button on the left-hand side of the website.

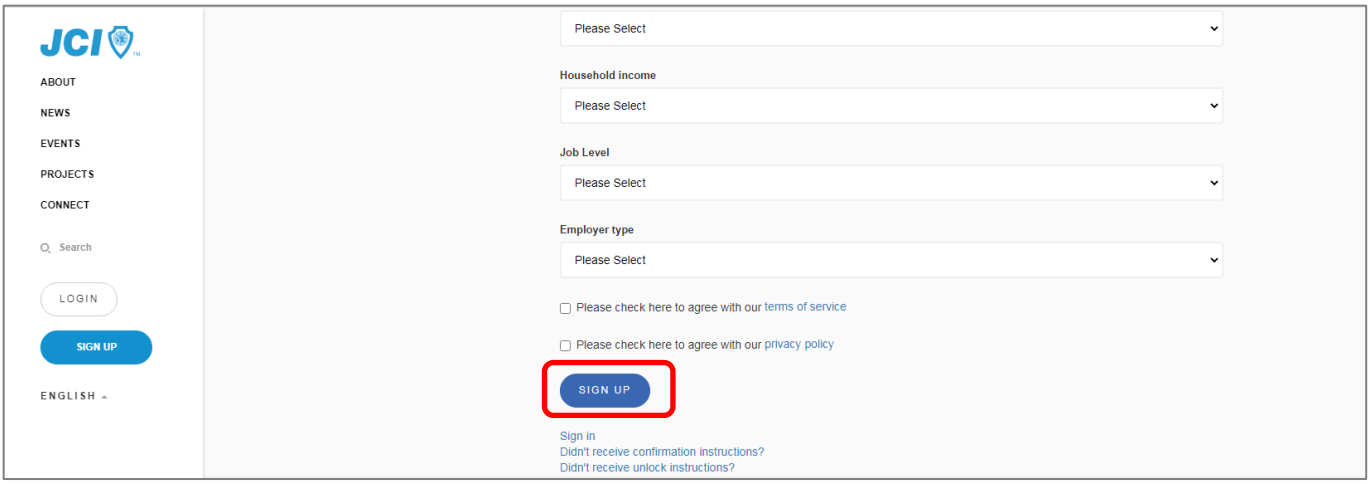


Step 3: Fill in information

Fill in the required information.

When done, click “**SIGN UP**” button. Then you will be informed whether your login ID is successfully created.

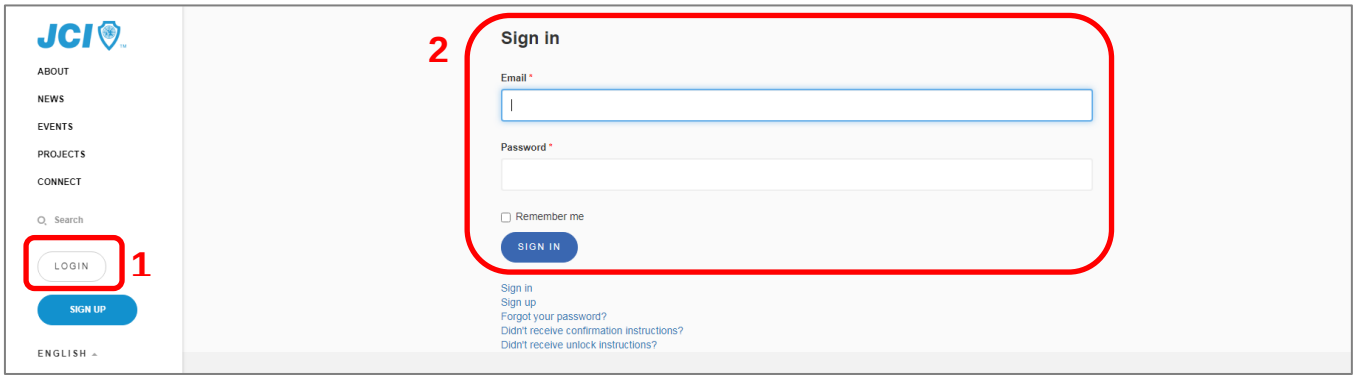
Remark: LOM President needs to approve after sign-up.



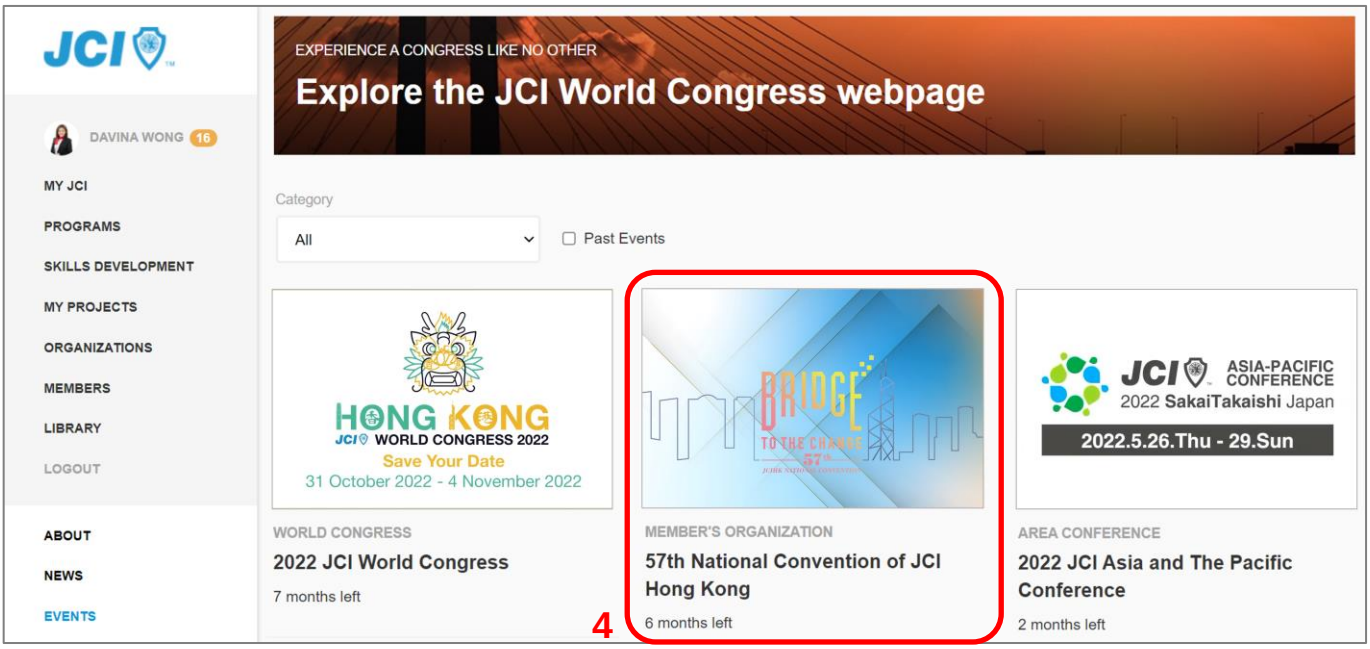
(2) How to Login to the Award Program

Go to Award Main Page

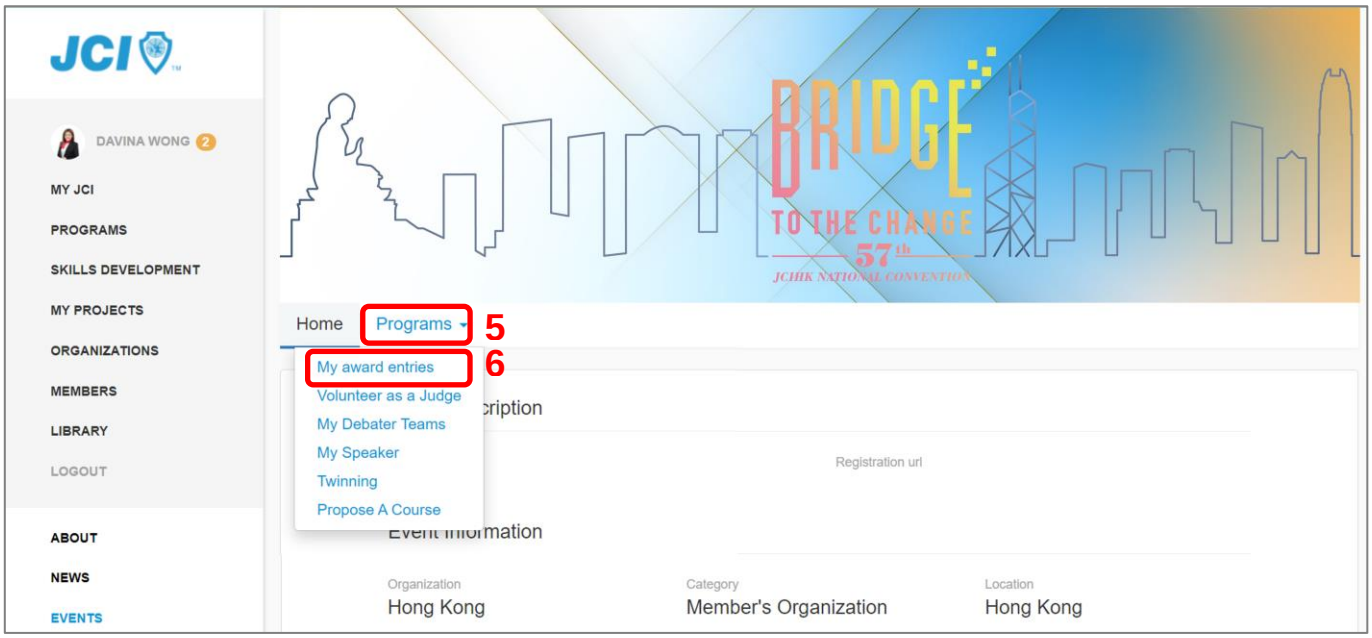
Click "**LOGIN**" button and input email and password to login to your account.



