JCI Hong Kong, China

Subject: ***2026LOM Efficiency Index Guidelines***
Version: ***V2***

Prepared on: ***10 January 2026***

DATE	ITEM	EXPLANATORY NOTE	12 POINTS	7 POINTS	2 POINTS	0 POINT
ADMINISTRATION						
Dec 2025 - Nov 2026	Monthly Board Meeting Minutes	3	1 point for each month (by 23:59 on the last day of next month, Eg. Feb Board Meeting Minutes must be submitted by 23:59 on 31 March)			Later than the last day of next month or No submission
Dec 2025 - Nov 2026	Monthly membership declaration in membership system	6	1 point for each month (by 23:59 on 20th of each month)			Later than the 20th of each month or No declaraiton
18-Nov-2025	Submit 2025 Annual Return & 2024 Audit Report to Companies Registry	4	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 18-Nov-2025 (23:59)	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 25-Nov-2025 (23:59)	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 2-Dec-2025 (23:59)	Later than 2-Dec-2025 or No submission
31-Dec-2025	Submit Memorandum & Articles of Association	5	-	On or before 31-Dec-2025 (23:59)	On or before 7-Jan-2026 (23:59)	Later than 7-Jan-2026 or No submission
10-Jan-2026	Report Membership Figures during 1st JBM and Settlement of Membership Dues	7	Report Membership Figures during 1st JBM and Q1 Membership dues settled within 30 days upon issuance of debit note	Report Membership Figures during 1st JBM and Q1 Membership dues settled within 31-45 days upon issuance of debit note	-	-
10-Jan-2026	Clear all "Update Request" with correct info in the membership system	8	-	On or before 11-Jan-2026 (23:59)	-	Later than 11-Jan-2026
15-Jan-2026	Submit 2026 ND2A Form to Companies Registry	4	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 15-Jan-2026 (23:59)	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 22-Jan-2026 (23:59)	Document status is "Available/ Pending" in Companies Registry or submission proof sent on or before 29-Jan-2026 (23:59)	Later than 29-Jan-2026 or No submission
11-Apr-2026	Report Membership Figures during 2nd JBM and Settlement of Membership Dues	7	Report Membership Figures during 2nd JBM and Q2 Membership dues settled within 30 days upon issuance of debit note	Report Membership Figures during 2nd JBM and Q2 Membership dues settled within 31-45 days upon issuance of debit note	-	-
11-Apr-2026	Clear all "Update Request" with correct info in the membership system	8	-	On or before 11-Apr-2026 (23:59)	-	Later than 12-Apr-2026
15-Apr-2026	Submit Harbour Lights (1st) Materials	10	-	On or before 15-Apr-2026 (23:59)	-	Later than 15-Apr-2026 or No submission
20-May-2026	Submit NOM Mid-Year Feedback Form	9	On or before 20-May-2026 (23:59)	On or before 22-May-2026 (23:59)	-	Later than 22-May-2026 or No submission
11-Jul-2026	Report Membership Figures during 3rd JBM and Settlement of Membership Dues	7	Report Membership Figures during 3rd JBM and Q3 Membership dues settled within 30 days upon issuance of debit note	Report Membership Figures during 3rd JBM and Q3 Membership dues settled within 31-45 days upon issuance of debit note	-	-
11-Jul-2026	Clear all "Update Request" with correct info in the membership system	8	-	On or before 11-Jul-2026 (23:59)	-	Later than 12-Jul-2026
31-Jul-2026	≥ 75% ALL Members Registration at JVC platform	12	On or before 31-Jul-2026 (23:59)	On or before 31-Aug-2026 (23:59)	-	-
15-Aug-2026	Submit Harbour Lights (2nd) Materials	10	-	On or before 15-Aug-2026 (23:59)	-	Later than 15-Aug-2026 or No submission
17-Aug-2026	Submit 61st National Convention Report	-	On or before 17-Aug-2026 (23:59)	On or before 19-Aug-2026 (23:59)	On or before 20-Aug-2026 (23:59)	Later than 22-Aug-2026
5-Sep-2026	Report Membership Figures during 4th JBM and Settlement of Membership Dues	7	Report Membership Figures during 4th JBM and Q4 Membership dues settled within 30 days upon issuance of debit note	Report Membership Figures during 4th JBM and Q4 Membership dues settled within 31-45 days upon issuance of debit note	-	-
5-Sep-2026	Clear all "Update Request" with correct info in the membership system	8	-	On or before 5-Sep-2026 (23:59)	-	Later than 6-Sep-2026
2-Oct-2026	Upload Project Details to JCI Website Project Gallery	11	-	On or before 2-Oct-2026 (23:59) with 2 Photos of 2 Projects	On or before 4-Oct-2026 (23:59) with 2 Photos of 2 Projects	Later than 4-Oct-2026 or No Submission

