E-bidbook Seminar 2 2022 #BeYourBest

Join the seminar to learn:

- PLANNING & EXECUTION
- ATTITUDE & MENTALITY
- THE BEST PRACTICE
- JCI HK AWARD MANUAL

6 July 2022(Wed)

20:00 - 22:00
(19:45 Registration)



Jonathan Chan
2020 JCI Peninsula President



JoJo Leung
2021 JCI City Lady President

Recital of JCI Creed, Mission & Vision

Susan Lai

National Secretary General

JCI Creed

We believe that:
That faith in God gives meaning and purpose to human life;
That the brotherhood of man transcends the sovereignty of nations;
That economic justice can best be won by free men through free enterprise;
That government should be of laws rather than of men;
That earth's great treasure lies in human personality;
And that service to humanity is the best work of life.

JCI Mission

To provide development opportunities that empower young people to create positive change.

JCI Vision

To be the leading global network of young active citizens.

Recognition of Guests & Opening Remarks

Senator Kenneth Yu

National General Legal Counsel

Introduction of Guest Speakers

JOJO LEUNG

2021 JCI CITY LADY PRESIDENT

JC Experience:

2022 World Congress Deputy Congress Director (Sponsorship & Partnership (International) and Business, Entrepreneurship, Decentralized Finance Program)
2021 LOM President
2020 LOM Vice President
2019 LOM Flagship Project Chairlady
2018 LOM Director
2017 Joined JCI City Lady

Award Judging Experience:

2021 ASPAC
2020 JCIHK National Convention

Awards Involved:

2021 WC Best Inter-organization Collaboration Project (Top 3)
2021 NC Best Chapter of the Area (56-90 members) Award
2021 NC Most Outstanding Chapter President (56-90 members) Award
2021 NC Award for LOM with Best Contribution in NOM activities (56-90 members) Award
2021 NC Best Community Impact Program Award
2021 NC Best Corporate Communication Program Award
2021 NC Best Local JCI Rise Project (Merit)
2021 NC Most Outstanding Member (Merit)
2019 NC Best Sustainable Project (Award)



JCI Hong Kong

Be the Change



JONATHAN CHAN

2020 JCI PENINSULA PRESIDENT

JC Experience:

2022 World Congress Deputy Congress Director (Opening Ceremony)
2022 TOYP Deputy Chairman (Result Announcement)
2020 LOM President
2019 LOM Executive Vice President
2017 National SDG Commission Vice Chairman
2014 LOM Vice President
2013 LOM Director
2010 LOM Director
2009 Joined JCI Peninsula

Award Judging Experience:

2019 JCIHK National Convention

Awards Involved:

2020 NC	Most Outstanding Chapter President (91+ members) (Merit)
2020 NC	Best Chapter of the Area (91+ members) (Merit)
2020 NC	Best Personal Skill Development Program Award
2020 NC	Best Community Empowerment Program Award
2020 NC	Best Mainland Affairs Program Award
2020 NC	Best Growth & Development Program Award (Merit)
2020 NC	Best Organisation Management for Learning & Knowledge (Merit)
2013 ASPAC	Best Personal Skill Development Program Award (Top 3)
2013 NC	Best Personal Skill Development Program Award (Merit)
2010 NC	Best Growth & Development Program Award (Merit)

JCI Hong Kong

Be the Change

Presentation of Certificates

Group Photo

Presentation

Davina Wong

National Records & Recognition Director

The Journey of Pride! (National Convention)

Early Aug 2022

JCIHK Award platform opens for entry on jci.cc

24 Aug 2022

Selected Nominated Judges' Briefing Session

4 Sep 2022

Awards Judging Day



Submission of Pre-entry Form & Judge Nomination Form (via email only)

~~10 Aug 2022 by 23:59~~
(extended to 14 Aug 2022 by 23:59)

Submission of both E-bidbook (on jci.cc) and 1 hard copy duly signed by LOM P to NRRD

28 Aug 2022 by 17:00

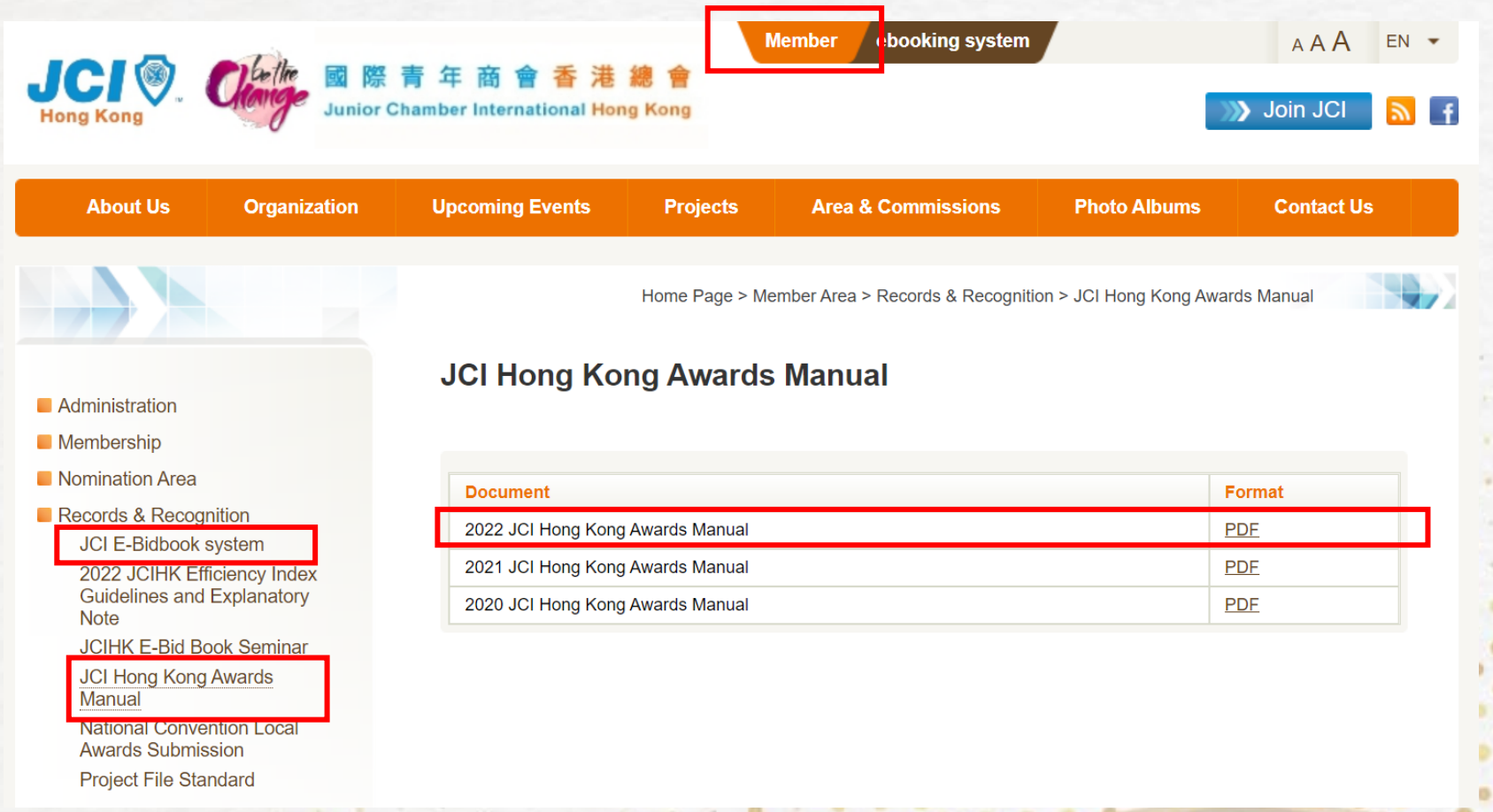
57th National Convention Award Ceremony

25 Sep 2022

2022 JCIHK Awards Manual



http://www.jcihk.org > Member > Records & Recognition > JCIHK Awards Manual



2022 JCIHK Awards Manual

Judge by selected nominated award judges from LOMs (except Best of the Best)

Group III A (for LOMs)

III.A.1		Best Business and Entrepreneurship Program
III.A.2	★	Best Corporate Communication Program
III.A.3		Best Community Impact Program
III.A.4	★	Best E–Marketing Award
III.A.5		Best Global Goals Project
III.A.6		Best Growth and Development Program
III.A.7		Best Individual Development Program
III.A.8		Best International Cooperation Project
III.A.9		Best Inter-organization Collaboration Project
III.A.10	★	Best JCI Members Training and Development Program
III.A.11		Best JCI RISE Project
III.A.12	★	Best Mainland Affairs Program
III.A.13	★	Best New Project
III.A.14	★	Best Publication Award
III.A.15	★	Best Environmental Sustainability Program
III.A.16	★	Best of the Best

Judge by National Executive Committee

Group I (Individuals)

I.1		Most Outstanding Member
I.2		Most Outstanding New Member
I.3	★	Most Outstanding Senator
I.4	★	Most Outstanding Trainer
I.5.1		Most Outstanding Chapter President (25–55 members)
I.5.2		Most Outstanding Chapter President (56–90 members)
I.5.3		Most Outstanding Chapter President (91+ members)

Group III B (for LOMs – Special Award)

III.B.1.1		Best Chapter of the Area (25–55 members)
III.B.1.2		Best Chapter of the Area (56–90 members)
III.B.1.3		Best Chapter of the Area (91+ members)
III.B.2	★	Outstanding Progressive LOM Award
III.B.3.1	★	Award for LOM with the Best Contribution in NOM Activities (25-55 members)
III.B.3.2	★	Award for LOM with the Best Contribution in NOM Activities (56-90 members)
III.B.3.3	★	Award for LOM with the Best Contribution in NOM Activities (91+ members)
III.B.4	★	Award for LOM with the Best Organization Management for Learning and Knowledge
III.B.5	★	The Best NOM Project hosted by LOM

Judge by National Senior Committee

Group II (Individuals – NOM)

II.1	★	Outstanding NOM ExCom Member Award
II.2	★	Outstanding NOM Director/Officer Award
II.3	★	Outstanding NOM Commission Chairman Award

★ **This award will be granted by JCIHK only**

Awards Year:

1 month prior to the 2021 JCIHK National Convention (NC) to 1 month prior to the 2022 NC. (i.e. from 24 August 2021 to 23 August 2022).

Remarks: for Presidential Awards of Excellence to LOM President, his/her year of office must commence from 1 January 2022 to 31 December 2022.

Important Notes:

- **LOM can only submit ONE entry for each award**
- **For the same project, it can only submit ONE entry.**

**** No Change in Numbers & Names of JCI Awards & JCIHK Awards for 2022**

2022 JCIHK Awards Manual (Amendments vs 2021)

- ***NEW added in "Award Submission" details** for both JCIHK & JCI awards

2022 ***e.g. 4 pictures only, difference in submission between JCIHK & JCI Awards, and what to include in hardcopy & softcopy submission, etc.***

Submission

5.3 Deadline for both JCI Awards and JCIHK Awards submission for National Convention will be 5:00 pm on 28 August 2022 (Sunday). **For late submission, 5 marks will be deducted for that particular late submitted entry from the LOM.**

*NEW

.4 JCI Awards Submission Guidelines

a) Award entries must be created, submitted and approved via jci.cc.. Please refer to Section 3 User Manual for detailed procedures.
b) Answer all questions required in jci.cc system within the word limits (stated after each question in the system).
c) Except for the basic information, each section can only upload maximum FOUR A4 size picture/ photo collage/ posters (< 2MB). Any additional pictures will not be counted and violation mark deduction may apply.
d) Each award entry created by LOM member needs to be submitted and approved by LOM President via jci.cc before the deadline.
e) Hardcopy - The award entry should be generated into PDF file directly from the jci.cc system without any manual amendment in the format, and printed out as hardcopy together with cover page provided by JCIHK. All e-bid books in hard copy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.
f) Softcopy – Both cover page and award entry PDF file should be combined into one PDF file and saved into an USB to be submitted to the Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.

*NEW

JCI Hong Kong Awards Submission Guidelines

a) Award entries do not have to create via jci.cc but in your own format (A4 size).
b) Answer all questions stated in JCIHK Award manual in words or other presentation method. If LOM choose to use words to present the answer, please make sure only words can be used, while no other presentation tool (e.g. pictures/ photos/ charts/ SmartArt/ icons, etc. will be allowed on the same page or else it will be counted as one picture. (No limitation of number of words, font or font size for JCIHK Awards)
c) Except for the basic information, each section can only include maximum FOUR A4 size picture/ photo collage/ posters (< 2MB). Any additional pictures will not be counted and violation mark deduction may apply. (i.e. maximum "total no. of pictures" equals to "no. of sections" x 4)
d) Hardcopy - The award entry should be printed and combined together with cover page and filled basic information pages provided by JCIHK. All e-bid books in hard copy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.
e) Softcopy – Both cover page, basic information pages and award entry should be combined into one PDF file and saved into an USB to be submitted to the Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline.

2022 JCIHK Awards Manual (Amendments vs 2021)

- Modify **General Violations** to avoid any potential dispute
- **Added back no. of mark deduction** in case of any rules violation

2022

General Violations (PENALTY POINT DEDUCTIONS: Maximum 20 points)

If any LOMs / persons violate any of the following rules, points will be deducted:

6.196.18 Inadequate use/ inadvertent mistakes/ missing ~~information on~~information on any e-bid book cover and/or in Basic Information and/or in other sections (1–3 points will be deducted from ~~that particular entry~~EACH concerned entry subject to the decision of the Panel of Judges).

6.20 Late submission of pre-entry information (5 points will be deducted from ~~each~~ EACH concerned entry).

*NEW

Failure to appoint at least one award judge if the LOM wants to submit any award entries. (3 points will be deducted from ALL entries of the LOM)

*NEW

Late submission or approval in jci.cc of judge nominations or subsequent substitution (also subject to the National Board of Directors' approval). (1 point will be deducted from ALL entries of the LOM).

6.21 Any of the nominated judges do not join on time during the Awards Judge Briefing Session (1 point will be deducted from ~~all~~ALL entries of the LOM).

6.22 Any of the nominated judges do not report on time on Awards Judging Day (3 points will be deducted from ~~all~~ ALL entries of the LOM).