The login ID should be displayed. Go to the "**EVENTS***"* and Select the event – **JCIHK National Convention**.



To create or view the entries for the National Convention, go to “**PROGRAMS**” and click “**MY AWARD ENTRIES**”:



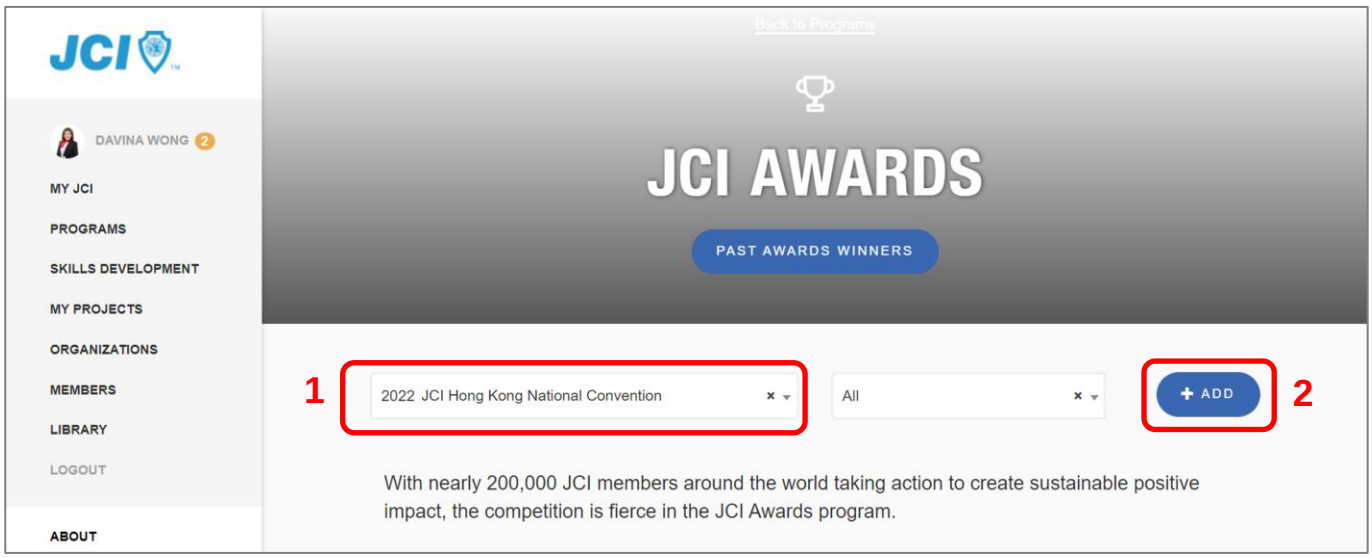
(3) How to Create an Entry in the Award Program

Step 1: Login to the Award Program

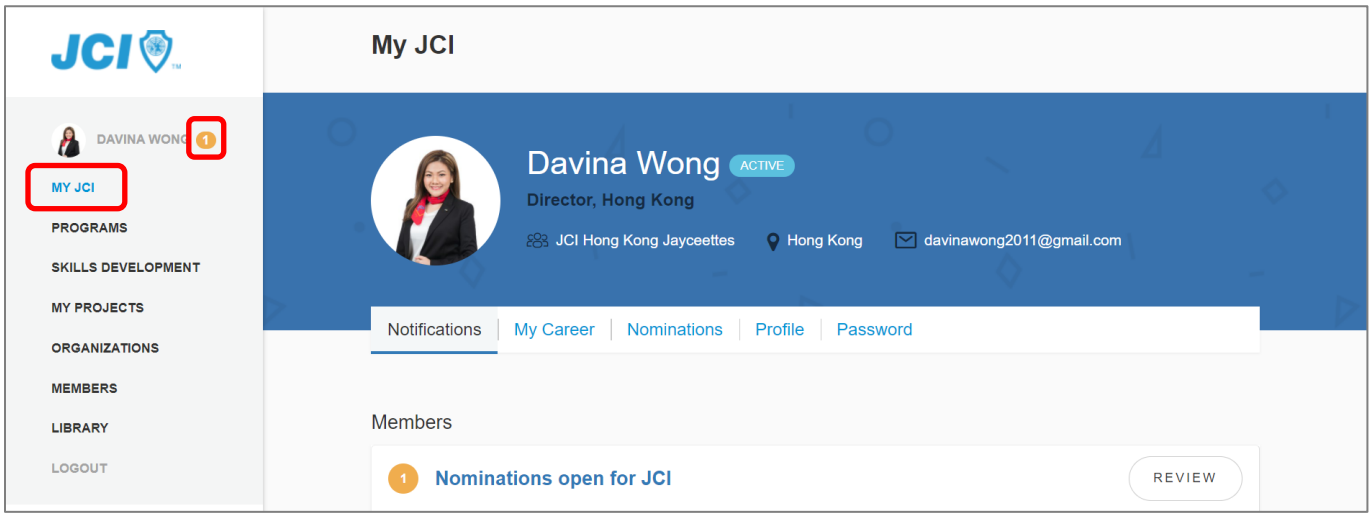
Please refer to page 72.

Step 2: Create the Entry for the Award Program

To create an entry submission bid book, select the event and click the "**ADD**" button.



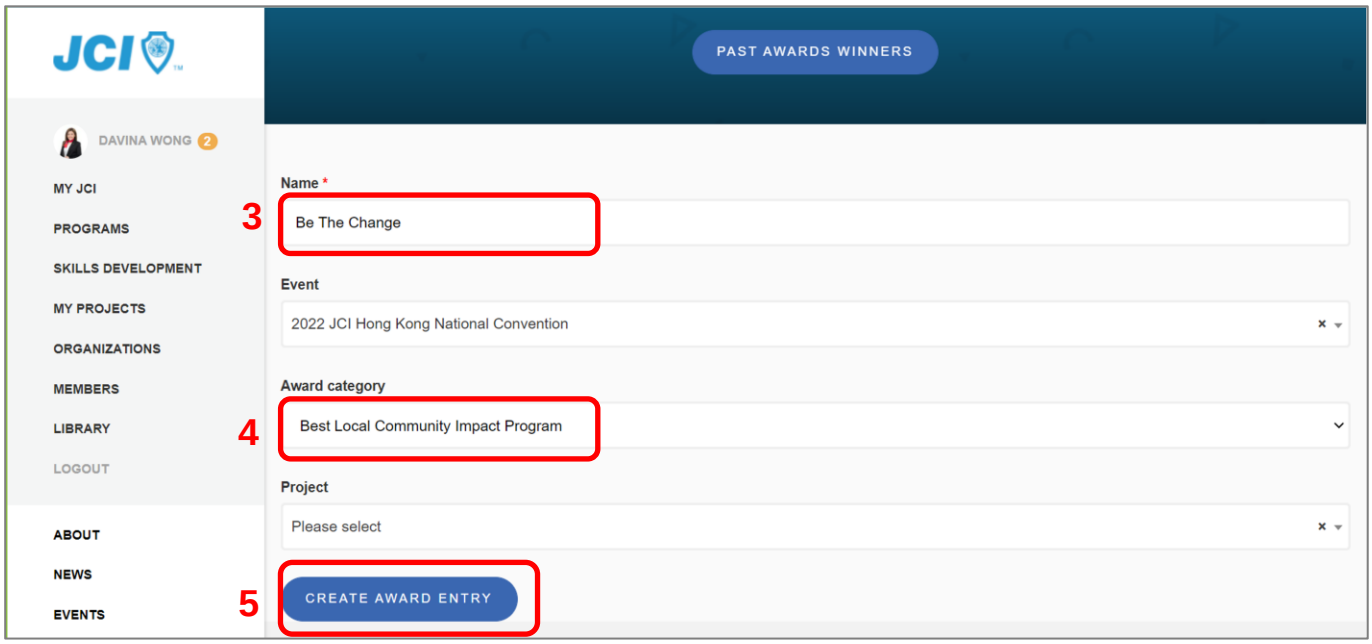
If you want to view all the e-award entries that have been created previously, click the yellow circle next to your name or go to "**MY JCI**" and "**NOTIFICATIONS**" shown as follow:



Step 3: Fill in Award Category of the Entry for the Award Program

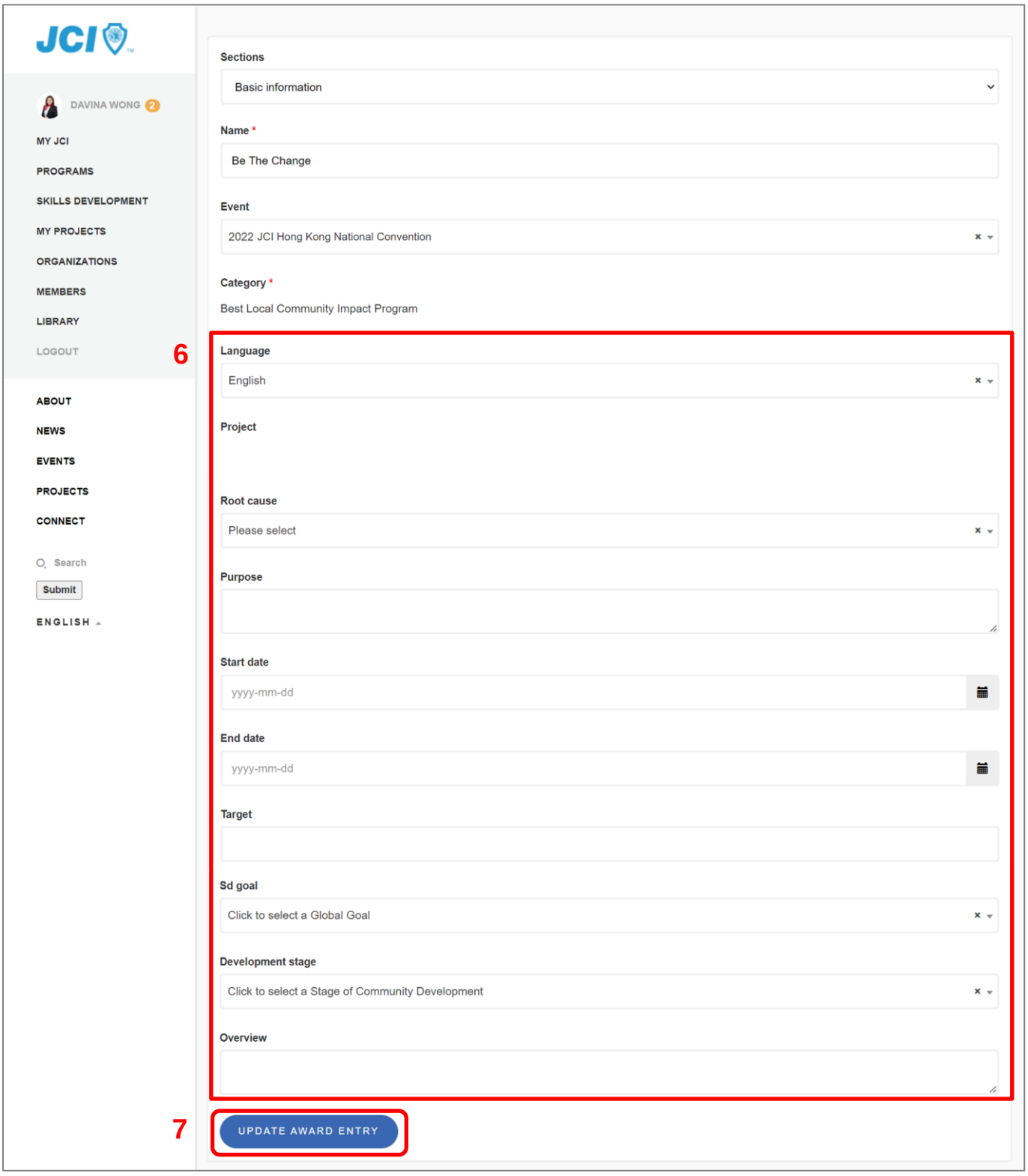
Fill in the "**NAME OF THE PROJECT/MEMBER**". Click the pull-down menu at "**AWARD CATEGORY**" to choose the Award Category.

Click "**CREATE AWARD ENTRY**" button to create the entry.

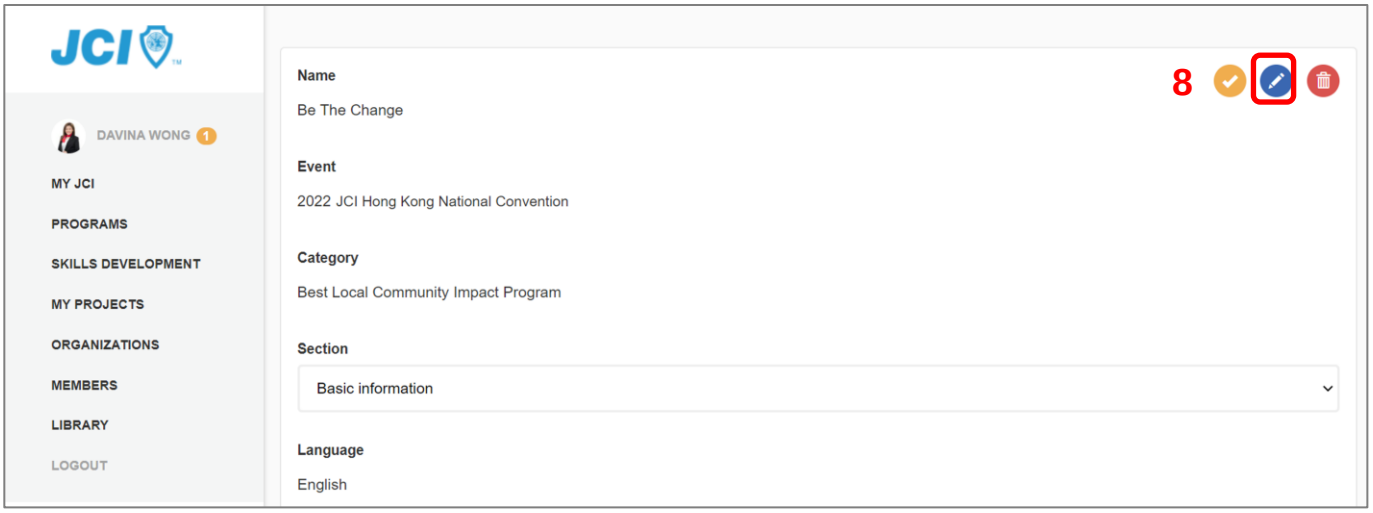


Fill in basic information including **Language**, **Root cause, Purpose, Start date, End date, Target, SD goal, Development stage and Overview.**

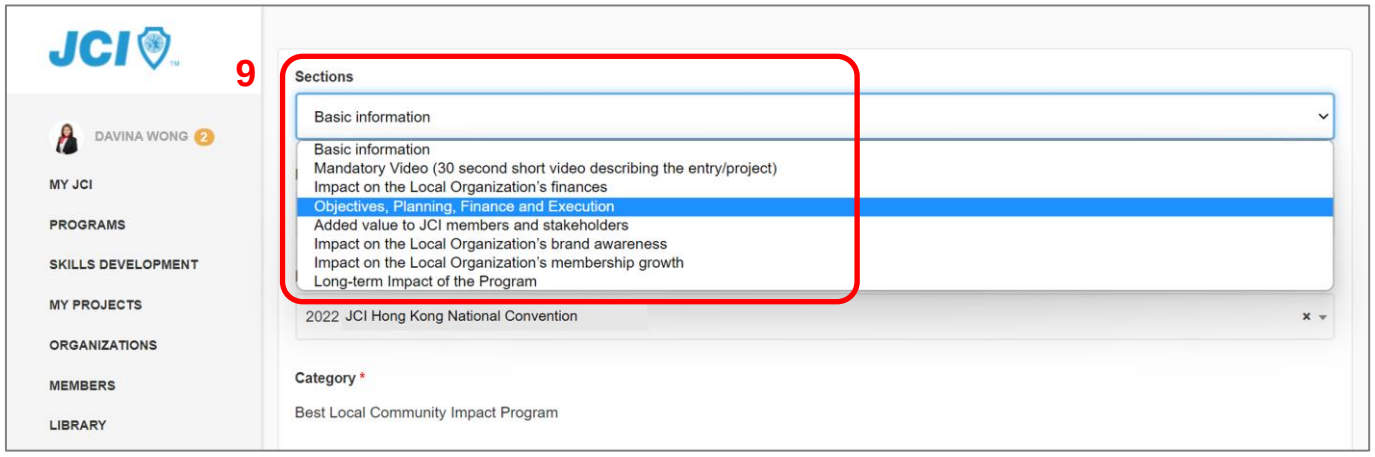
And then press "**UPDATE AWARD ENTRY**".