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29-Nov-2026	Submit Impact & Sustainability Report	13	-	On or before 29-Nov-2026 (23:59)	-	Later than 30-Nov-2026 or No submission
PARTICIPATION						
6-Dec-2025	2025 Joint Board Meeting 5	14	President + President Elect or Representative present with 3-day notice to NSG	President + President Elect or Representative present with less than 3-day notice to NSG	-	Absent
13-Dec-2025	2025 Joint Directors Meeting 2 and Executive Development Program	14 & 15	≥75% 2026 Board Attendance	50%-74.99% 2026 Board Attendance	30%-49.99% 2026 Board Attendance	< 30% 2026 Board Attendance
10-Jan-2026	2026 Joint Board Meeting 1	14	President or Representative present with 3-day notice to NSG	President or Representative present with less than 3-day notice to NSG	-	Absent
11-Apr-2026	2026 Joint Board Meeting 2	14	President or Representative present with 3-day notice to NSG	President or Representative present with less than 3-day notice to NSG	-	Absent
11-Jul-2026	2026 Joint Board Meeting 3	14	President or Representative present with 3-day notice to NSG	President or Representative present with less than 3-day notice to NSG	-	Absent
5-Sep-2026	2026 Joint Board Meeting 4	14	President or Representative present with 3-day notice to NSG	President or Representative present with less than 3-day notice to NSG	-	Absent
6-Sep-2026	Awards Judging Day (National Convention)	-	≥ 2 Judges	1 Judge	-	-
BONUS						
Dec 2025 - Nov 2026	Host NOM Project & Submit Project File	16	-	1 Project & Project file submitted within 45 days after the event (5 points to each chapter if co-host)	-	-
Dec 2025 - Nov 2026	(1) Area Conferences (including Africa & the Middle East, Americas, European but excluding ASPAC and World Congress) and (2) Senate Golf	17	≥ 3 members join the Area Conferences or Senate Golf	2 members join the Area Conferences or Senate Golf	1 member joins the Area Conferences or Senate Golf	-
Dec 2025 - Jun 2026	Submit ALL ASPAC related Payment on Time	18	-	All Payment, at all material times and stages, settled on or before deadline announced by NOM IA team	-	Late or No submission
Dec 2025 - Jun 2026	Submit ALL World Congress related Payment on Time	18	-	All Payment, at all material times and stages, settled on or before deadline announced by NOM IA team	-	Late or No submission
Dec 2025 - Nov 2026	NOM Official Reception for Overseas Guests	19	-	-	Chapter President + ≥ 2 members join the NOM IA Reception	-
Dec 2025 - Nov 2026	NOM IA Activities	20	-	≥ 5 members as helpers of IA events	≥ 2 members as helpers of IA events	-
Dec 2025 - Nov 2026	Cooperation with the Government Bureau/Department, District Office, District Council, Rural Committee/Heung Yee Kok, Youth organisations, NGOs, corporate organisations, etc.	21	Joint projects with the Government Bureau/Department, District Office, District Council, Rural Committee and Heung Yee Kuk that have been carried out on or before 30-Nov-2026 (≥ 5 times)	Joint projects with the Government Bureau/Department, District Office, District Council, Rural Committee and Heung Yee Kuk that have been carried out on or before 30-Nov-2026 (≥ 3 times)	-	-
Dec 2025 - Nov 2026	Champion of Championship	29	1 LOM hosts the Champion of Championship project	2-3 LOMs co-host the Champion of Championship project (7 points to each chapter)	-	-
Jan 2026 - Mar 2026	Civic Engagement Workshop	32	-	≥ 3 members join	≥ 1 member join	-