6.23 Late submission of hardcopy (5 points will be deducted from ~~that particular~~EACH late submitted entry).

*NEW

Each section can only include maximum FOUR A4 size picture/ photo collage/ posters. Any additional pictures will not be counted. (i.e. maximum "total no. of pictures" equals to "no. of sections" x 4). For JCIHK awards, purely "words" page can be used with no limitation on words. However, if any pictures/ photos/ charts/ SmartArt/ icons are added to the "words" page, it will be counted as picture page. (1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges).

6.24 The submitted hardcopy must follow the below requirements (~~3 points will be deducted from that particular entry~~ if any of the below requirements are violated, 1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges):

i. A4 size prints in either portrait orientation (only pictures can be in either portrait or landscape orientation); and

ii. Cover page provided by JCIHK with LOM President's signature; and

~~i.~~iii. For JCI Awards, ~~U~~use the original cover generated by the JCI system. Any additional cover (such as ~~including the~~ front and back cover), or manual amendment in formatting, which is different from ~~that~~ the auto generated ~~by~~file by the JCI system will not be accepted; For JCIHK Awards, use the Basic Information page provided by JCIHK; and

~~ii.~~ Use spiral bind~~; and~~

~~iii. LOM President's signature on the cover page.~~

2022 JCIHK Awards Manual (Amendments vs 2021)

- Added back some **definition/ eligibility** aligned to 2022 JCI Award Manual

I.1	Most Outstanding Member
Definition: ~~Description:~~	This award is to promote a JCI Member that does exceptional work carrying out the JCI Mission. ~~A trophy with the name of the winner inscribed on it.~~
Description:	A trophy with the name of the winner inscribed on it.
Eligibility:	The applicant
	1. Must have been an active member since 1 January 2022~~1~~ and have never been a delinquent member of his/her LOM.
	2. All JCI Officers, NOM and LOM Board of Directors are not eligible.
	3. MUST have attended no less than 50% of monthly meetings and functions of the LOM in which he/she is entitled or obliged to attend during the 12 months preceding the date of entry.
	4. Must have participated actively in at least 3 LOMs or NOM projects ~~and~~ AND have been Chairman of project committee or sub–committee in at least 1 LOM or NOM project during the 12 months preceding the date of entry.

I.4	Most Outstanding Trainer
Definition:	This award is for JCI Trainer in recognition of his/her outstanding work in uplifting the programs of JCI training during the eligible timeframe.
Description:	A trophy with the name of the winner inscribed on it.
Eligibility:	The applicant must have completed ~~both~~ JCI Discover or equivalent (~~completed both~~ JCI Achieve and JCI Impact (before 1 January 2021) ~~or equivalent (after 1 January 2021).~~

I.2	Most Outstanding New Member
~~Description:~~ Definition:	~~A trophy with the name of the winner inscribed on it.~~ This award is to promote a JCI member that joined the organization during the eligible timeframe and has done exceptional work carrying out the JCI Mission.

I.5.1	Most Outstanding Chapter President (25–55 members)
Definition:	This award is to promote a JCI Local President that held office during the eligible timeframe that served as an exceptional leader in the organization and their community.

II.1	Outstanding NOM ExCom Member Award
Definition:	This award is to recognize the NOM Excom for his/her outstanding work.

II.2	Outstanding NOM Director/ Officer Award
Definition:	This award is to recognize the NOM Director/ Officer for his/her outstanding work.

II.3	Outstanding NOM Commission Chairman Award
Definition:	This award is to recognize the NOM Commission Chairman for his/her outstanding work.

2022 JCIHK Awards Manual (Amendments vs 2021)

- Added back some **definition** aligned to the 2022 JCI Award Manual

III.A.1 Best Business and Entrepreneurship Program

Definition: This award is for the recognition of a project or program best promoting development of leadership skills through diverse and innovative business and entrepreneurial efforts~~.~~ to create the mindset of a Global Entrepreneur and seek to build future JCI-inspired unicorn businesses.

III.A.5 Best Global Goals Project

Definition: This award is for the recognition of the ~~best Global Goals project that works to advance the Global Goals for Sustainable Development.~~ projects that works to advance the Global Goals for Sustainable Development, especially those linked to the JCI RISE initiative. A Global Goals project is NOT a charity or humanitarian project.

III.A.11 Best JCI RISE Project

Definition: This award is for the recognition of the most outstanding program or project which ~~contributes to and promotes the expansion of the JCI RISE initiative (Rebuild, Invest, Sustain and Evolve) through three key actions: encouraging economic growth and recovery, and revitalizing and motivating the workforce and promoting positive mental health awareness.~~contributes to and promotes the expansion of the JCI RISE initiative (Rebuild, Invest, Sustain and Evolve) to make economies and workforces more resilient for the future.
Please note that only economic projects aligning with the three pillars will be authorized, any charity or humanitarian projects will be automatically DISQUALIFIED as these are NOT JCI RISE projects.

III.A.3 Best Community Impact Program

Definition: This award is for the recognition of the most effective project and program which ~~improves the community, extends the JCI Mission, enhances credibility with partners and JCI brand recognition.~~promotes economic and societal growth, extend the JCI Mission, enhance credibility with partners, and JCI brand recognition to develop Global Change-Makers. Community projects are NOT charity, fundraising, or philanthropy projects but must be anchored in economic reality.

Group III (for LOMs – Special Awards)

III.B.1.1 Best Chapter of the Area (25–55 members)

Definition: This award is for the recognition of the most outstanding LOM that does exceptional work carrying out the JCI Mission with 25–55 members.

Description: A trophy with the name of the winner inscribed on it each year.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022~~1~~ LOM Efficiency Index in both ~~"NOM Project "~~"Participation" and "Administration" areas as of ~~24~~ 10 August ~~2021~~2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed ~~2019~~ 2020 audited account with the Company Registry on or before ~~24~~ 10 August 2022~~2021~~. Receipt from Companies Registry should be kept as evidence of submission.

2022 JCIHK Awards Manual (Amendments vs 2021)

- Amended some of JCI Awards' **questions & % points** aligned to 2022 JCI Award Manual.

*(*Major changes: added **2022 JCI Plan of Action & new global direction**, removed increase membership growth efforts)*

Some Examples:

Award Judging Criteria	Points
Leadership, Motivation, Inspiration of Members Q.1 How did the Local President achieve brand awareness, membership growth and financial sustainability? Q.2 Please give an example of how this Local President acted as a leader. Q.3 Please give an example of how this Local President motivated and inspired members.	25
Impact on Local Organization ~~Q.1 How did the member prove to be an enterprising young leader?~~ Q.~~2~~ 1 What responsibilities did this person take on as a JCI member? Q.~~3~~ 2 How did this member's contributions benefit their Local Organization?	25
Participation in JCI Events Q.1 Describe the member's participation in events and projects of their own Local Organization. Q.2 Describe the member's participation in events and projects of other Local Organizations, the National Organization and Internationally.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? Q.2 How did the member promote the JCI RISE initiative? Q.3 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?	20~~15~~
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10~~15~~

Award Judging Criteria	Points
Impact on Local Organization Q.1 Describe how this member is ~~How did the member prove to be~~ an enterprising young leader? Q.2 What responsibilities did this person take on as a JCI member? Q.3 How did this member's contributions benefit his or her Local Organization?	20
Participation in Training, JCI RISE Projects and Business Programs **Examples of social media posts sharing participation* Q.1 How did this member excel in trainings? Q.2 How did this member excel in promoting business, entrepreneurship and networking projects? Q.3 How did this member excel in promoting the JCI RISE initiative?	30
Participation in Local and International Events **Examples of social media posts sharing participation.* Q.1 Describe the member's participation in international events. Q.2 Describe the member's participation in local events.	20
Exemplification of JCI Values in JCI Activities Q.1 How does this member exemplify the JCI Values in JCI activities? ~~Q.2 How did this member's actions align with the 2022 JCI Plan of Action and the new global direction of JCI on enterprising leadership?~~	20~~15~~
Exemplification of JCI Values in Personal Life Q.1 How does this member exemplify the JCI Values in his or her personal life?	10~~5~~

Award Judging Criteria	Points
Link to the JCI RISE Initiative Pillars (Rebuild, Invest, Sustain and Evolve) ~~**Economic recovery, Workforce motivation, Preserving mental health)**~~ Q.1 What were the objectives of this program? Q.2 How does this program align to the JCI RISE initiative? Q.3 What pillar of JCI RISE did this project address? Q.4 How does this project advance the mission of JCI RISE to make economies and workforces more resilient for the future? Q.5 Explain how this project is NOT a charity or a humanitarian project. ~~Q.4 How does this project advance the mission of JCI RISE to make economies and workforces more resilient for the future?~~	20
Rebuilding Economic Resilience Q.1 ~~How did this project increase economic impact in your community?~~ Describe the economic impact of this project. Q.2 Which economic sector was targeted?	20
Impact on the Local Organization's Brand Awareness Q.1 Describe how your project helped raise awareness about the JCI brand. Q.2 How did this project increase awareness of JCI with corporate sponsors or government officials? Q.3 How did this project increase awareness of JCI with future members?	15~~10~~
Impact on the Local Organization's Membership Growth Q.1 What was the final increase in members thanks to this project (number and %)? Q.2 Describe how your project targeted membership growth. Q.3 How did the Local Organization benefit from running this project? ~~Q.4 How did the program increase membership growth efforts?~~	20
Impact on the Local Organization's Finances	10

2022 JCIHK Awards Manual (Amendments vs 2021)

- Amended some of JCI Awards' **questions** aligned to 2022 JCI Award Manual

*(*Best Chapter of the Area: Attendance of 2021 World Congress* ***-> Attendance of 2022 ASPAC & Registration of 2022 World Congress****)*

Group III (for LOMs – Special Awards)

III.B.1.1 Best Chapter of the Area (25–55 members)

Definition: This award is for the recognition of the most outstanding LOM that does exceptional work carrying out the JCI Mission with 25–55 members.

Description: A trophy with the name of the winner inscribed on it each year.
A floating award.

Eligibility: The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2021 LOM Efficiency Index in both ~~"NOM Project "~~"Participation" and "Administration" areas as of ~~24~~ 10 August ~~2021~~2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed ~~2019~~ 2020 audited account with the Company Registry on or before ~~24~~ 10 August 2022~~2021~~. Receipt from Companies Registry should be kept as evidence of submission.

Award Judging Criteria	Points
Strategic Plan Q.1 How did your organization develop enterprising young leaders for this changing world? Q.2 Was the budget an effective guide for the financial management of the project? Q.3 How did all the actions align to the 2022 JCI Plan of Action and the new direction of JCI on enterprising leadership? ~~Q.2 Was the budget an effective guide for the financial management of the project?~~ ~~Q.3 How does your strategy align to the JCI Plan of Action?~~	20
Recruitment Strategy Q.1 Describe how your organization targeted membership growth. ~~Q.2 How did the local organization increase membership growth efforts?~~	10

Individual Development Programs and Results Q.1 How many trainings were organized? Q.~~1~~ 2 Give examples of the training topics organized. Q.~~2~~ 3 How much brand awareness did these sessions generate to government, business and civil society partners? ~~Q.3 How many trainings were organized?~~ ~~Q.4 How many members were impacted by these?~~	15
Community Development Programs and Results Q.1 How many RISE projects were organized? Q.~~1~~ 2 How many members were impacted by these projects? Q.~~2~~ 3 How much brand awareness did these projects generate to government, business and civil society partners? ~~Q.3 How many RISE projects were organized for the community?~~ Q.4 Give examples of the projects (aligned with RISE and which of the 3 RISE pillars)	15

JCI 國際JCI會香港總會 Junior Chamber International Hong Kong

International Development Programs and Results Q.1 How did you organize online twinning events or other virtual ones to encourage international outreach? Q.2 How much brand awareness did these projects generate to government, business and civil society partners? Q.3 How did you raise awareness about JCI? Q.4 How many members ~~attended the 2021~~ attended the 2022 JCI ASPAC and registered the 2022 JCI World Congress?	15

2022 JCIHK Awards Manual (Amendments vs 2021)

- Amended some of JCI HK Awards' **questions**

I.3 Most Outstanding Senator

Definition: This award is especially for Senator who is over the age of 40 and who is still making positive contribution to the current JC movement.

Description: A trophy with the name of the winner inscribed on it.

Eligibility: The applicant

1. Must have been a Senator on or before 1 January 2021~~4~~.
2. Assisted or participated in at least two LOM/NOM projects or programs.
3. Assisted in Membership Extension Programs.
4. Participated in at least one NOM Senate function, ASPAC Senate function, Senate Golf or World Congress Senate function in the Awards Year.

Award Judging Criteria	Points
Civic and governmental involvement	25
Evidence of continued adherence to the JCI Creed, Mission and Vision	25
Personal involvement in programs to develop young people	25
Evidence of continued support for the JCI Movement	25

III.B.3.1 Award for LOM with the Best Contribution in NOM Activities (25-55 members)

Description: A trophy with the name of the winner inscribed on it.
A floating award.

Eligibility: All LOMs

Award Judging Criteria	Points
Contribution in manpower - Members acting as NOM Officers Members working in NOM as Project Chairman/ Committee Members/ Officers - Members attending at NOM activities/ Regional Conferences/ World Congress (The above are to be shown both in numbers and in proportion to membership declared)	30
Achievement of NOM project organized by the LOM - Finance - Execution of duties - ~~Publicity~~Impact to JCIHK and members	30
Observance of NOM regulations and resolution	20
Contribution towards the Chamber Office	10
Attendance of LOM Officers at NOM meetings	10

External Judges

Experts from the below sectors have been invited to take part in the judging process:

- **Governmental organizations**
- **Business sectors**
- **Non-governmental organizations**

These experts will be responsible for judging:

- **Best Chapter of the Area**
- **Most Outstanding Chapter President**

Marks given by them will contribute to 30% of the total marks

2022 JCIHK Awards Manual (Chapter Levels)

For Awards:-

- **Most Outstanding Chapter President**
- **Best Chapter of the Area**
- **Award for LOM with the Best Contribution in NOM Activities**

Chapter Size	
The # of members is based on the declaration of the # of the ordinary member by the chapter on membership system on **3 September 2022 (JBM 4)**	Category 1: 25-55 members
	Category 2: 56-90 members
	Category 3: 91+ members

For Awards:-

- **Best Chapter of the Area**
- **Outstanding Progressive LOM Award**

The applicant

1. Must have completed at least one project.
2. Must have achieved at least 80% under the 2022 LOM Efficiency Index in both "Participation" and "Administration" areas as of 10 August 2022.
3. Must have nominated at least 2 members to participate in the organizing committee for any NOM project during the year.
4. Must have filed 2019 audited account with the Company Registry on or before 10 August 2022. Receipt from Companies Registry should be kept as evidence of submission.