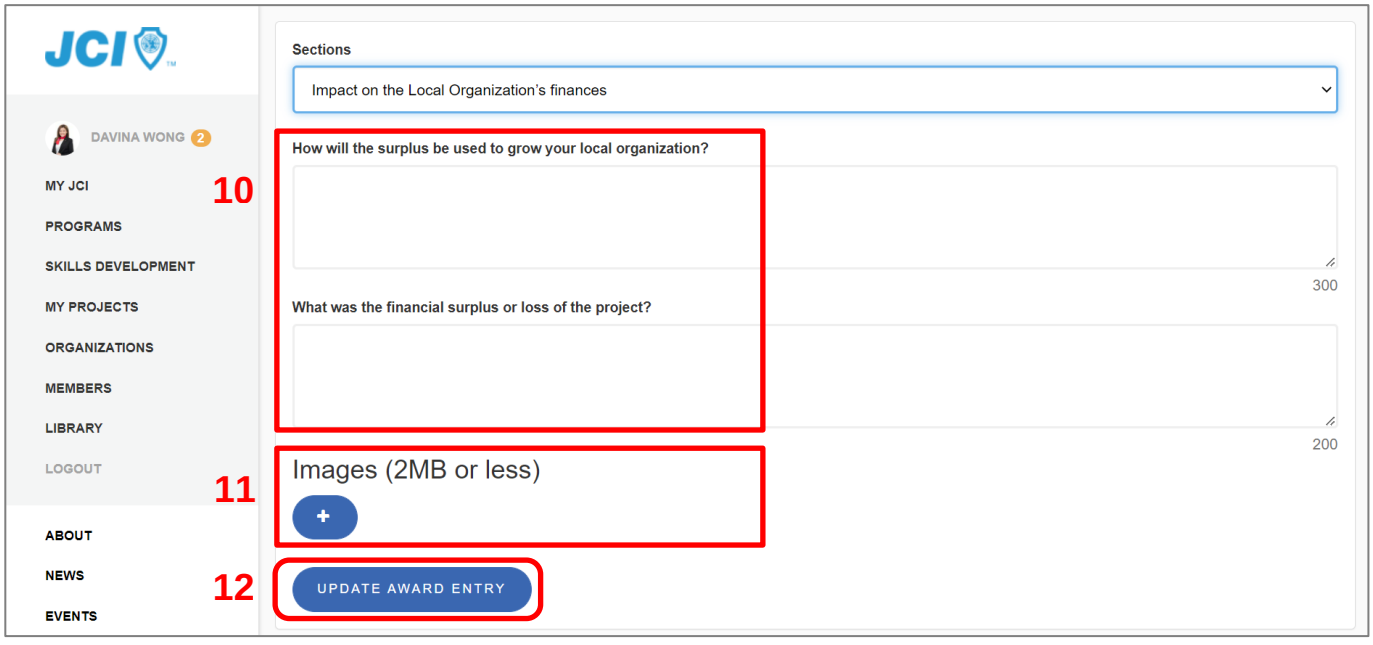
Click the blue “**EDIT**” button.



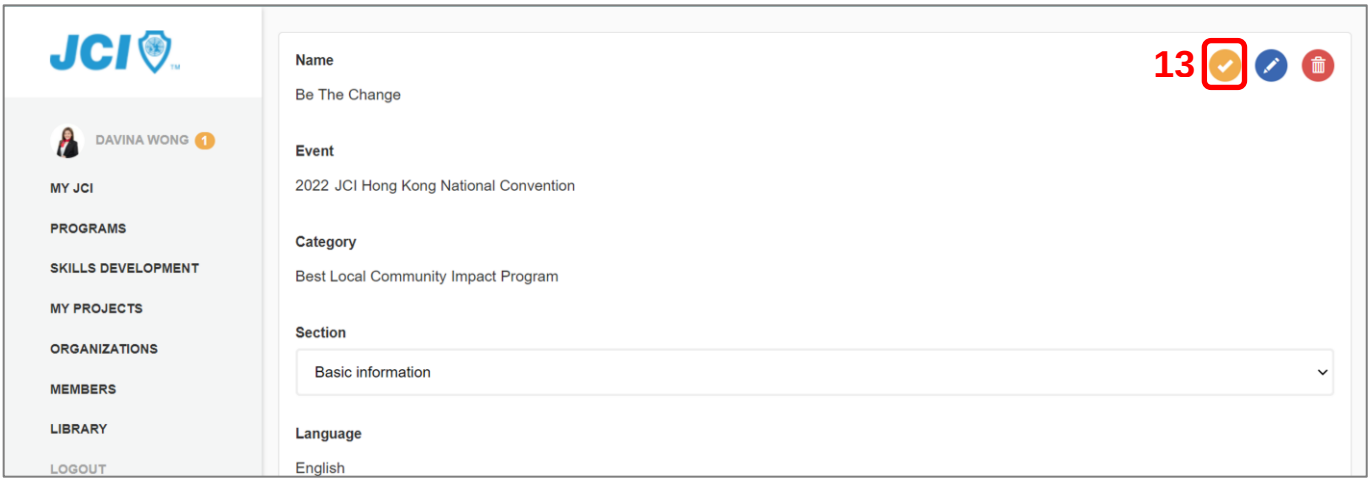
Click the pull-down menu at “**SECTIONS**” and go to different sections.



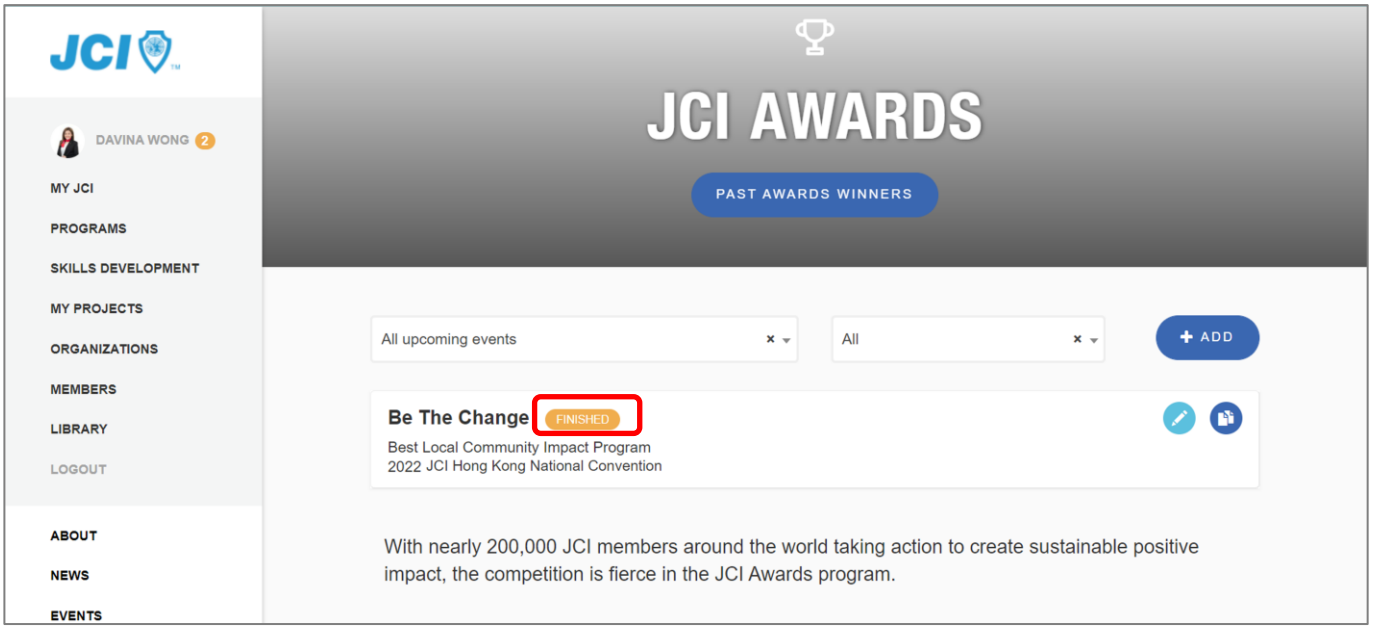
Fill in the answers for each question and upload images. Click the “**UPDATE AWARD ENTRY**” button to save the information.



After filling in all the information, click the yellow “**FINISHED**” button and your entry will be successfully finished.



An icon “**FINISHED**” will appear next to the name of the project and the entry is successfully created.



(4) How to Edit an Entry for the Award Program

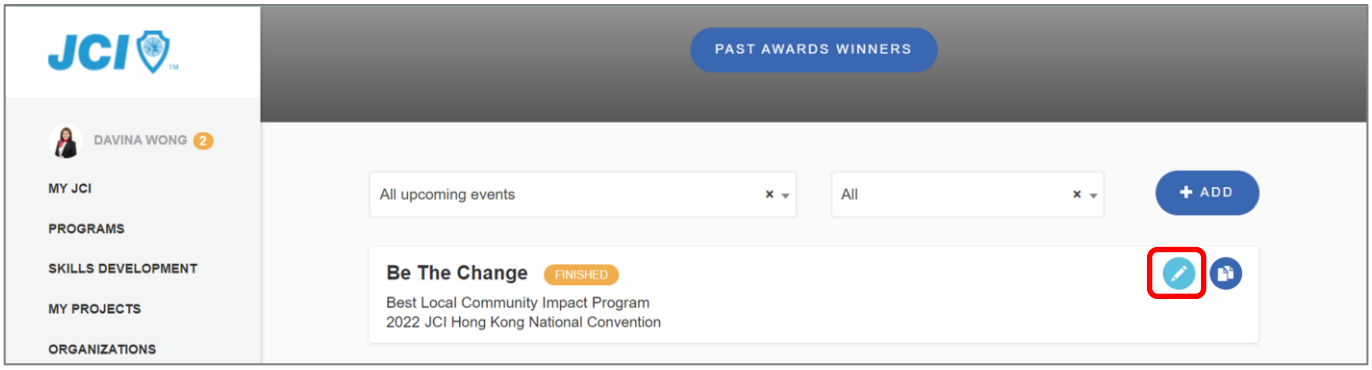
Step 1: Login to the Award Program

Please refer to page 72.