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Jan 2026 - Jun 2026	ASPAC Registration	22	≥ 20% Members join	≥ 15% Members join	≥ 10% Members join	-
Jan 2026 - Nov 2026	World Congress Registration	22	≥ 12% Members join	≥ 10% Members join	≥ 5% Members join	-
Jan 2026 - Nov 2026	Quarterly NBN Events	24		≥ 5 members join one of the Quarterly NBN events	≥ 3 members join one of the Quarterly NBN events	-
Jan 2026 - Nov 2026	E-Newsletter	-	Submit materials to NOM 9-11 times	Submit materials to NOM 5-8 times	Submit materials to NOM 2-4 times	Submit 1 time or No Submission
Jan 2026 - Nov 2026	NOM IA Ambassador Contribution (Only for NOM IA Ambassador)	30		Nominate 2 ambassadors and each ambassador attends at least 2 IA receptions helper	Nominate 2 ambassadors and each ambassador attends at least 1 IA reception helper	-
Mar 2026	JCIHK Partnership Pitching Workshop and Pitching Day	35	-	≥ 1 LOM representative join	-	-
Apr 2026	JCIHK Creative Young Entrepreneur (CYE) Competition	34	Nominate ≥3 contestants	Nominate 2 contestants	Nominate 1 contestant	-
15-Jan-2026	Submit Chapter's "SDGs" and "Family Harmony" element project information	31	-	Submit on or before 15-Jan-2025 (23:59)	Submit on or before 25-Jan-2026 (23:59)	Later than 25-Jan-2026 or No submission
15-Mar-2026	JCI Debate Championship 2026 (JCIHK Selection)	28	Nominate 3 members to participant in the Debate Contest	Nominate 2 members to participant in the Debate Contest	Nominate 1 members to participant in the Debate Contest	-
21 & 22-Mar-2026	45th 5-Star Training Camp	26	-	≥ 2 members complete the training	Only 1 member complete the training	-
12-Apr-2026	JCI Public Speaking Championship 2026 (JCIHK Selection)	27	Nominate ≥3 contestants to participate in the Public Speaking Contest (≥ 2 for JC Class AND ≥ 1 for Open Class)	Nominate 2 contestants to participate in the Public Speaking Contest (1 for JC Class AND 1 for Open Class)	Nominate 1 contestant to participate in the Public Speaking Contest (1 for JC Class OR 1 for Open Class)	-
27 & 28-Jun-2026	46th 5-Star Training Camp	26	-	≥ 2 members complete the training	Only 1 member complete the training	-
31-Aug-2026	Report 2025 Financial Report auditing status	33	Document status is "Audited/ Being audited by auditor" and send submission proof on or before 31-Aug-2026 (23:59)	Document status is "Audited/ Being audited by auditor" and send submission proof on or before 7-Sep-2026 (23:59)	Document status is "Audited/ Being audited by auditor" and send submission proof on or before 14-Sep-2026 (23:59)	Later than 14-Sep-2026 or Not reported
Jan 2026 - Nov 2026	JCI Official Courses/ Recommended Training Workshops on related topics - Conflict Resolution, Design Thinking, Digital Transformation, Emotional Intelligence, Time Management & Financial Management.	37	≥ 5 JCI Official Courses/ Recommended Training Workshops are hosted/co-hosted	≥ 2 JCI Official Courses/ Recommended Training Workshops are hosted/co-hosted	1 JCI Official Courses/ Recommended Training Workshops are hosted/co-hosted	
Jan 2026 - Nov 2026	2026 JCI Hong Kong, China Mainland Grand Slam (國際青商中華行)	38	Organise one or more Mainland Trip, with not less than 20 participants from Hong Kong, China, which including not less than 5 oversea delegates. A detailed trip report with not less than 3 photos is required.	Organise one or more Mainland Trip, with not less than 10 participants from Hong Kong, China. A detailed trip report with not less than 3 photos is required.	Organise one or more Mainland Trip, with not less than 5 participants from Hong Kong, China. A detailed trip report with not less than 3 photos is required.	
Feb - Nov 2026	APYMMF Opening Ceremony	36	≥ 20% of Members join	≥ 15% of Members join	≥ 10% of Members join	-