2022 JCIHK Awards Manual (General Violations)

(PENALTY POINTS: Maximum 20 points)

1. Inadequate use/ inadvertent mistakes/ missing information on **any e-bid book cover and/or in Basic Information and/or in other sections** (1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges).
2. **Late submission of pre-entry information** (5 points will be deducted from EACH concerned entry)
3. **Failure to appoint at least one award judge** if the LOM wants to submit any award entries. (3 points will be deducted from ALL entries of LOM)
4. **Late submission or approval in jci.cc of judge nominations** or subsequent substitution (also subject to the National Board of Directors' approval). (1 point will be deducted from ALL entries of the LOM).
5. Any of the nominated judges **do not join on time at the Awards Judge Briefing Session** (1 point will be deducted from ALL entries of LOM)
6. Any of the nominated judges **do not report on time on Awards Judging Day** (3 points will be deducted from ALL entries of the LOM).
7. **Late submission of hardcopy** (5 points will be deducted from EACH late submitted entry).

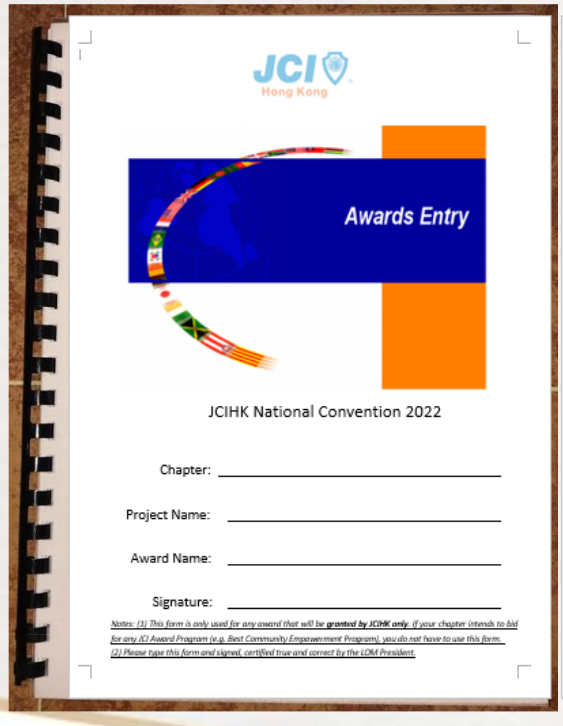
2022 JCIHK Awards Manual (General Violations)

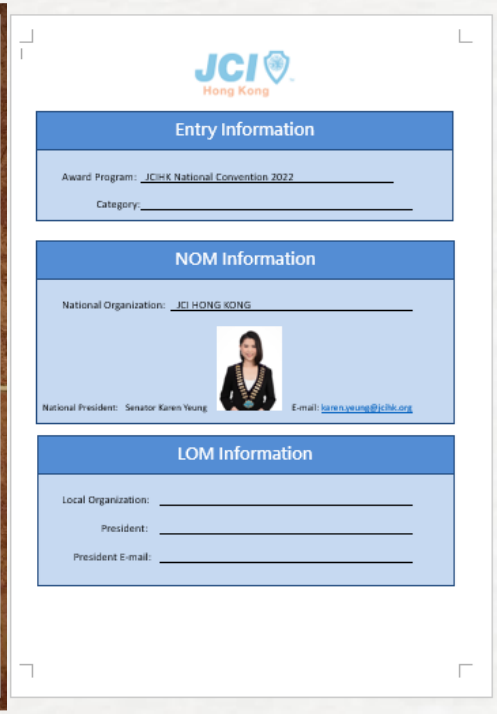
7. Each section can only include **maximum FOUR A4 size picture/ photo collage/ posters**. Any additional pictures will not be counted. (i.e. maximum "total no. of pictures" equals to "no. of sections" x 4). For JCIHK awards, purely "words" page can be used with no limitation on words. **However, if any pictures/ photos/ charts/ SmartArt/ icons are added to the "words" page, it will be counted as picture page**. (1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges).
8. The **submitted hardcopy** must follow the below requirements (if any of the below requirements are violated, 1–3 points will be deducted from EACH concerned entry subject to the decision of the Panel of Judges):
   - **I. A4 size prints in portrait orientation** (only pictures can be in either portrait or landscape orientation); and
   - **II. JCIHK's cover page with LOM President's signature**; and
   - **III. For JCI Awards, use the original file generated by the JCI system**. Any additional cover (such as front and back cover), or manual amendment in formatting, which is different from the auto generated file by the JCI system will not be accepted; **For JCIHK Awards, use the Basic Information page provided by JCIHK**; and
   - **IV. Use spiral bind.**

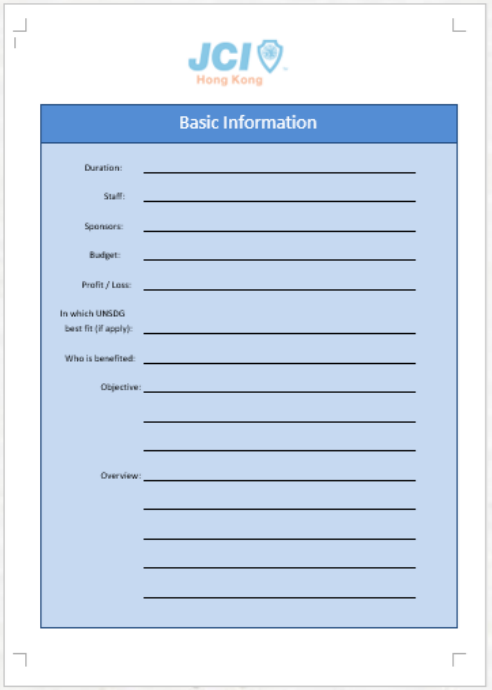
Bidbook Submission Guidelines (JCIHK Local Awards)

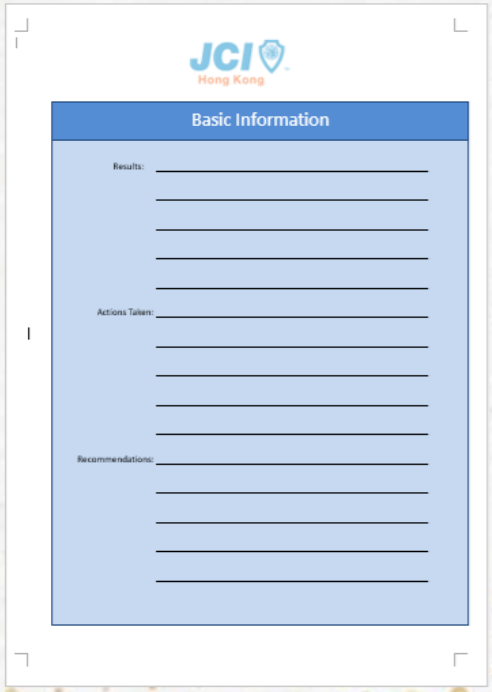
1) Use cover page provided by JCIHK
2) Use Spiral Bind
3) President's Signature on the cover page

4) Fill in the Entry Info, LOM Info, Basic Info provided by JCIHK
5) Create your own format – Words only pages (optional, unlimited) + FOUR A4 Size pages Pictures @ section





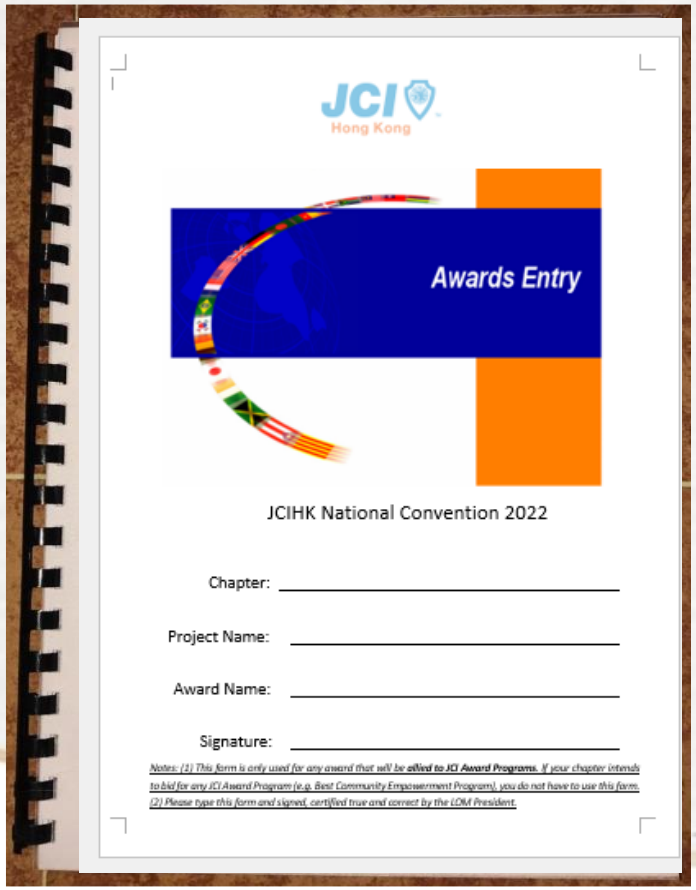


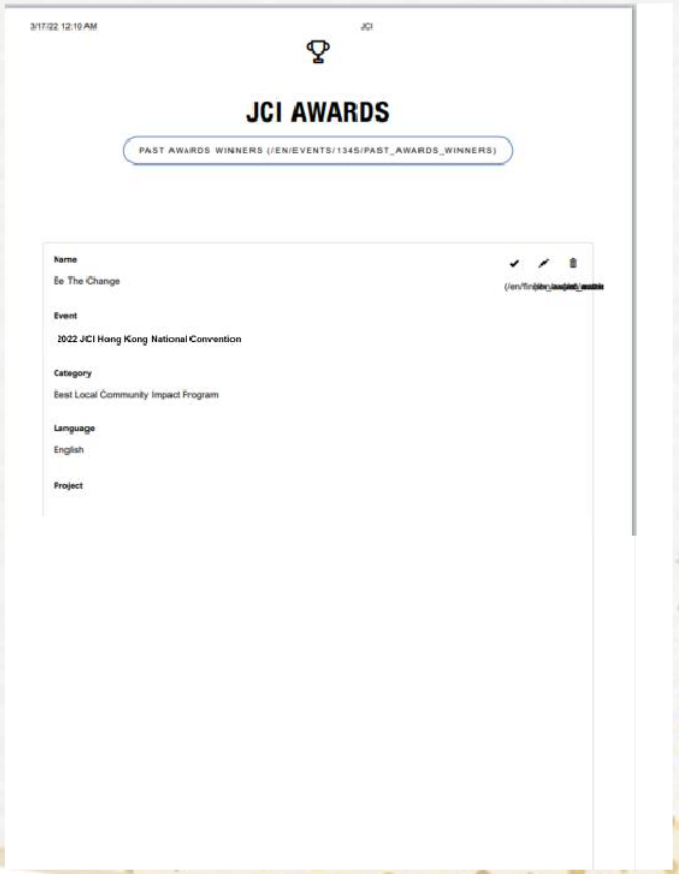


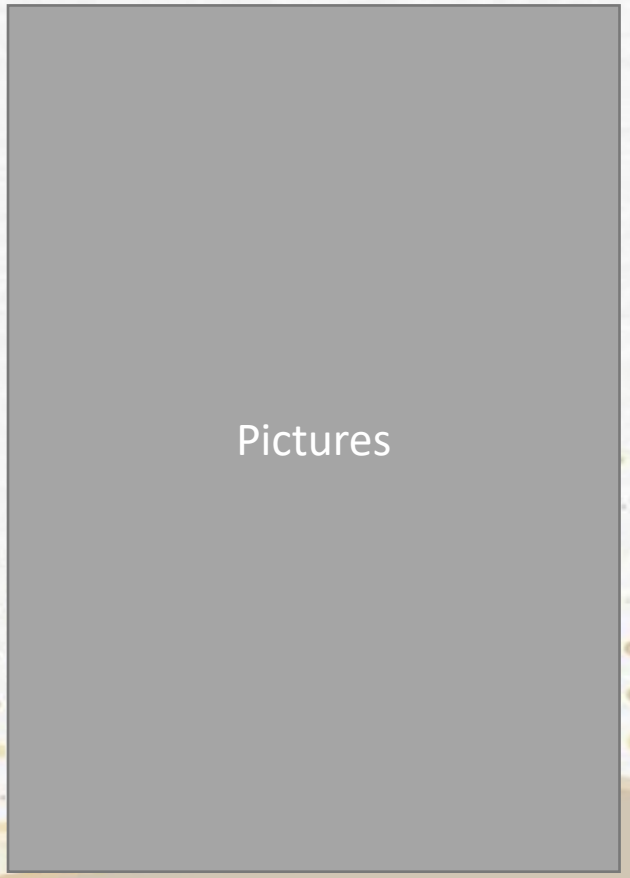
Pictures

Bidbook Submission Guidelines (JCI Awards)

1) Use cover page provided by JCIHK
2) Use Spiral Bind
3) President's Signature on the cover page
4) Fill in the all the answers in jci.cc, converted into PDF file
5) FOUR A4 Size pages Pictures @ section







Bidbook Submission Guidelines (JCIHK & JCI Awards)

SOFTCOPY Submission

For JCI Awards

- Use the cover template in word format
- Each e-bidbook must be uploaded to the JCI platform (www.jci.cc), approved by LOM President
- With an approved electronic entry generated by JCI award system in pdf version
- Combine all (Cover + jci.cc Bidbook PDF + Pictures) into one PDF file and save the soft copy in memory stick

For JCI Local Awards

- Use the cover template in word format
- Each Local Award has to be saved in pdf version
- Combine all (Cover + Own format DPF + Pictures) into one PDF file and save the soft copy in memory stick