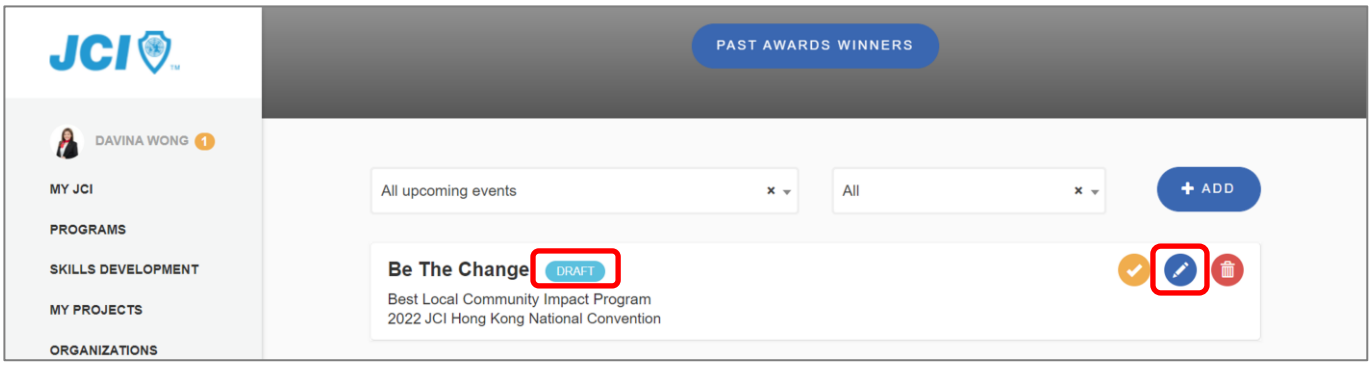
Step 2: Select the Edit option

You will see the following window showing all your e–award entries:

Select the entry you wish to edit and click blue "**EDIT**" button.



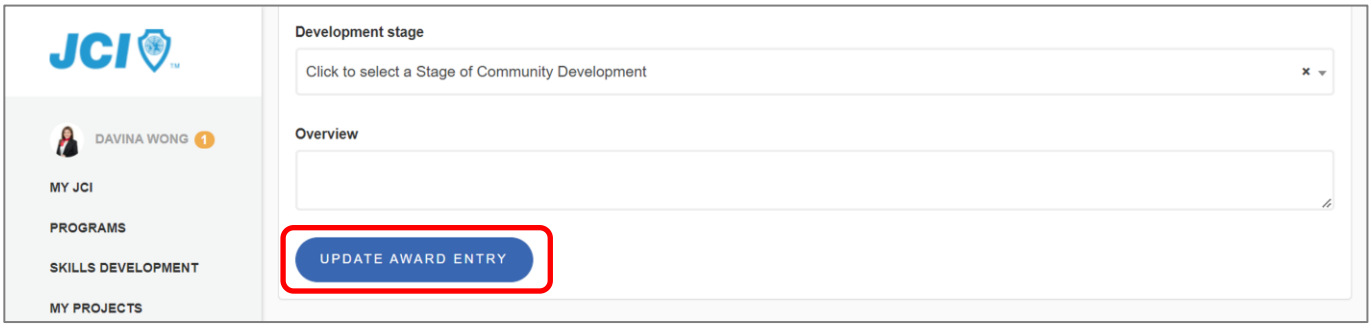
The icon next to the project name changes from "**FINISHED**" to "**DRAFT**". Click the entry to go to the entry form page for editing.



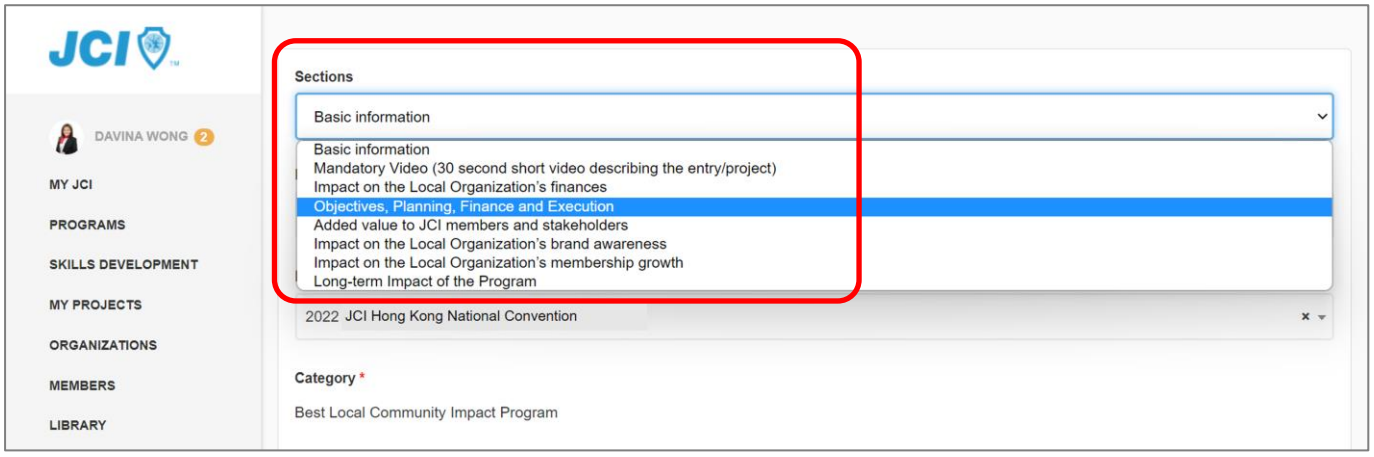
Step 3: Edit the Content for the Award Program

The award is allowed to edit again. Type in the information on the Basic Information page and click the "**UPDATE AWARD ENTRY**" button.

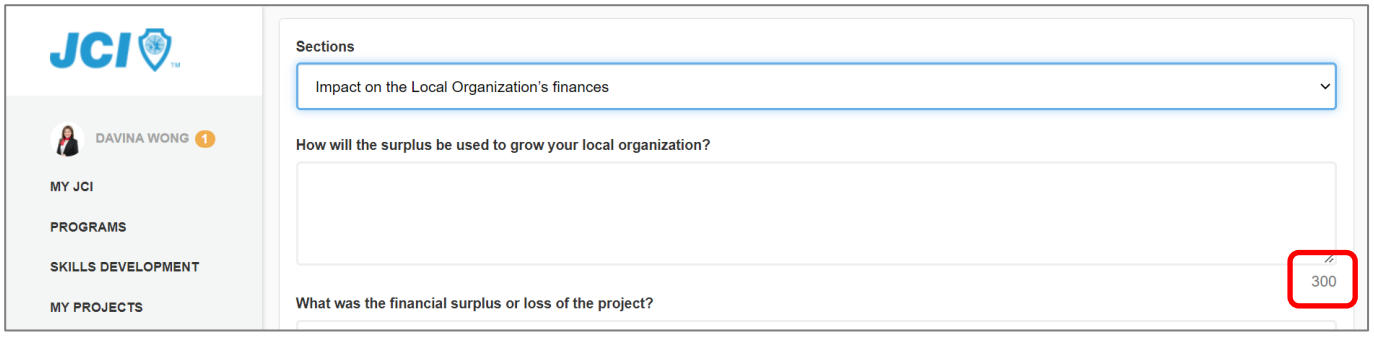
Information will be lost if not saved by clicking "**UPDATE AWARD ENTRY**" button.



Click the pull-down menu at the "**SECTIONS**" and select the section you wish to edit.



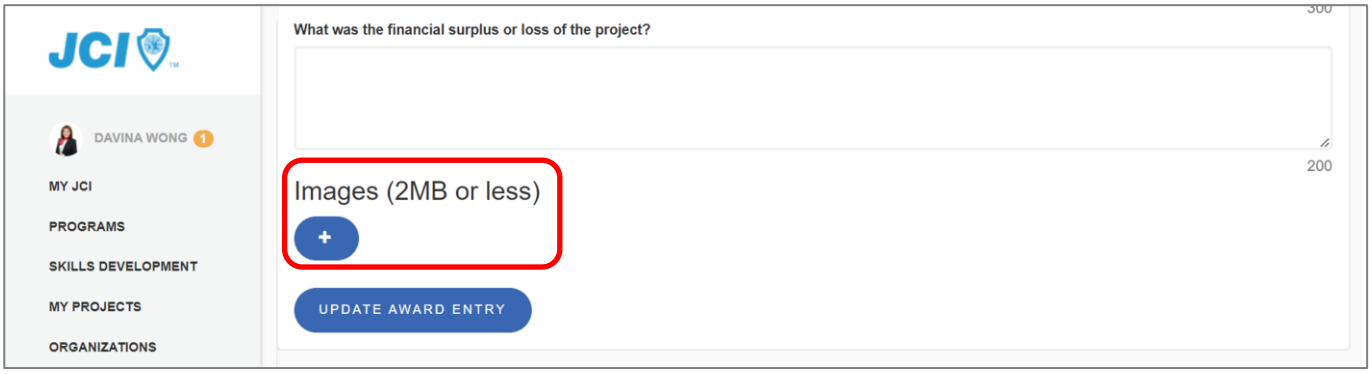
Each question has word limit. Update all the information and click **"UPDATE AWARD ENTRY**" button when you are done with the form.