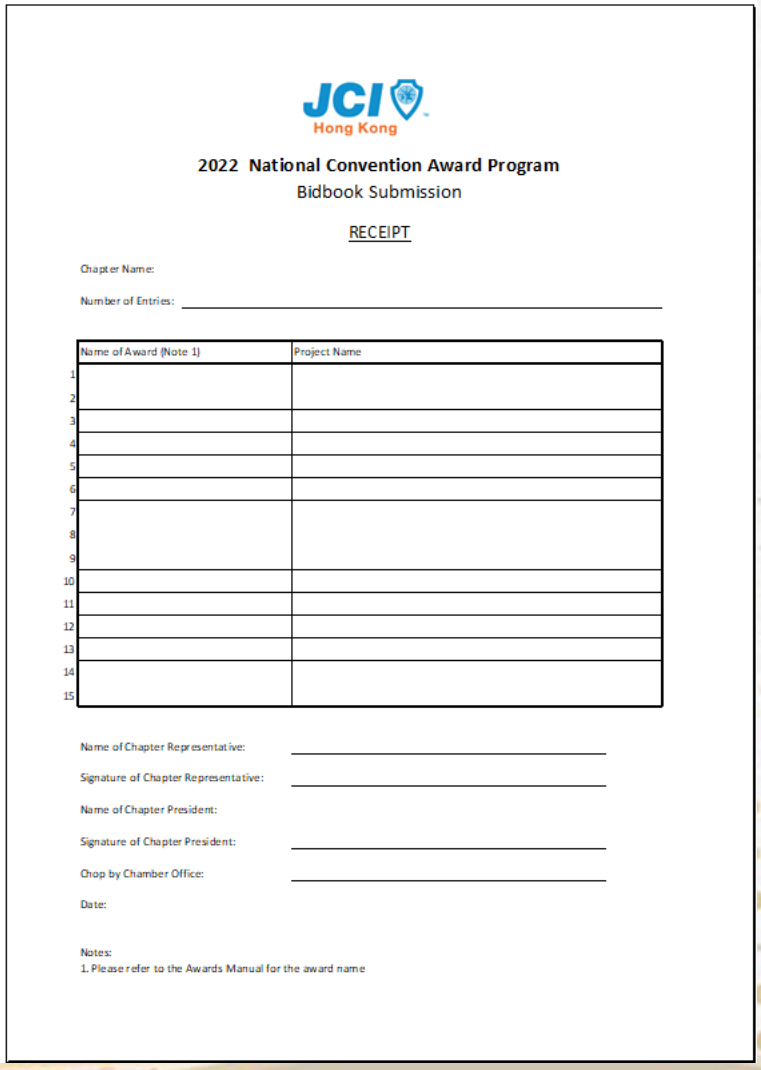
Bidbook Submission Guidelines (JCIHK & JCI Awards)

HARDCOPY Submission

- Each Chapter must submit **"Bidbook Submission Receipt"**, fill in all Award names and Project names that Chapter submitted finally.

- All e-bid books in hard copy must be **certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee** (i.e. NRRD) or his/her appointed representative for acknowledgement no later than the deadline.

- Deadline: **28 August 2022 (17:00)**



JCI Hong Kong

2022 National Convention Award Program
Bidbook Submission

RECEIPT

Chapter Name:

Number of Entries: _____

	Name of Award (Note 1)	Project Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

Name of Chapter Representative: _____

Signature of Chapter Representative: _____

Name of Chapter President:

Signature of Chapter President: _____

Chop by Chamber Office: _____

Date:

Notes:
1. Please refer to the Awards Manual for the award name

JCIHK National Convention Judge Nomination

NRRD will invite nomination of judging members from LOMs before the end of July 2022.
All judging members:

1) should have no less than 2 years of JC experience
   OR
   should have been board member or current member in the board of his/her local chapter

2) The member shall have both judging experience AND experience in bid book compilation, but he or she must not be the current President of the LOM or a member of the National Board of Directors. If there is more than one nomination in one chapter, one of them may be without judging experience while the other shall have both judging experience AND experience in bid book compilation.

If the chapter was in less than 5 years, the judging member should have been in the board of his/her local chapter for at least 1 year (not including the current President of the LOM or the member of the National Board of Directors).

JCIHK National Convention Judge Nomination

Every LOM that submits their award entries must provide a minimum of 1 award judge and may submit up to 3 potential judges nomination.

Failure or Late Submission by any LOM to appoint at least 1 award judge will result in penalty to all entries in accordance to criteria in the JCIHK Awards Manual.

All approved judges must attend BOTH Judges Briefing Session (24 Aug 2022) and Awards Judging Day (4 Sep 2022), failure to attend on time will result in penalty to all entries.

*National Board of Directors reserves the right to give a waiver to judging members, and the nominee will need to provide a simple portfolio.

DEADLINE of NC Award Judge Nomination: ~~10 August 2022~~ (extended to 14 Aug 2022 by 23:59)
(Same as Pre-entry Form submission)

JCIHK National Convention Submission Procedures

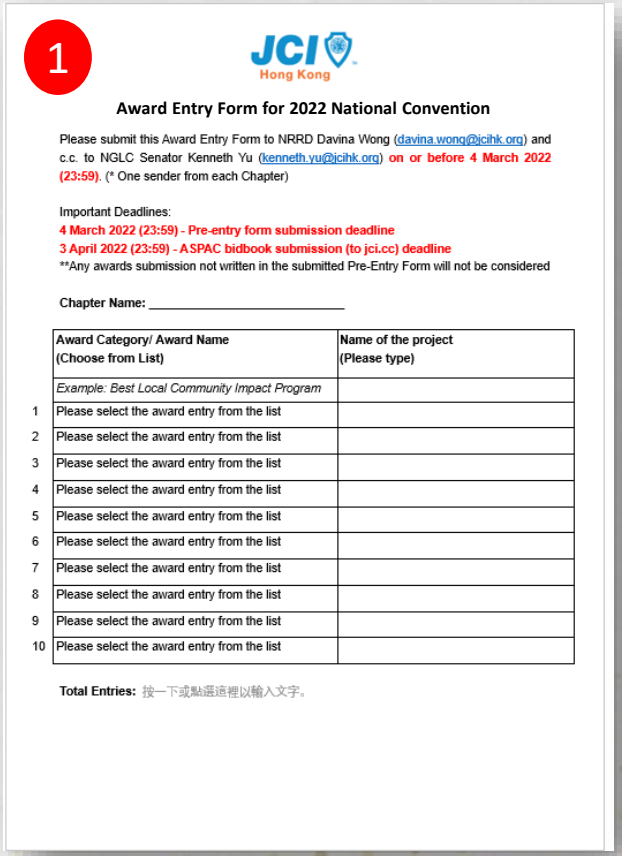
Note: Any award submission which are not included in Pre-entry Form submitted will NOT be considered.

Please submit the 2022 JCIHK National Convention

(1) Award Pre-Entry Form

(2) Judge Nomination Form

to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) on or before ~~10 August 2022 (23:59)~~ (extended to 14 Aug 2022 by 23:59)



1

JCI Hong Kong

Award Entry Form for 2022 National Convention

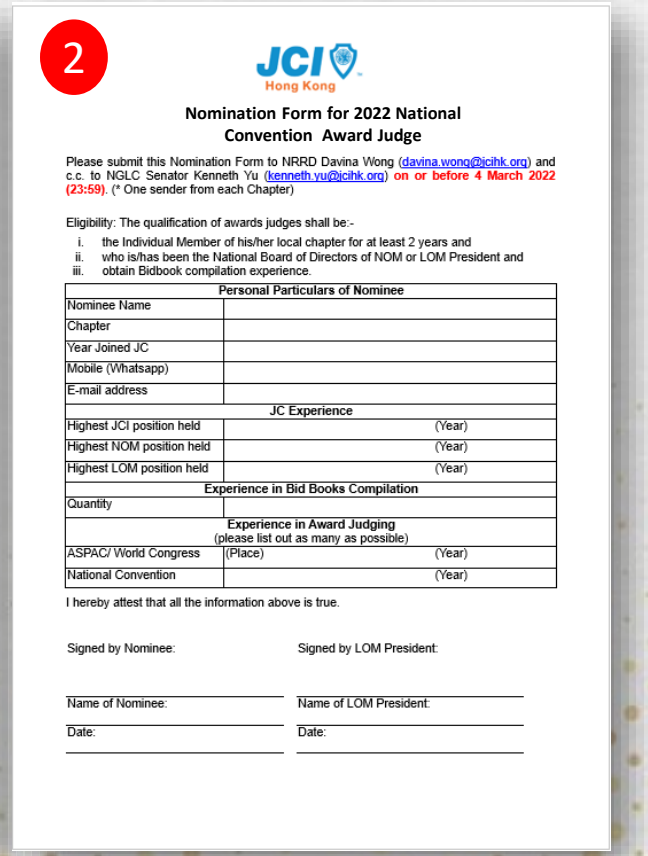
Please submit this Award Entry Form to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. to NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) on or before 4 March 2022 (23:59). (* One sender from each Chapter)

Important Deadlines:
4 March 2022 (23:59) - Pre-entry form submission deadline
3 April 2022 (23:59) - ASPAC bidbook submission (to jci.cc) deadline
**Any awards submission not written in the submitted Pre-Entry Form will not be considered

Chapter Name: _____

	Award Category/ Award Name (Choose from List)	Name of the project (Please type)
	Example: Best Local Community Impact Program	
1	Please select the award entry from the list	
2	Please select the award entry from the list	
3	Please select the award entry from the list	
4	Please select the award entry from the list	
5	Please select the award entry from the list	
6	Please select the award entry from the list	
7	Please select the award entry from the list	
8	Please select the award entry from the list	
9	Please select the award entry from the list	
10	Please select the award entry from the list	

Total Entries: 按一下或點選這裡以輸入文字。



2

JCI Hong Kong

Nomination Form for 2022 National Convention Award Judge

Please submit this Nomination Form to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. to NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) on or before 4 March 2022 (23:59). (* One sender from each Chapter)

Eligibility: The qualification of awards judges shall be:-
i. the Individual Member of his/her local chapter for at least 2 years and
ii. who is/has been the National Board of Directors of NOM or LOM President and
iii. obtain Bidbook compilation experience.

Personal Particulars of Nominee		
Nominee Name		
Chapter		
Year Joined JC		
Mobile (Whatsapp)		
E-mail address		
JC Experience		
Highest JCI position held		(Year)
Highest NOM position held		(Year)
Highest LOM position held		(Year)
Experience in Bid Books Compilation		
Quantity		
Experience in Award Judging (please list out as many as possible)		
ASPAC/ World Congress	(Place)	(Year)
National Convention		(Year)

I hereby attest that all the information above is true.

Signed by Nominee: Signed by LOM President:

Name of Nominee: Name of LOM President:

Date: Date:

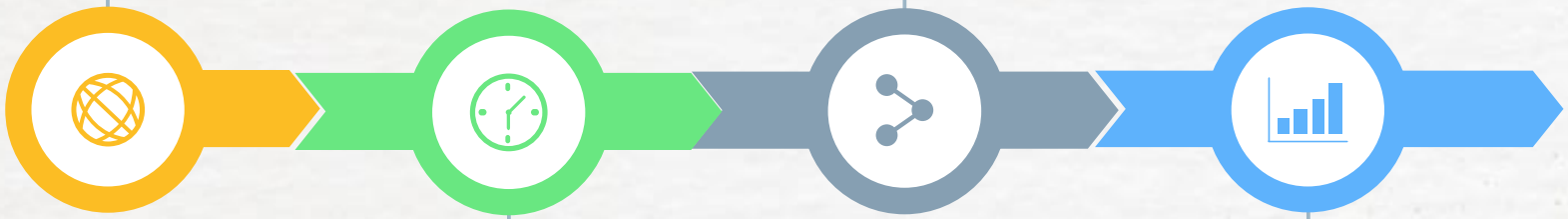
The Journey of Pride! (World Congress)

10 Aug 2022

Award platform opens for entry on jci.cc

4 Sep 2022 by 23:59

Submission of E-bidbook (on jci.cc) & Mandatory Video (in google drive)



Submission of Pre-entry Form & Judge Nomination (via email only)

~~10 Aug 2022 by 23:59~~
(extended to 14 Aug 2022 by 23:59)

JCI 2022 World Congress HK

31 Oct – 11 Nov 2022

JCI Award Manual 2022

JCI Hong Kong

Be the Change

DAVINA WONG 1

MY JCI

PROGRAMS

SKILLS DEVELOPMENT

MY PROJECTS

ORGANIZATIONS

MEMBERS

LIBRARY

LOGOUT

ABOUT

NEWS

EVENTS

Library > 07. Programs > a. Awards

Login http://www.jci.cc > Library > 07. Programs > a. Awards

Old Versions of Award Manuals

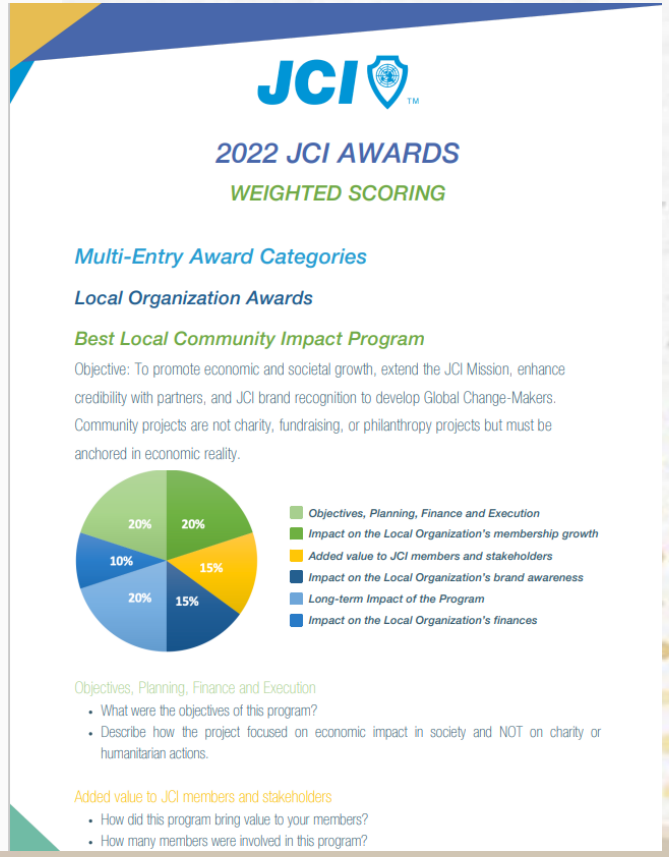
Files

2022 JCI AWARDS - WEIGHTED SCORING (ENG).pdf

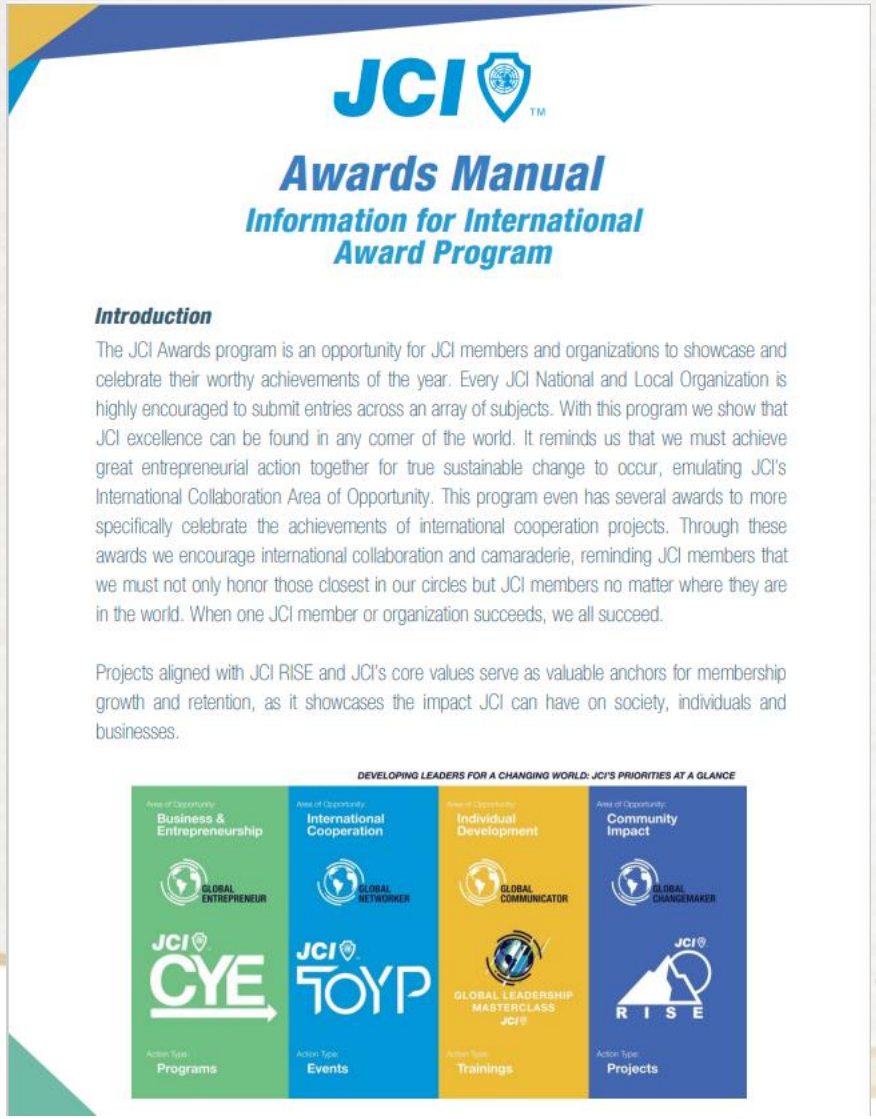
PDF – 563 KB

2022 JCI AWARDS TOOLKIT (ENG).pdf

PDF – 1.63 MB



JCI Award Manual 2022



JCI

Awards Manual

Information for International Award Program

Introduction

The JCI Awards program is an opportunity for JCI members and organizations to showcase and celebrate their worthy achievements of the year. Every JCI National and Local Organization is highly encouraged to submit entries across an array of subjects. With this program we show that JCI excellence can be found in any corner of the world. It reminds us that we must achieve great entrepreneurial action together for true sustainable change to occur, emulating JCI's International Collaboration Area of Opportunity. This program even has several awards to more specifically celebrate the achievements of international cooperation projects. Through these awards we encourage international collaboration and camaraderie, reminding JCI members that we must not only honor those closest in our circles but JCI members no matter where they are in the world. When one JCI member or organization succeeds, we all succeed.

Projects aligned with JCI RISE and JCI's core values serve as valuable anchors for membership growth and retention, as it showcases the impact JCI can have on society, individuals and businesses.

DEVELOPING LEADERS FOR A CHANGING WORLD: JCI'S PRIORITIES AT A GLANCE

Business & Entrepreneurship	International Cooperation	Individual Development	Community Impact
GLOBAL ENTREPRENEUR	GLOBAL NETWORKER	GLOBAL COMMUNICATOR	GLOBAL CHANGEMAKER
JCI CYE	JCI TOYP	GLOBAL LEADERSHIP MASTERCLASS JCI®	JCI RISE
Action Type: Programs	Action Type: Events	Action Type: Trainings	Action Type: Projects

Rules and Guidelines of the JCI International Awards Program

- Guidelines for Award Entries
- Types of Award Submission
- Language Policy
- Award Submission Eligibility and Time Frame
- Judging Policy

JCI Awards Categories

- Multi-entry Award Categories
- Best of the Best Award Categories

JCI Award Manual 2022

Multi-Entry Awards:

JCIHK may submit 1-10 entries per category.

1) Best Local Community Impact Program
2) Best Local Growth and Development Program
3) Best Local Global Goals Project
4) Best Local Individual Development Program
5) Best Local Business and Entrepreneurship Program
6) Best Local JCI RISE Project
7) Best International Cooperation Project
8) Best Inter-organization Collaboration Project

Best of the Best Awards:

Only area conference winners can enter Best of the Best Categories in the World Congress Award Program

1) Best National Flagship Program
2) Most Outstanding Local Organization
3) Most Outstanding New Local Organization
4) Best National Growth and Development Program
5) Most Outstanding New Member
6) Most Outstanding Member
7) Most Outstanding Local President

Multi-Entry Awards:

Project conducted between
45 days before 2021 WC &
45 days before 2022 WC
(i.e. 2 Oct 2021 – 16 Sept 2022)

Best of the Best Awards:

Project conducted between
1 January 2021 – 31 December 2021

Reminder 1: Mandatory Video Requirements

- NEW requirement for **ASPAC/ World Congress Awards**
- **Video is a MUST**

Mandatory Video

- For National Awards, the video isn't mandatory. But if one of your national entries wants to participate at an Area Conference or World Congress then a video is required. The idea is to have a short description pitched in a video. Therefore, it could be someone explaining and describing the entry or a photo video can be used but with a voice-over describing the entry. Videos may be filmed on a smartphone. You will NOT be judged based on the quality of your video - instead it is an opportunity to showcase the project in your own words.

- Music and sounds are not mandatory. If your video is a slideshow of photos instead of a person speaking to the camera, please include a voiceover.

- Format requirements:
- MOV or MP4 format.
- Filmed horizontally.
- File size limitations: No special requirements.
- Video length: minimum 30 seconds and maximum 40 seconds.

Reference: 2022 JCI AWARDS GUIDE PDF, can be downloaded at https://jci.cc/en/library/1WgKyxqk5Q0b-5ckIyViDqOAtTIyLchbt

Reminder 2: Video Uploading (Updates for JCIHK)

1. Changes in Submission Method

- For confidentiality reason, **DON'T UPLOAD** to the public Google drive link provided by jci.cc.
- Instead, please **UPLOAD all videos in the Google Drive separately created for respective LOMs before JCIHK Deadline (4 Sept, 2022 23:59).**
- **Timestamp of videos uploaded** in google drive will be recorded, **NO CHANGE is allowed** after deadline.
- Any late submission or violation in video submission may lead to **mark deduction or disqualification** of the concerned Award Entry.

2. Naming Protocol

- Name your videos using required **naming protocol - "Entry Name / JCI Hong Kong"**
  - *e.g. "Be the Change / JCI Hong Kong"*

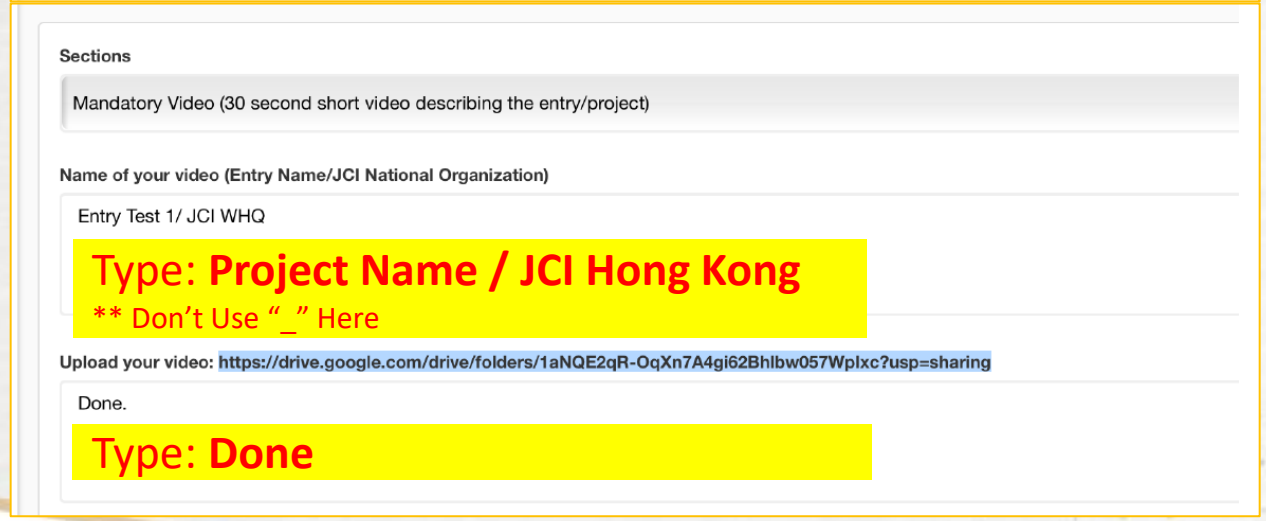
Remarks: JCIHK will help LOMs to upload the videos to respective google drive provided by jci.cc afterwards.

Reminder 2: Video Uploading (Cont.)

Original Guidelines from 2022 JCI AWARDS GUIDE PDF
(Please follow the JCIHK new requirements in RED)

4. One of the questions is to inform us on how your video is named. Please use the following naming protocol: (Entry Name/JCI National Organization).

The second question is where we inserted a drive link. ~~You just need to copy the link and paste it in a new tab on your browser. It is going to direct you to~~ a drive folder.



***NEW* JCIHK Video Submission Procedures:**

1) Name your video as **"Award Entry Name/JCI Hong Kong"**
2) Answer jci.cc questions with **"Award Entry Name/JCI Hong Kong" & "Done"**
3) Upload your **Videos to Google Drive created by JCIHK** before JCIHK deadline (4 Sept, 2022 23:59)

Reminder 3: Awards Objective & Eligibility

- Some awards have highlighted with **new objective & eligibility**
- **Cannot be charity/ fundraising/ humanitarian/ philanthropy project**
  - → will be **disqualified**

Best Local Community Impact Program

Objective: To promote economic and societal growth, extend the JCI Mission, enhance credibility with partners, and JCI brand recognition to develop Global Change-Makers. Community projects are not charity, fundraising, or philanthropy projects but must be anchored in economic reality.

Best Local Global Goals Project

Objective: To promote projects run by JCI Local Organizations that work to advance the Global Goals for Sustainable Development, especially those linked to the JCI RISE initiative. A Global Goals project is not a charity or humanitarian project.

Best JCI RISE Project

Objective: To promote projects run by JCI Local Organizations that contribute to and promote the expansion of the JCI RISE initiative (Rebuild, Invest, Sustain and Evolve) to make economies and workforces more resilient for the future.

Please note that only economic projects aligning with the three pillars will be authorized, any charity or humanitarian projects will be automatically disqualified as these are not JCI RISE projects.

Reference: 2022 JCI AWARDS GUIDE PDF, can be downloaded at https://jci.cc/en/library/1WgKyxqk5Q0b-5ckIyViDqOAtTIyLchbt

2022 JCI World Congress Awards Submission

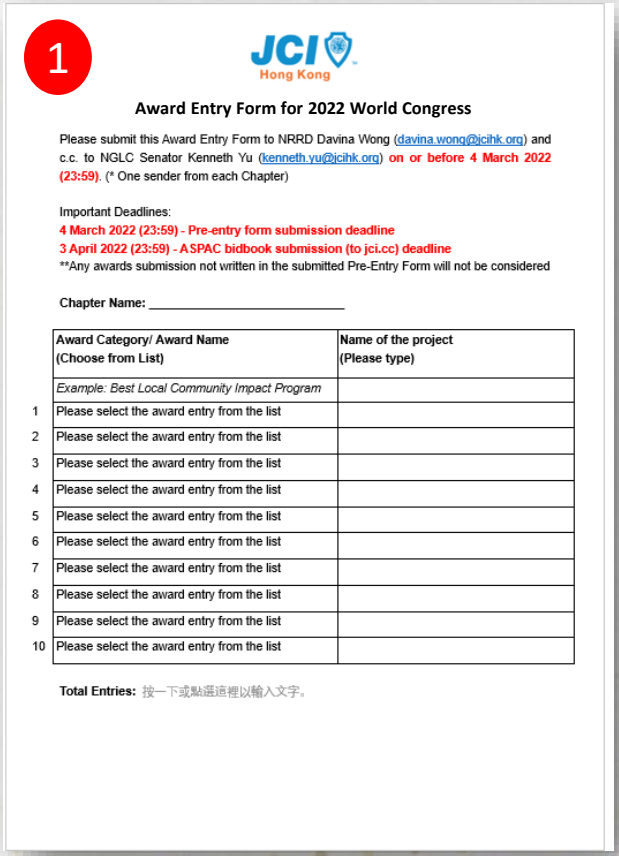
Note: Any award submission which are not included in Pre-entry Form submitted will NOT be considered.