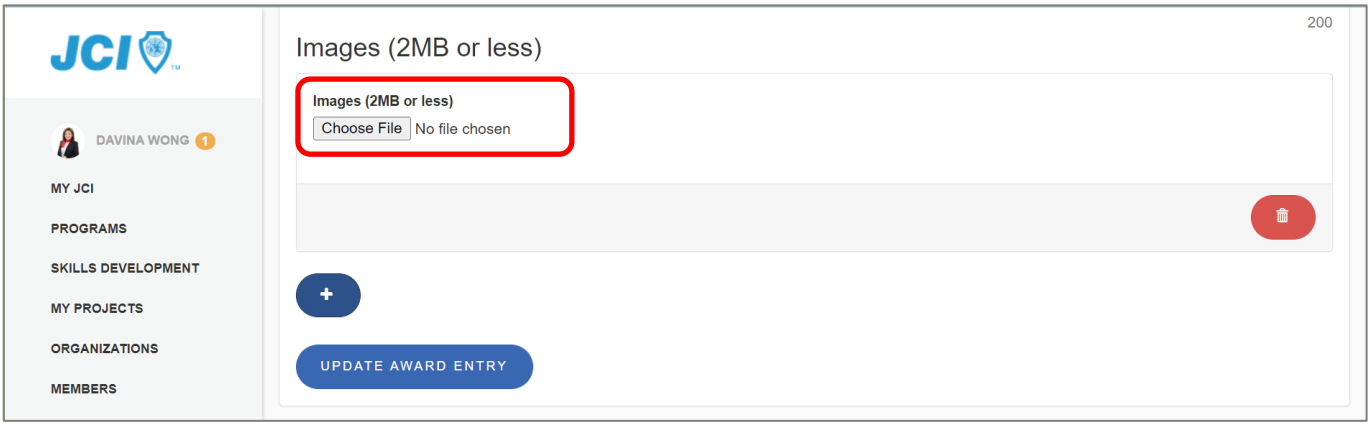
Step 4: Edit the Image for the Award Program

Go to the bottom of the section and you will see the "**IMAGE**" Section where you will be able to upload the images.

Click the "**+**" add button to upload the images for each section. The size of each image is 2MB or less.



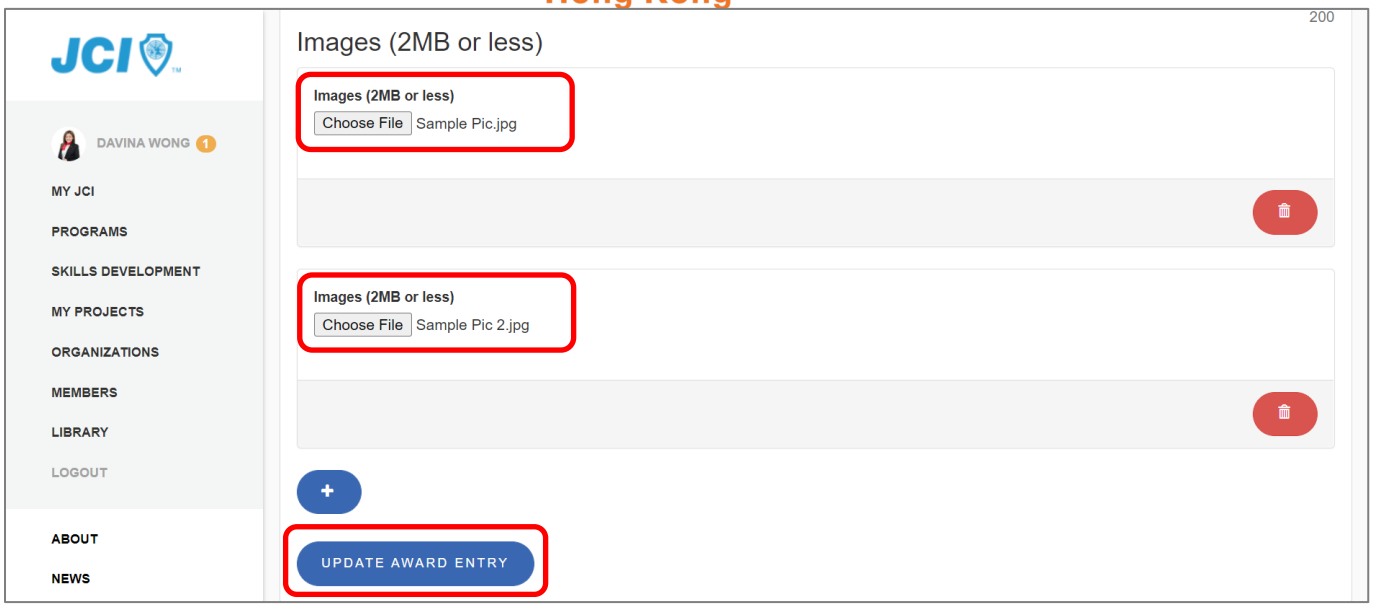
Click "**CHOOSE FILE**" button to choose file to upload, and click the "**OPEN**" button when you are done or click "**CANCEL**" if you want to abort.



Only 1 image can be added each time. Click "**+**" add button again to add another image.

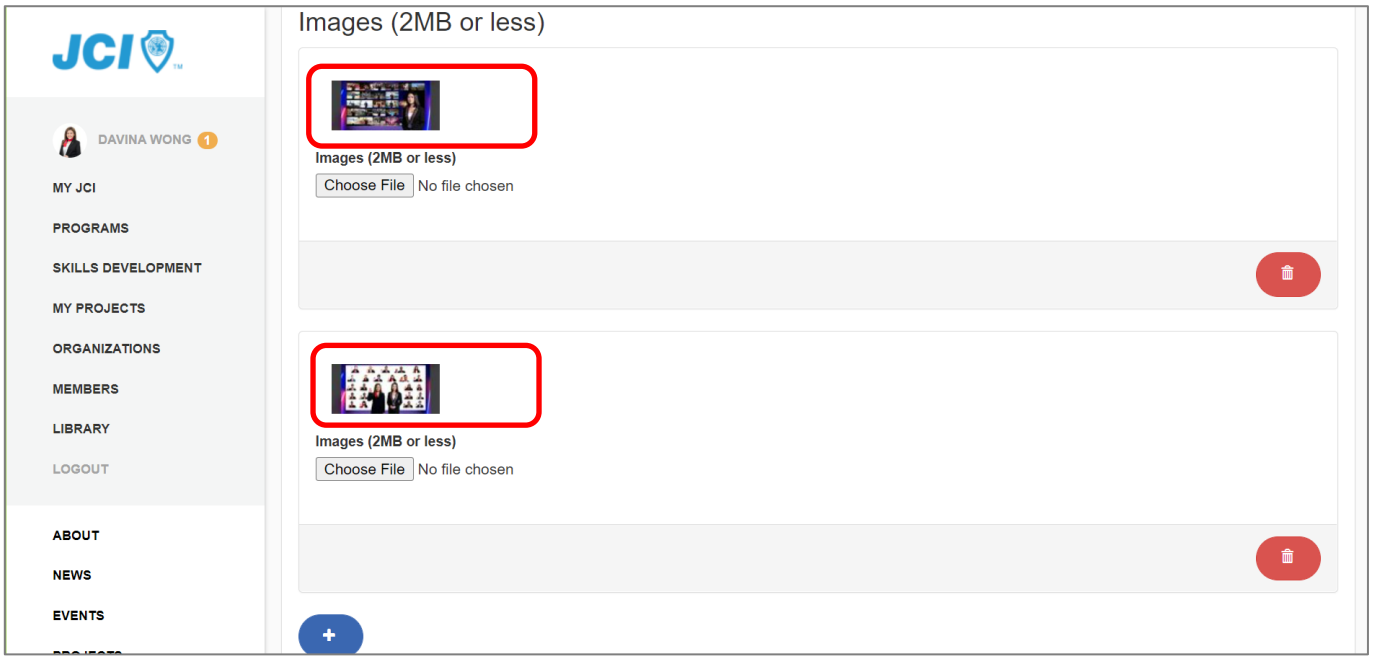
For JCIHK National Convention award entries, **maximum 4 images** are allowed for each section while there is no limit for ASPAC/ World Congress.



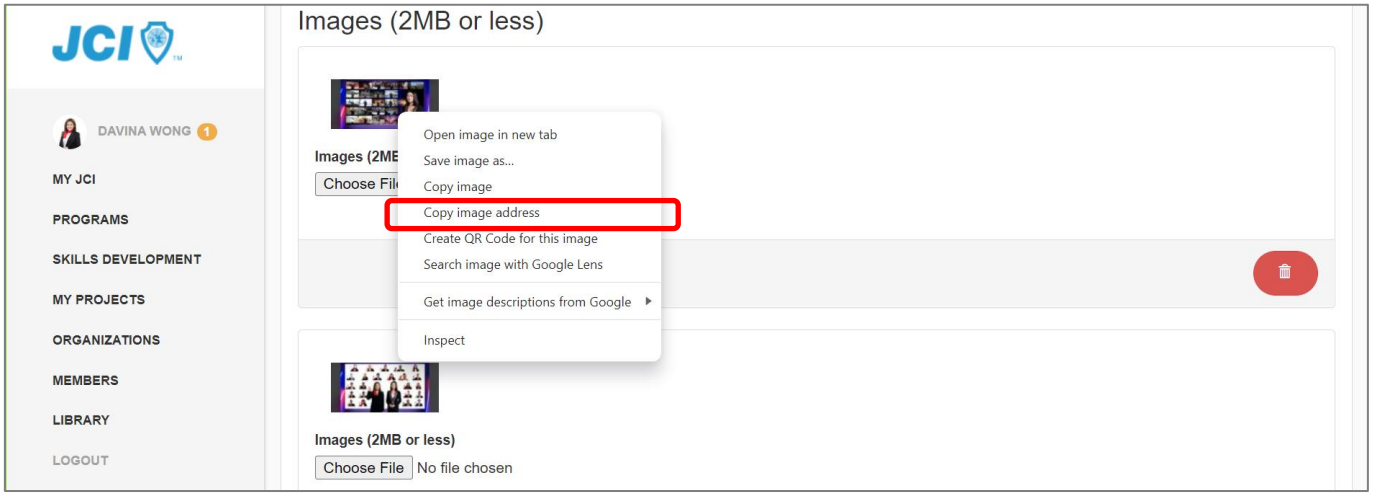


After uploading all images click "**UPDATE AWARD ENTRY**" button to save the record.