Please submit the 2022 World Congress

(1) Award Pre-Entry Form

(2) Judge Nomination Form

to NRRD Davina Wong
(davina.wong@jcihk.org) and
c.c. NGLC Senator Kenneth Yu
(kenneth.yu@jcihk.org)
on or before ~~10 August 2022 (23:59)~~
(extended to 14 Aug 2022 by 23:59)



1

JCI Hong Kong

Award Entry Form for 2022 World Congress

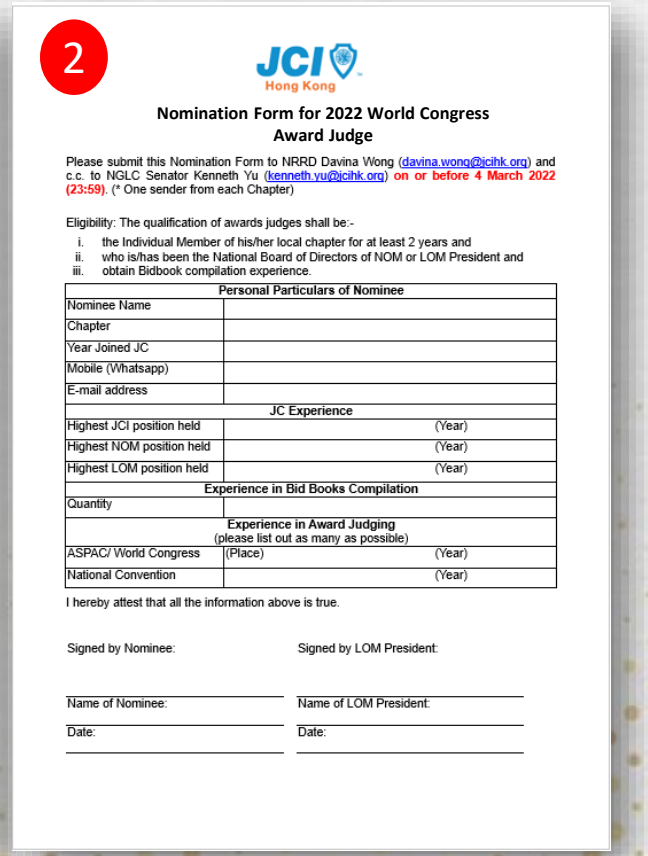
Please submit this Award Entry Form to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. to NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) **on or before 4 March 2022 (23:59)**. (* One sender from each Chapter)

Important Deadlines:
4 March 2022 (23:59) - Pre-entry form submission deadline
3 April 2022 (23:59) - ASPAC bidbook submission (to jci.cc) deadline
**Any awards submission not written in the submitted Pre-Entry Form will not be considered

Chapter Name: _____

	Award Category/ Award Name (Choose from List)	Name of the project (Please type)
	Example: Best Local Community Impact Program	
1	Please select the award entry from the list	
2	Please select the award entry from the list	
3	Please select the award entry from the list	
4	Please select the award entry from the list	
5	Please select the award entry from the list	
6	Please select the award entry from the list	
7	Please select the award entry from the list	
8	Please select the award entry from the list	
9	Please select the award entry from the list	
10	Please select the award entry from the list	

Total Entries: 按一下或點選這裡以輸入文字。



2

JCI Hong Kong

Nomination Form for 2022 World Congress
Award Judge

Please submit this Nomination Form to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. to NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) **on or before 4 March 2022 (23:59)**. (* One sender from each Chapter)

Eligibility: The qualification of awards judges shall be:-
i. the Individual Member of his/her local chapter for at least 2 years and
ii. who is/has been the National Board of Directors of NOM or LOM President and
iii. obtain Bidbook compilation experience.

Personal Particulars of Nominee		
Nominee Name		
Chapter		
Year Joined JC		
Mobile (Whatsapp)		
E-mail address		
JC Experience		
Highest JCI position held		(Year)
Highest NOM position held		(Year)
Highest LOM position held		(Year)
Experience in Bid Books Compilation		
Quantity		
Experience in Award Judging (please list out as many as possible)		
ASPAC/ World Congress	(Place)	(Year)
National Convention		(Year)

I hereby attest that all the information above is true.

Signed by Nominee: Signed by LOM President:

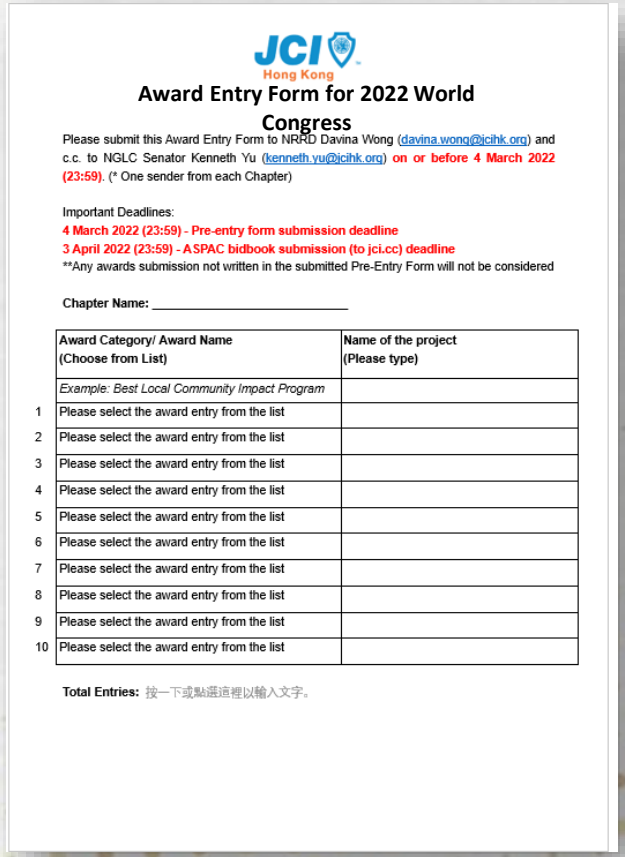
Name of Nominee: Name of LOM President:

Date: Date:

2022 JCI World Congress Awards Submission

Remarks:

1. Every LOM has the right to submit any Multiple categories and Best of the Best Awards entries, based on the criteria listed on JCI Award Manual. It is to note that there is no such criterion that the entry has to be the respective National Award winner.
2. We should also notice that award periods for a NC award and the corresponding WC award are different. The award judging results for certain award over different award periods may vary.
3. After the WC Bidbook submission deadline set by JCIHK, JCIHK will nominate the best 10 projects for Multiple Awards according to the Award Manual published by JCI.



JCI Hong Kong

Award Entry Form for 2022 World Congress

Please submit this Award Entry Form to NRRD Davina Wong (davina.wong@jcihk.org) and c.c. to NGLC Senator Kenneth Yu (kenneth.yu@jcihk.org) **on or before 4 March 2022 (23:59)**. (* One sender from each Chapter)

Important Deadlines:
4 March 2022 (23:59) - Pre-entry form submission deadline
3 April 2022 (23:59) - ASPAC bidbook submission (to jci.cc) deadline
**Any awards submission not written in the submitted Pre-Entry Form will not be considered

Chapter Name: _____

	Award Category/ Award Name (Choose from List)	Name of the project (Please type)
	Example: Best Local Community Impact Program	
1	Please select the award entry from the list	
2	Please select the award entry from the list	
3	Please select the award entry from the list	
4	Please select the award entry from the list	
5	Please select the award entry from the list	
6	Please select the award entry from the list	
7	Please select the award entry from the list	
8	Please select the award entry from the list	
9	Please select the award entry from the list	
10	Please select the award entry from the list	

Total Entries: 按一下或點選這裡以輸入文字。

2022 JCI World Congress Judge Nomination

DEADLINE of World Congress Award Judge Nomination: ~~10 August 2022 (23:59)~~
(extended to 14 Aug 2022 by 23:59)
(Same as Pre-entry Form Submission)

Qualifications of Award Judges:
1. Individual Member of his/her local chapter for **at least 2 years**, and
2. Who is/has been the **National Board of Directors of NOM or LOM President**, and
3. Obtained Bidbook compilation experience

* **Maximum 6 Judges** will be selected by JCIHK
* National President has the final rights to appoint the qualified award judges to 2022 JCI World Congress

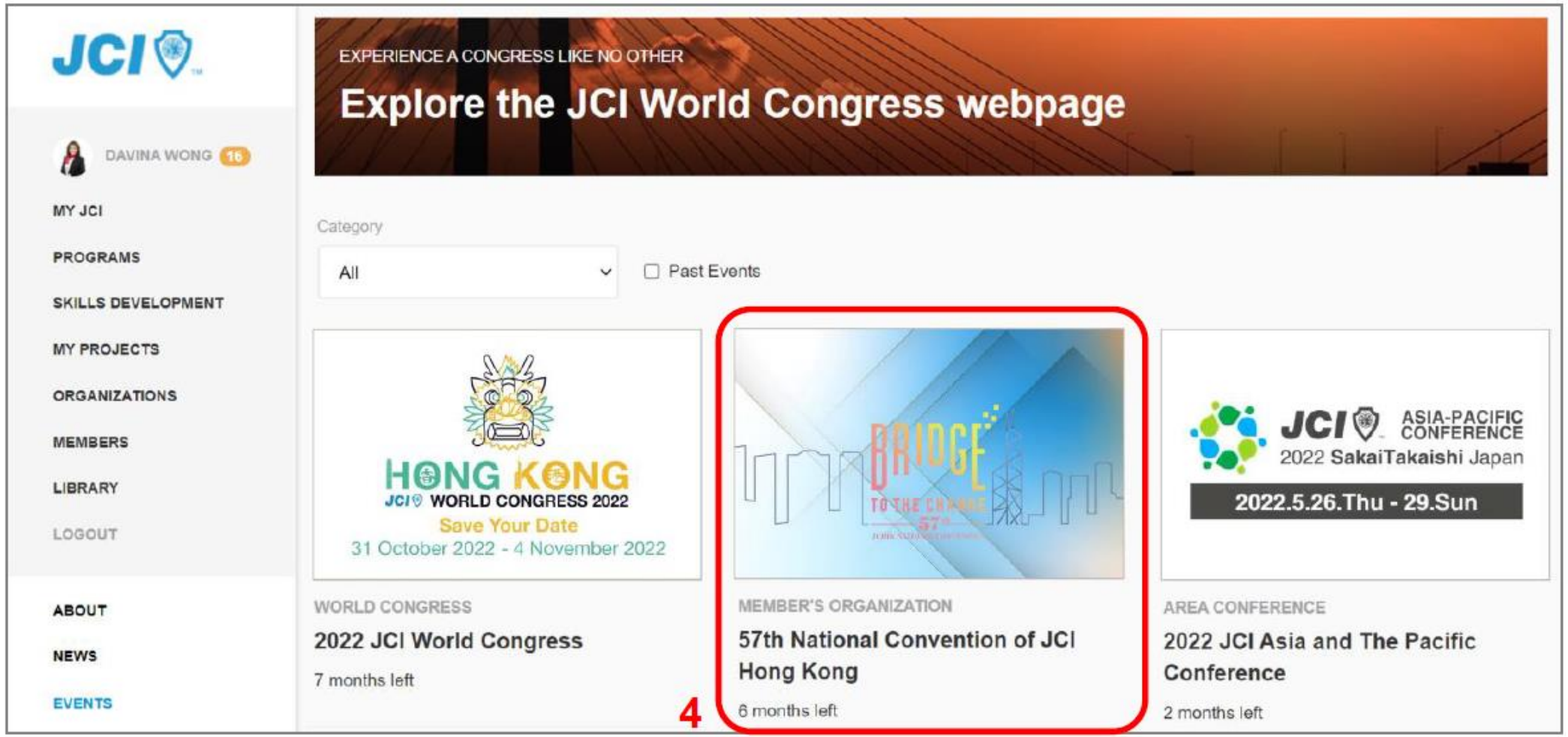
Award Submission for JCI Awards (jci.cc)



You need to create a jci.cc account on http://www.jci.cc to create E-bidbook entry on the JCI Website and download useful information. Once you signed up, please notify your President to approve and activate your account.

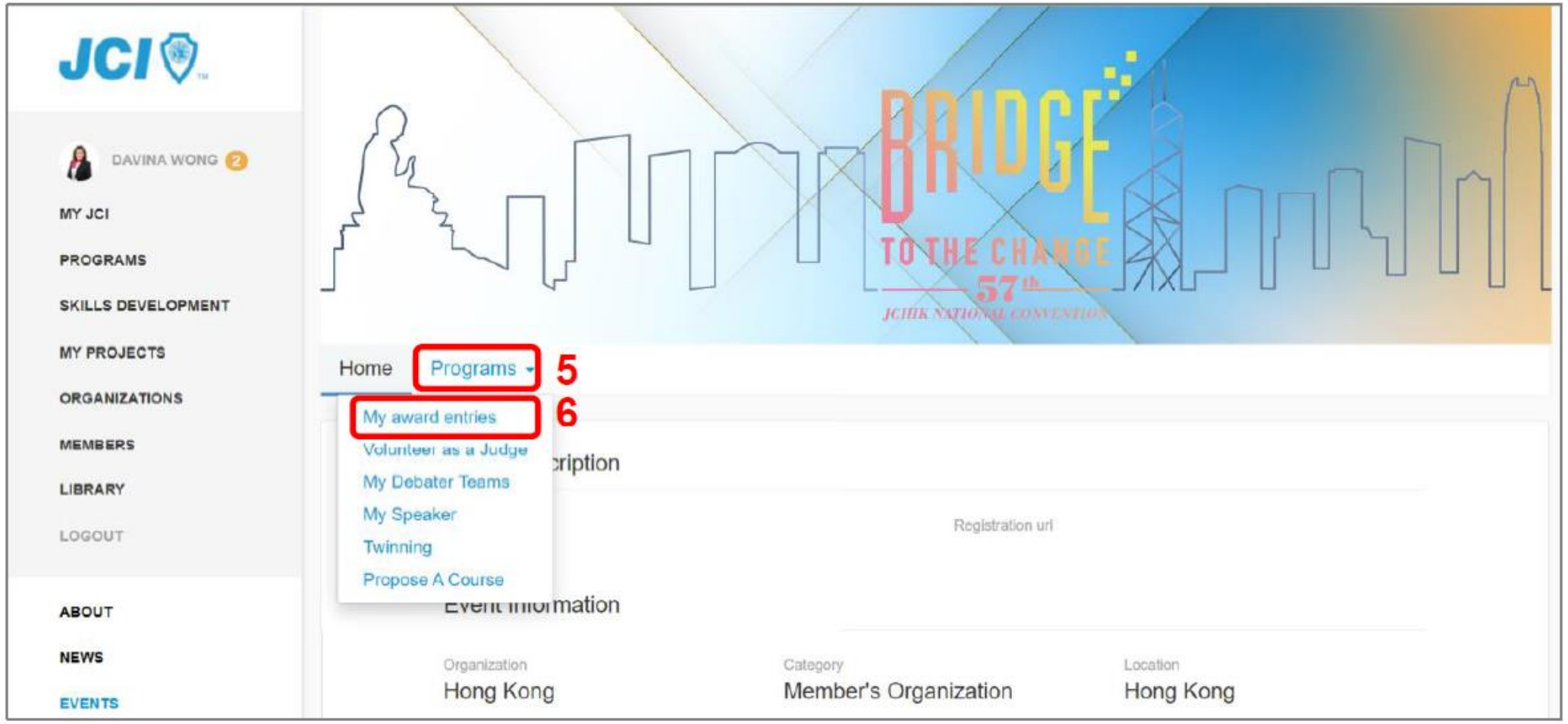
Award Submission for JCI Awards (jci.cc)

The login ID should be displayed. Go to the "**EVENTS**" and Select the event – **JCIHK National Convention**.



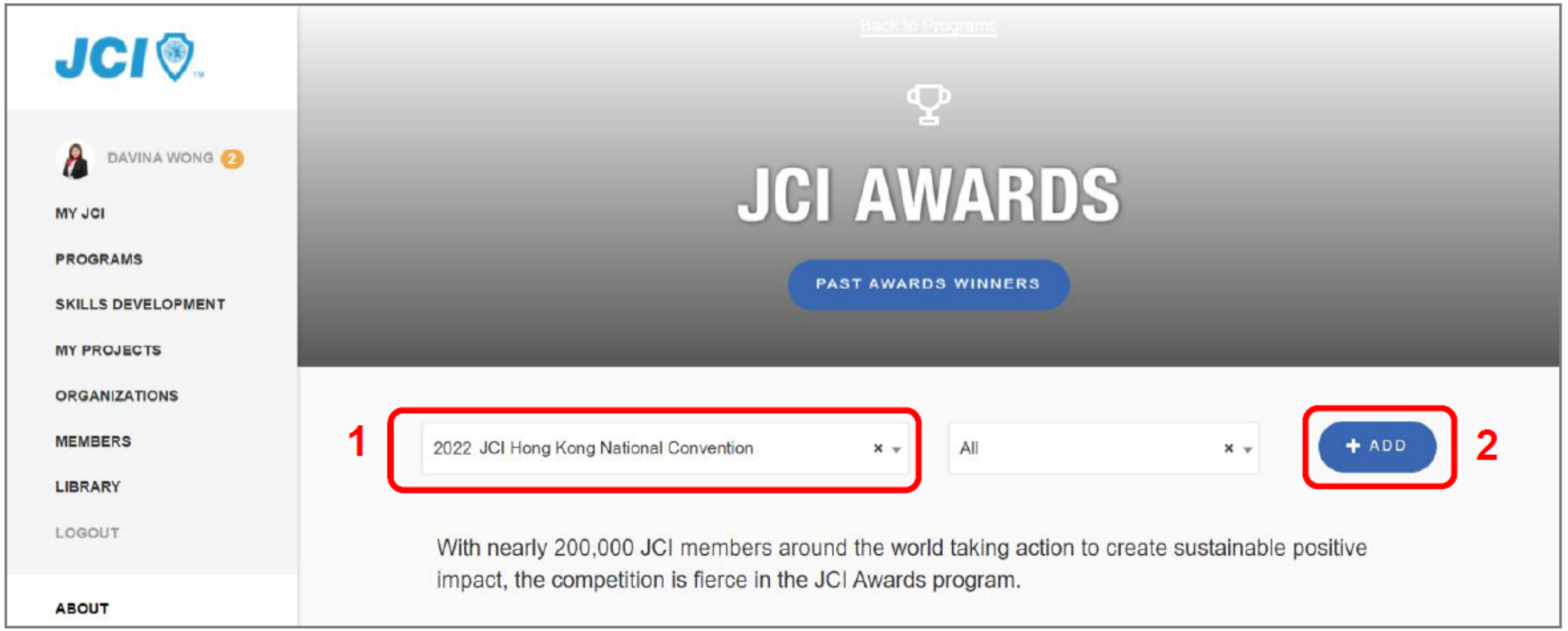
Award Submission for JCI Awards (jci.cc)

To create or view the entries for the National Convention, go to "**PROGRAMS**" and click "**MY AWARD ENTRIES**":



Award Submission for JCI Awards (jci.cc)

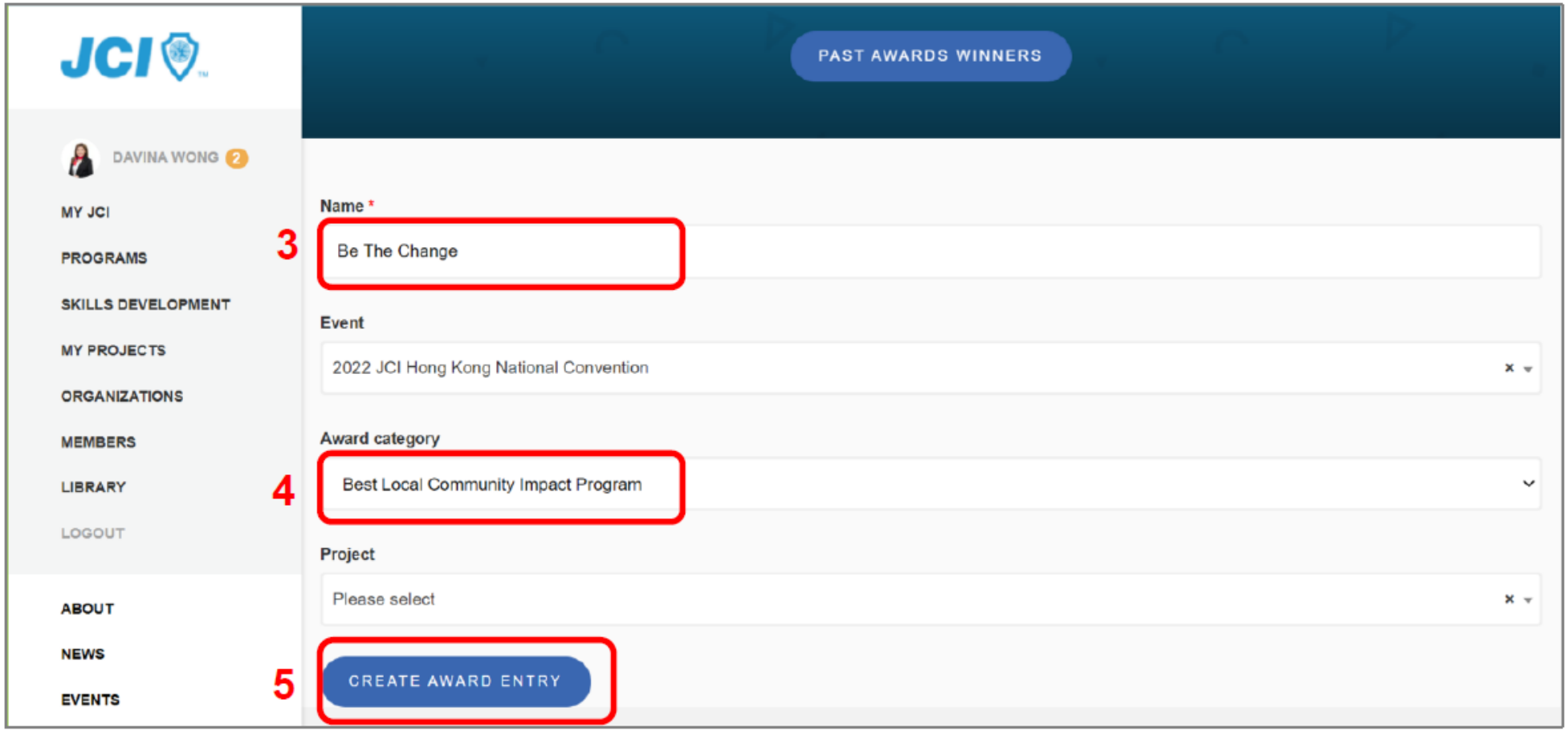
To create an entry submission bid book, select the event and click the "**ADD**" button.



Award Submission for JCI Awards (jci.cc)

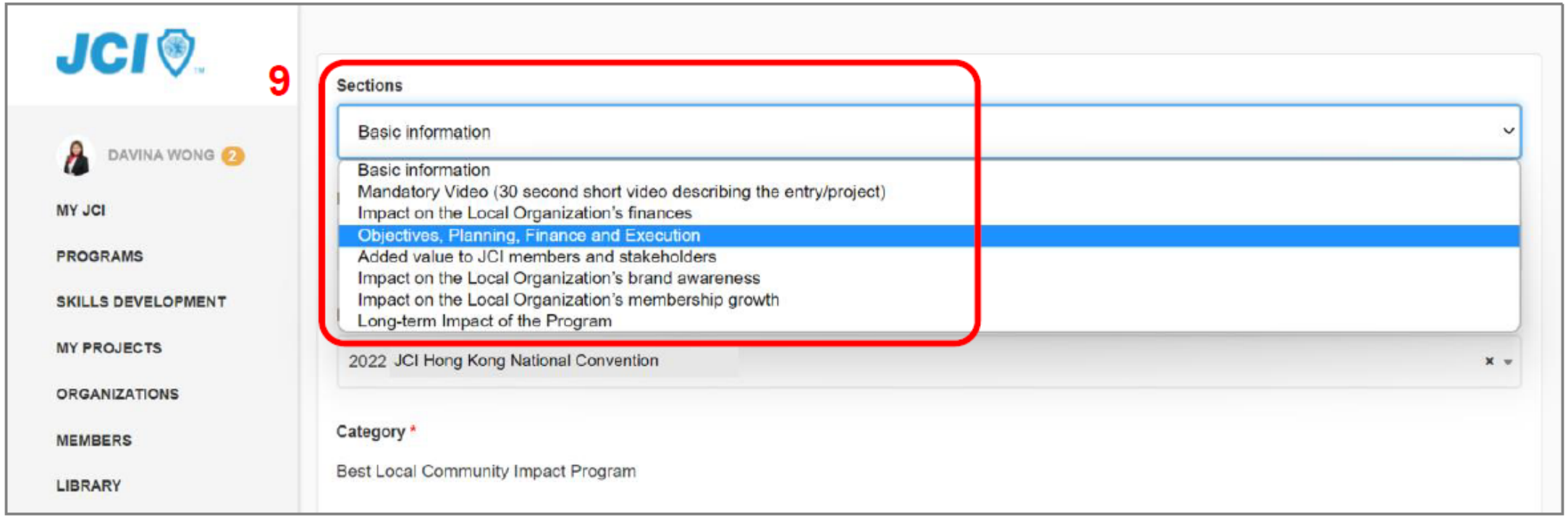
Fill in the "**NAME OF THE PROJECT/MEMBER**". Click the pull-down menu at "**AWARD CATEGORY**" to choose the Award Category.

Click "**CREATE AWARD ENTRY**" button to create the entry.



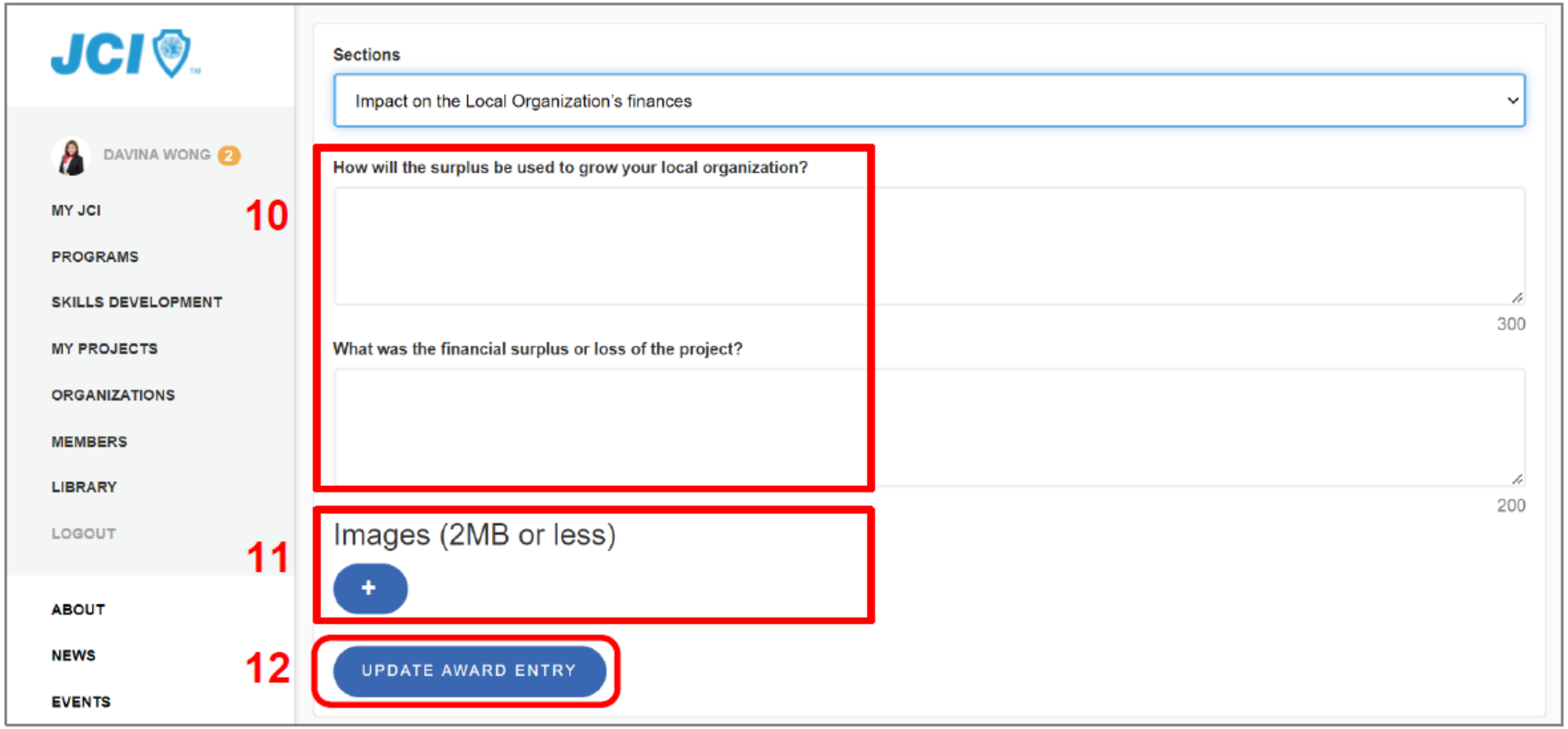
Award Submission for JCI Awards (jci.cc)

Click the pull-down menu at "**SECTIONS**" and go to different sections.