Click blue "**EDIT**" button in the front page and choose the respective section from "**SECTIONS**", you will see the following page showing the content you filled in and photos uploaded.



If you want to view not just the thumbnail but a larger picture, right click on the image you wish to see and choose "**COPY IMAGE ADDRESS**". Open a new tab, paste the image address and change the word "thumb" to "large" on the image URL.



For example, https://assets.jci.cc/images/awardentries/000/523/584/thumb/Sample_Pic.jpg?1647349377 -> edit the word "thumb" in URL to "large" as follow:

https://assets.jci.cc/images/awardentries/000/523/584/large/Sample_Pic.jpg?1647349377

If you want to change an image, click on the "**DELETE**" button below the image and repeat the upload process. A reminder that you may need to delete and add back all images in order to have images shown in the right sequence. Click the "**UPDATE AWARD ENTRY**" button to save the change.



(5) How to View & Download an Entry for the Award Program

Step 1: Login to the Award Program

Please refer to page 72.

Step 2: Select the Entry you wish to view

You will see the following window, showing all your e–award entries.
Select the entry you wish to view and click the entry.

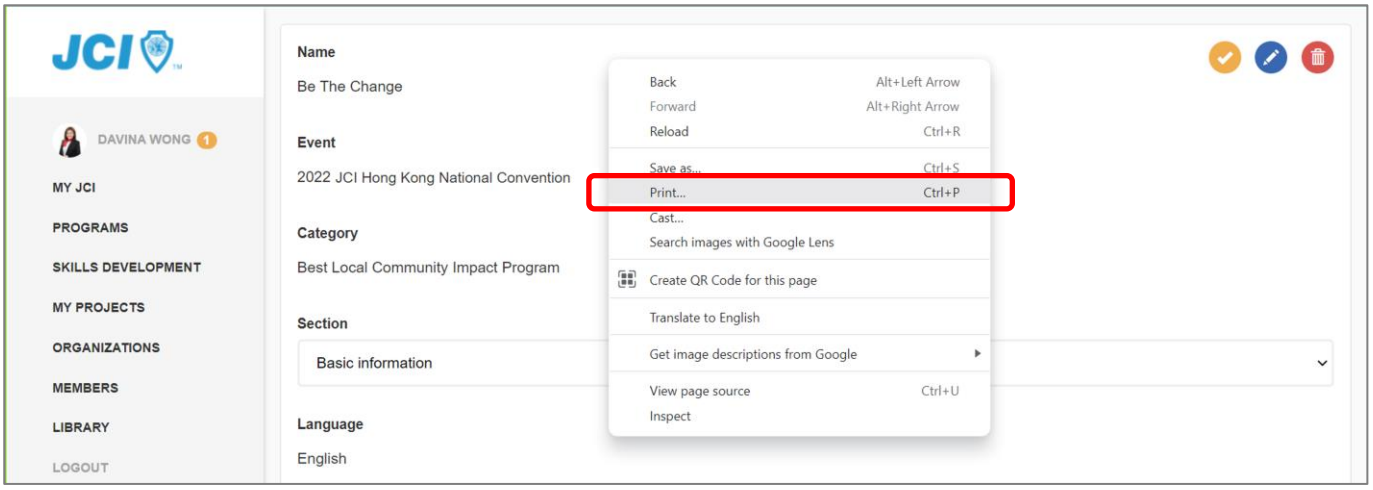


Step 3: View the Entry's Scrapbook

Now you will be able to view all the content for the selected entry. Choose from the pull-down list to select which section you want to view.

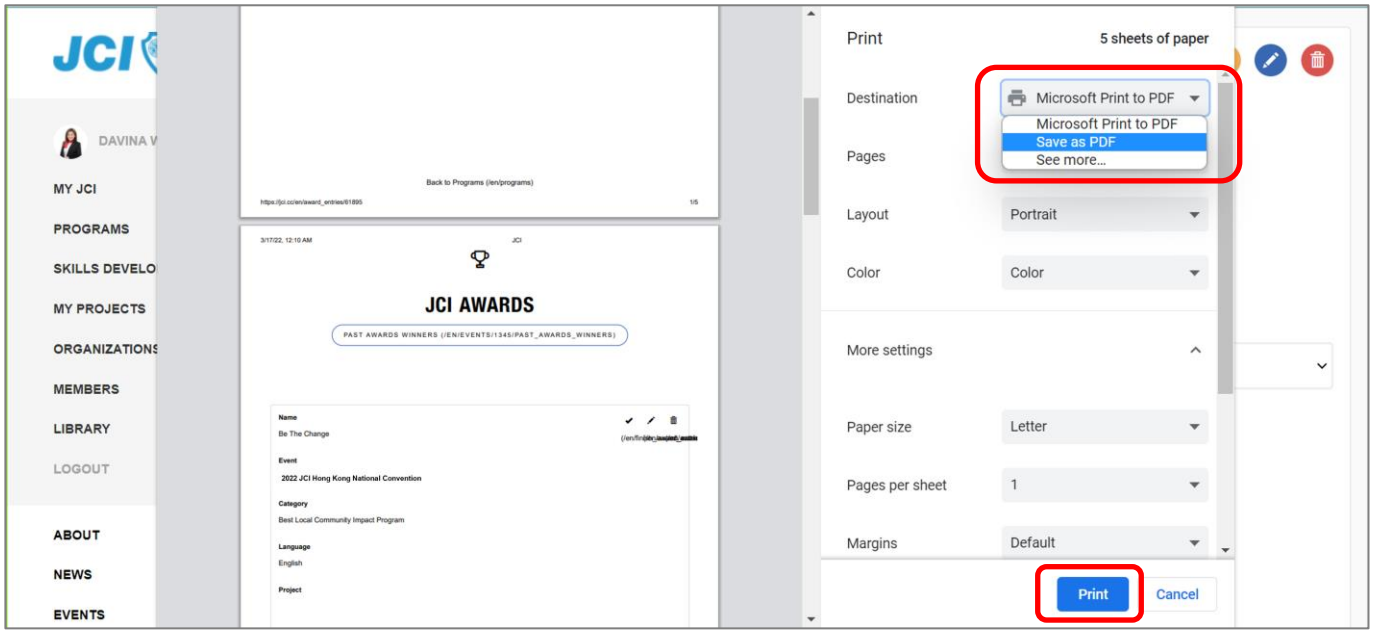
Step 4: Save as PDF & Print the Entry's Scrapbook

You could save the bidbook as PDF file or print the bidbook by right clicking the page and selecting the "**PRINT**" button.



Another print window will pop up, after setting the printing format, choose your printer and click **"PRINT"** button to print the award entry.

If you want to save the award entry as PDF version for JCI Hong Kong National Convention submission purpose, choose "**SAVE AS PDF**" and click **"PRINT"** button and save the PDF file.



(6) How to Delete an Entry for the Award Program

Step 1: Login to the Award Program

Please refer to page 72.

Step 2: Select the Entry you wish to delete

You will see the following webpage, showing all your e–award entries:

Select the entry you wish to delete and click the red "**DELETE ENTRY**" button. You will see a confirmation message. Click "**OK**" if you want to delete the entry, or "**CANCEL**" if you do not.



(7) How to Submit & Approve Entries

Step 1: Login to the Award Program

Please refer to page 72.

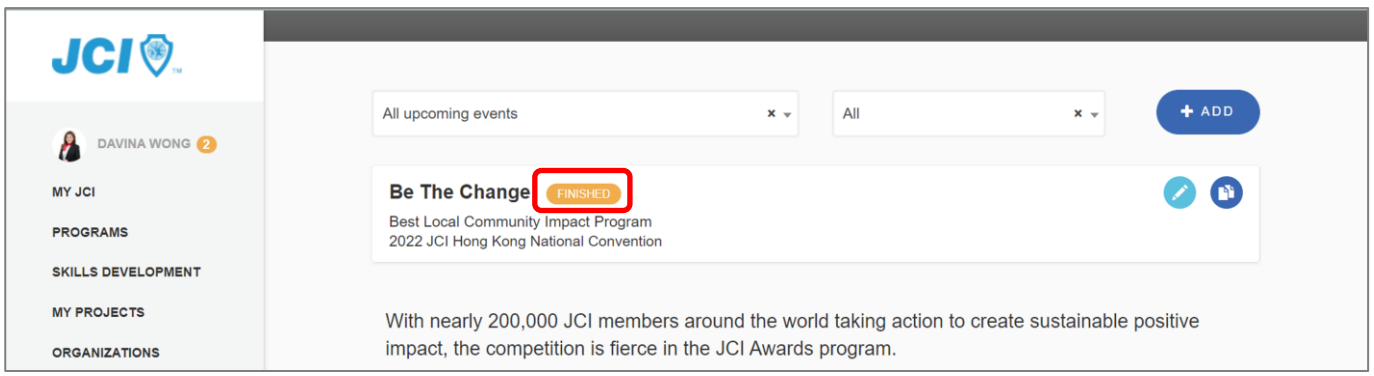
Step 2: Select the Entry you wish to submit

You will see the following webpage, showing all your e–award entries:

Select the entry you wish to submit and click the yellow "**FINISHED**" button.

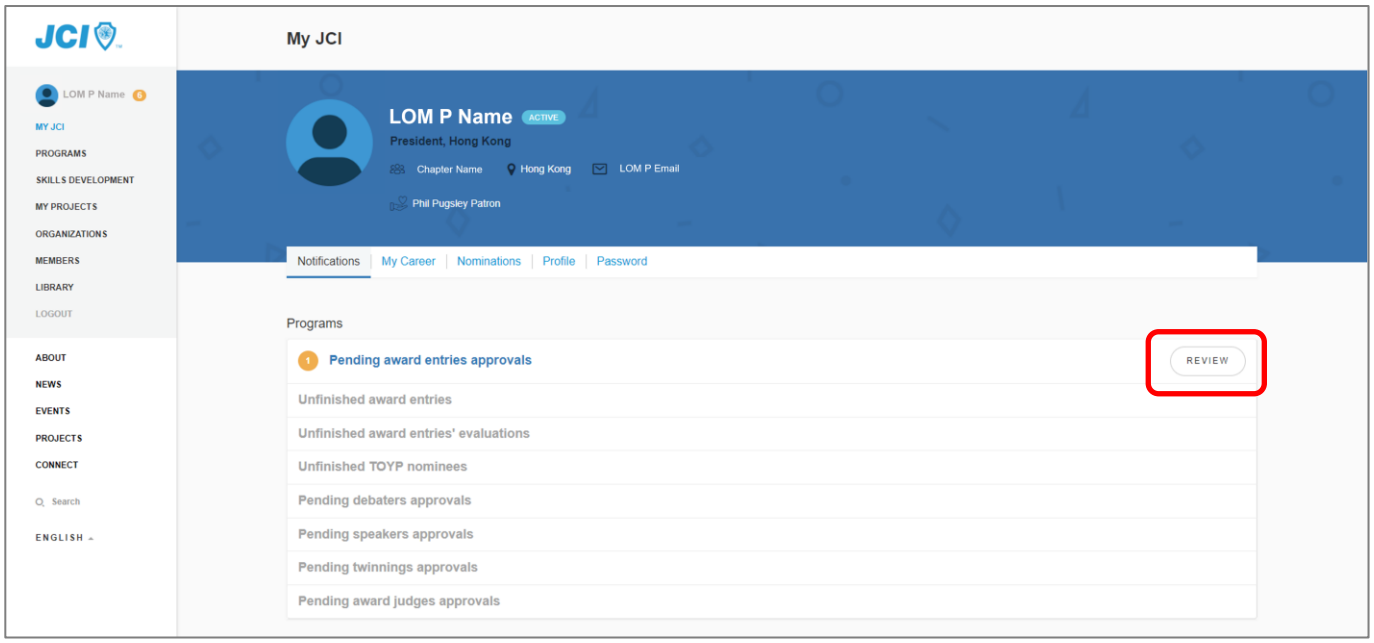


The icon "**DRAFT**" change to "**FINISHED**" and the entry will automatically transfer to your respective LOM President's jci.cc account.

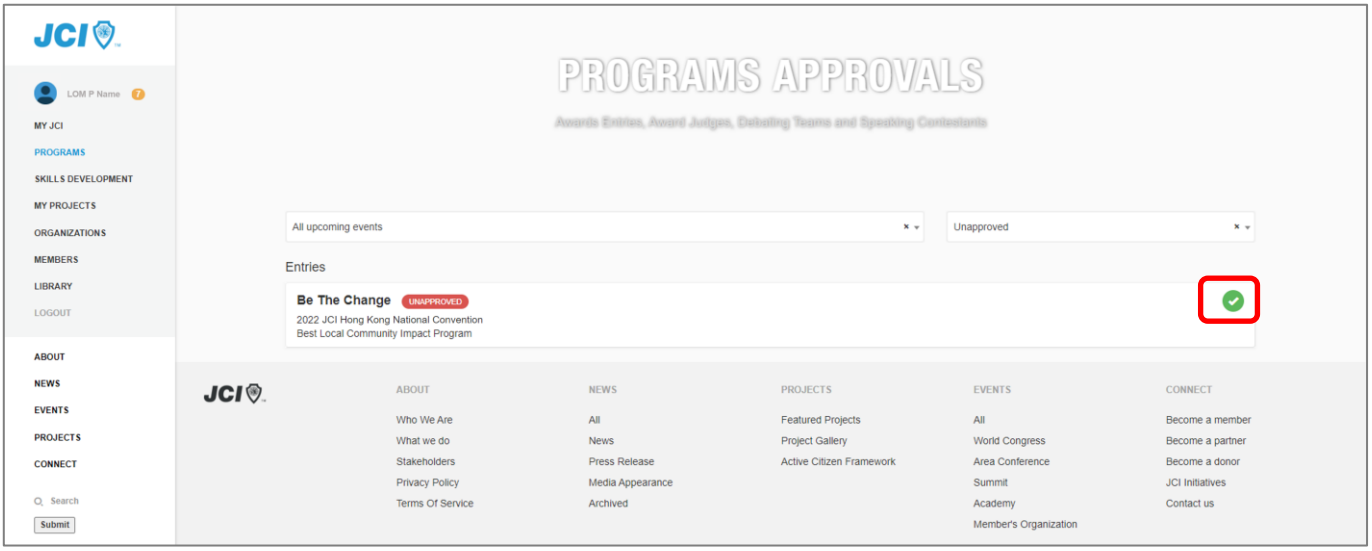


Step 3: Chapter President to approve award entry

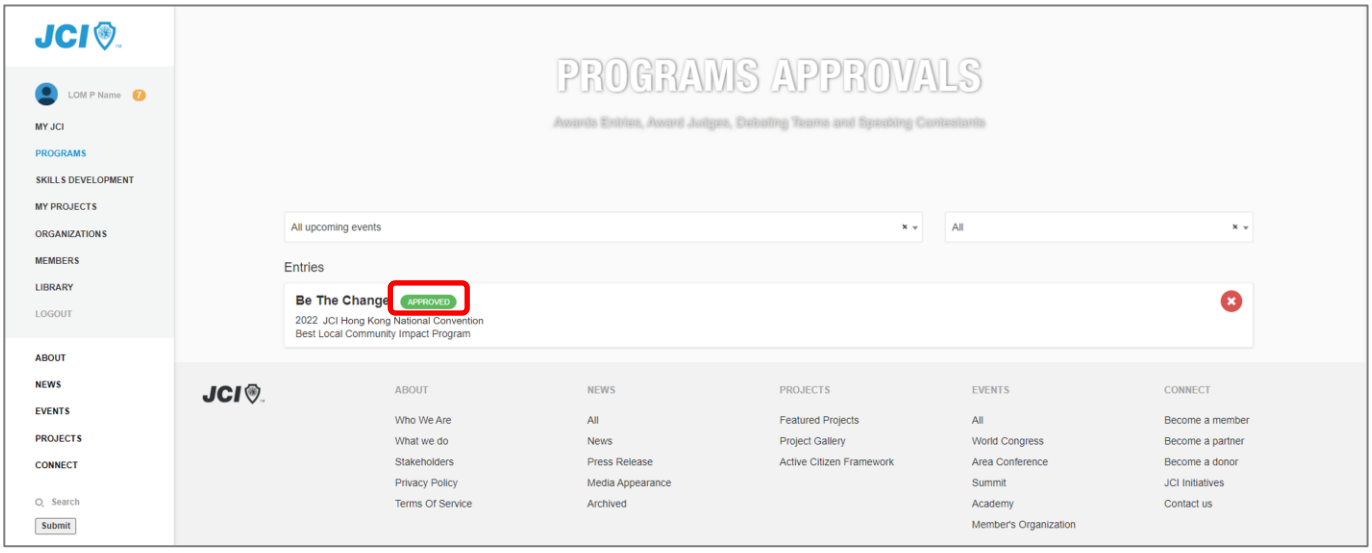
Chapter President needs to login to his/her jci.cc account. Go to “**MY JCI**”, view the “**NOTIFICATIONS**” section and click the “**REVIEW**” button.



Click the entry you wish to view and press the “**APPROVE**” button to submit the selected entry.



The icon next to the project name changes from red “**UNAPPROVED**” to green “**APPROVED**”.



If you wish to withdraw the award entry, click “**DELETE**” button on the approved entry you wish to withdraw.
The icon next to the project name changes from green “**APPROVED**” back to red “**UNAPPROVED**”.