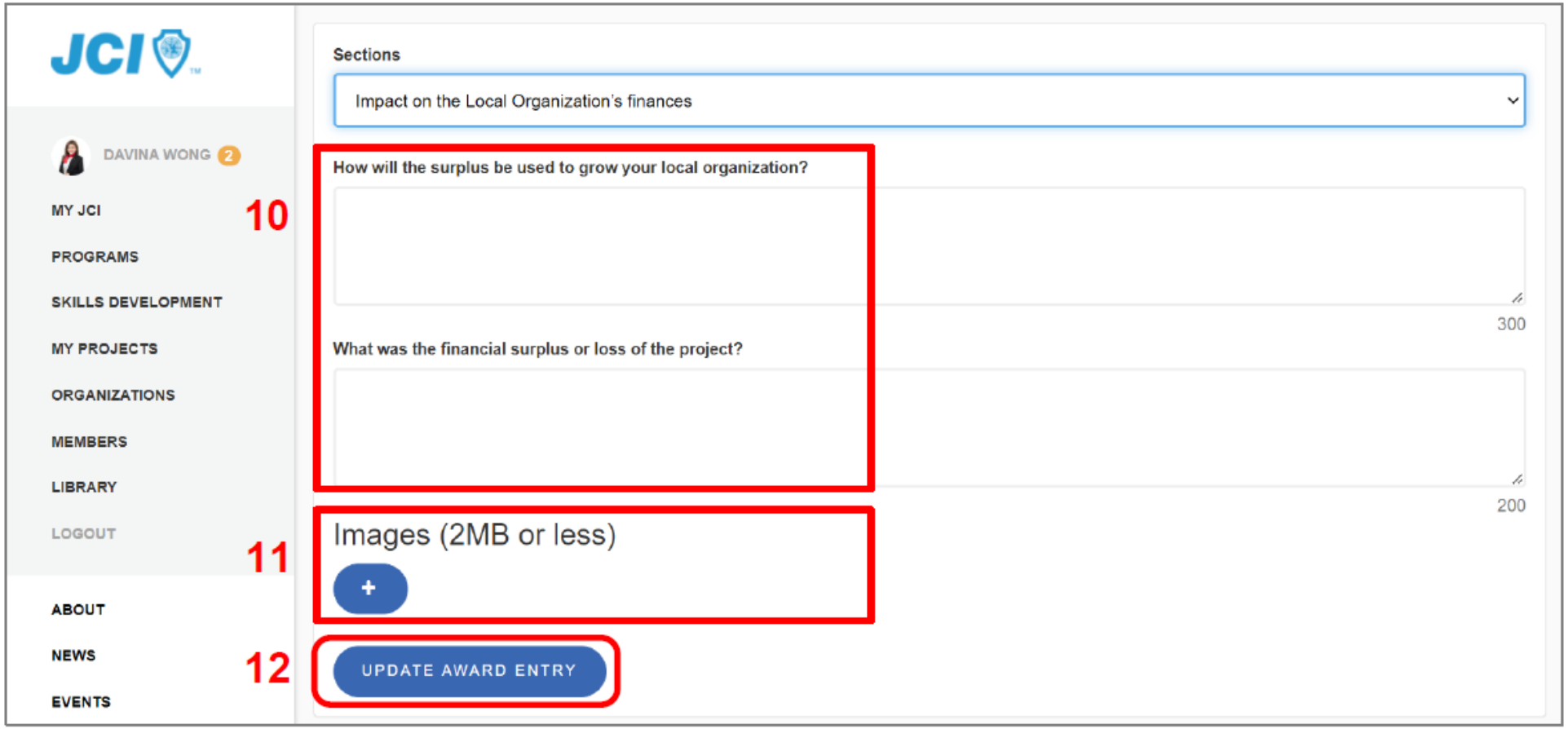
Award Submission for JCI Awards (jci.cc)

Fill in the answers for each question and upload images. Click the "**UPDATE AWARD ENTRY**" button to save the information.



Award Submission for JCI Awards (jci.cc)

Fill in the answers for each question and upload images. Click the "**UPDATE AWARD ENTRY**" button to save the information.



Award Submission for JCI Awards (jci.cc)

Award Entries Page

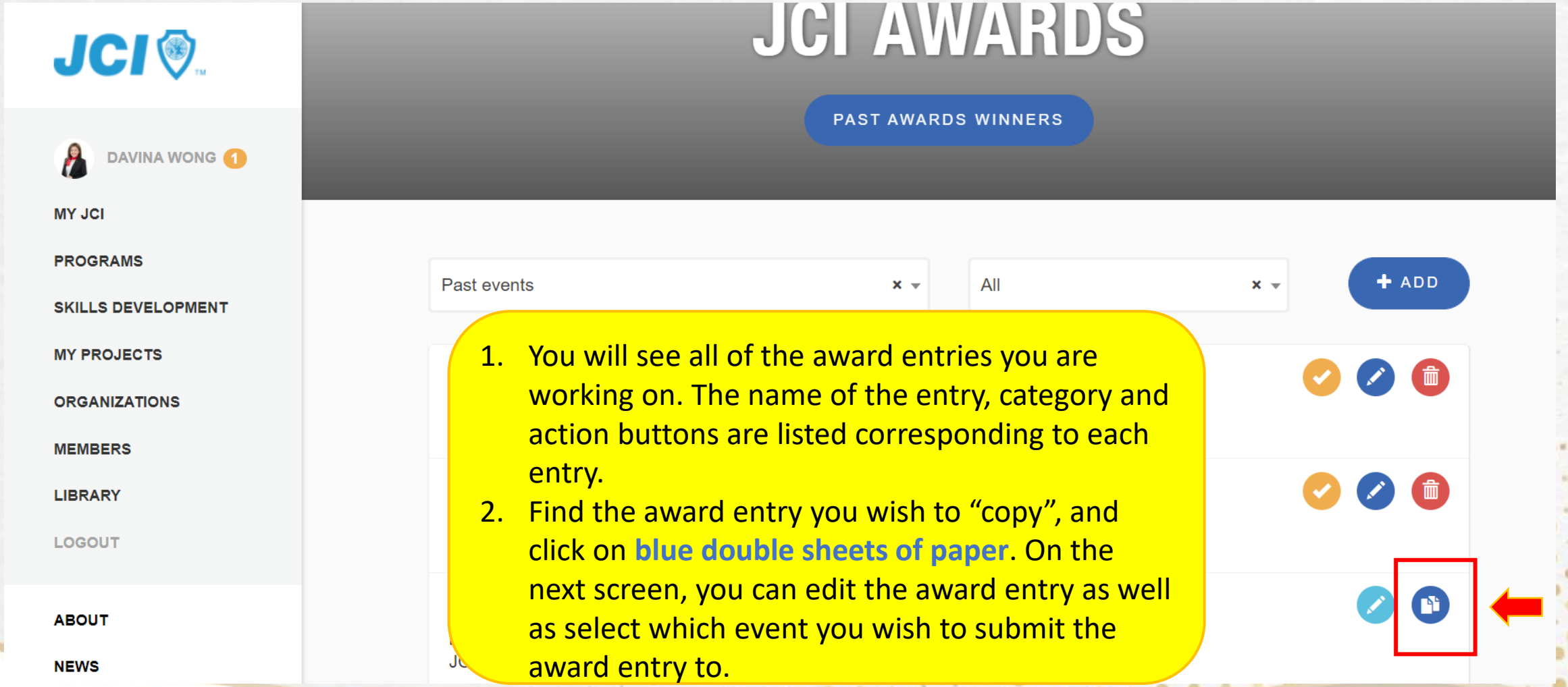


1. Clicking the **blue pencil button** allows you to "**edit**" the information you submitted.
2. The **red trash can button** will "**delete**" your nomination, you will be asked to confirm you want to delete a nomination before it is removed.
3. Clicking the **yellow checkmark button** will "**finalize and submit**" your nomination. Once you finalize your nomination, it is submitted for approval from National President.



Finalize & submit | Edit | Delete

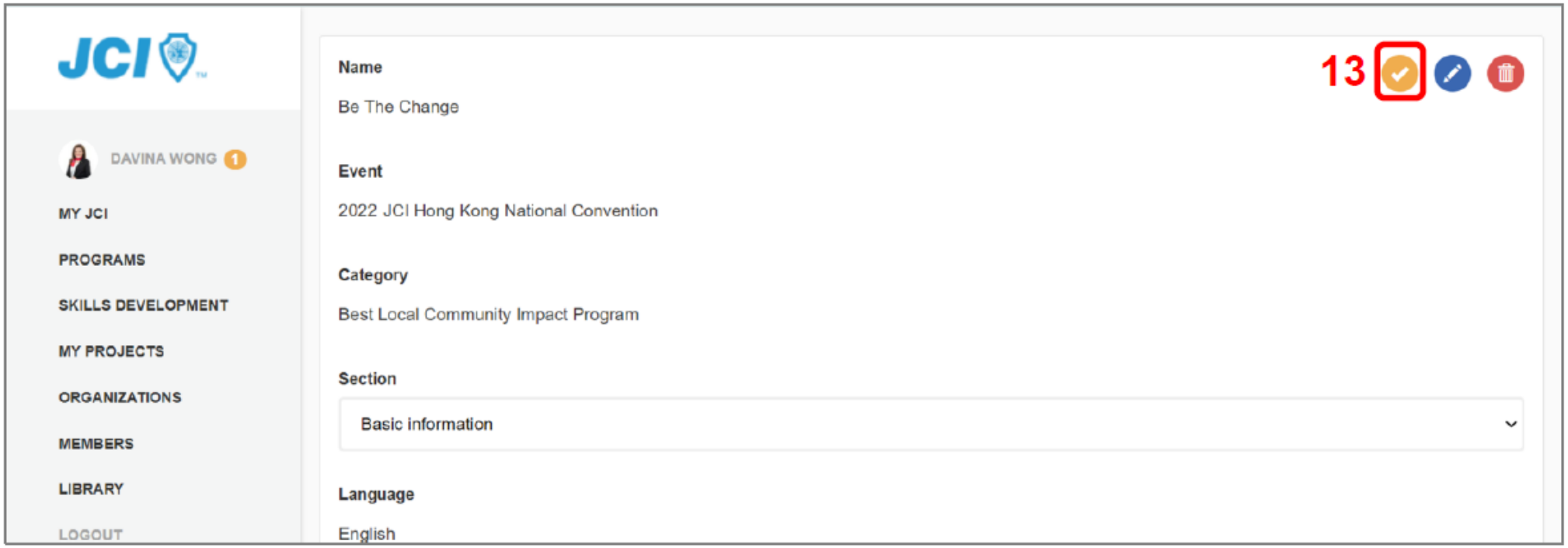
Award Submission for JCI Awards (jci.cc)



1. You will see all of the award entries you are working on. The name of the entry, category and action buttons are listed corresponding to each entry.
2. Find the award entry you wish to “copy”, and click on **blue double sheets of paper**. On the next screen, you can edit the award entry as well as select which event you wish to submit the award entry to.

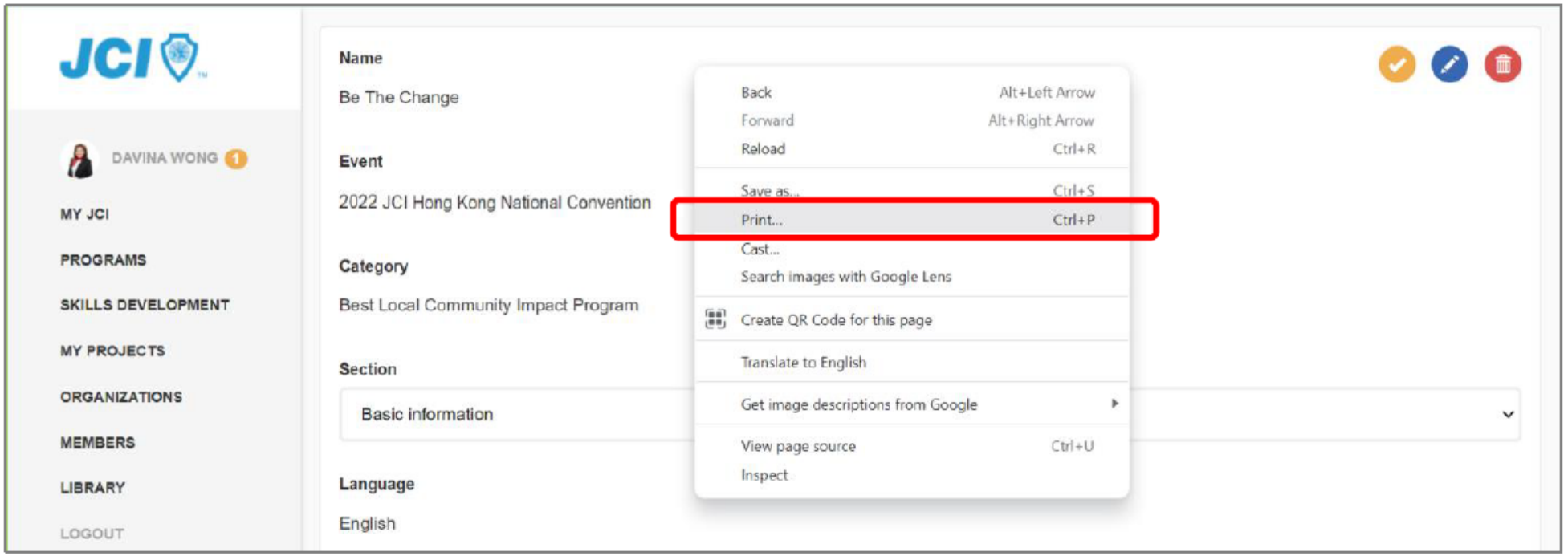
Award Submission for JCI Awards (jci.cc)

After filling in all the information, click the yellow "**FINISHED**" button and your entry will be successfully finished.



Award Submission for JCI Awards (jci.cc)

You could save the bidbook as PDF file or print the bidbook by right clicking the page and selecting the "**PRINT**" button.

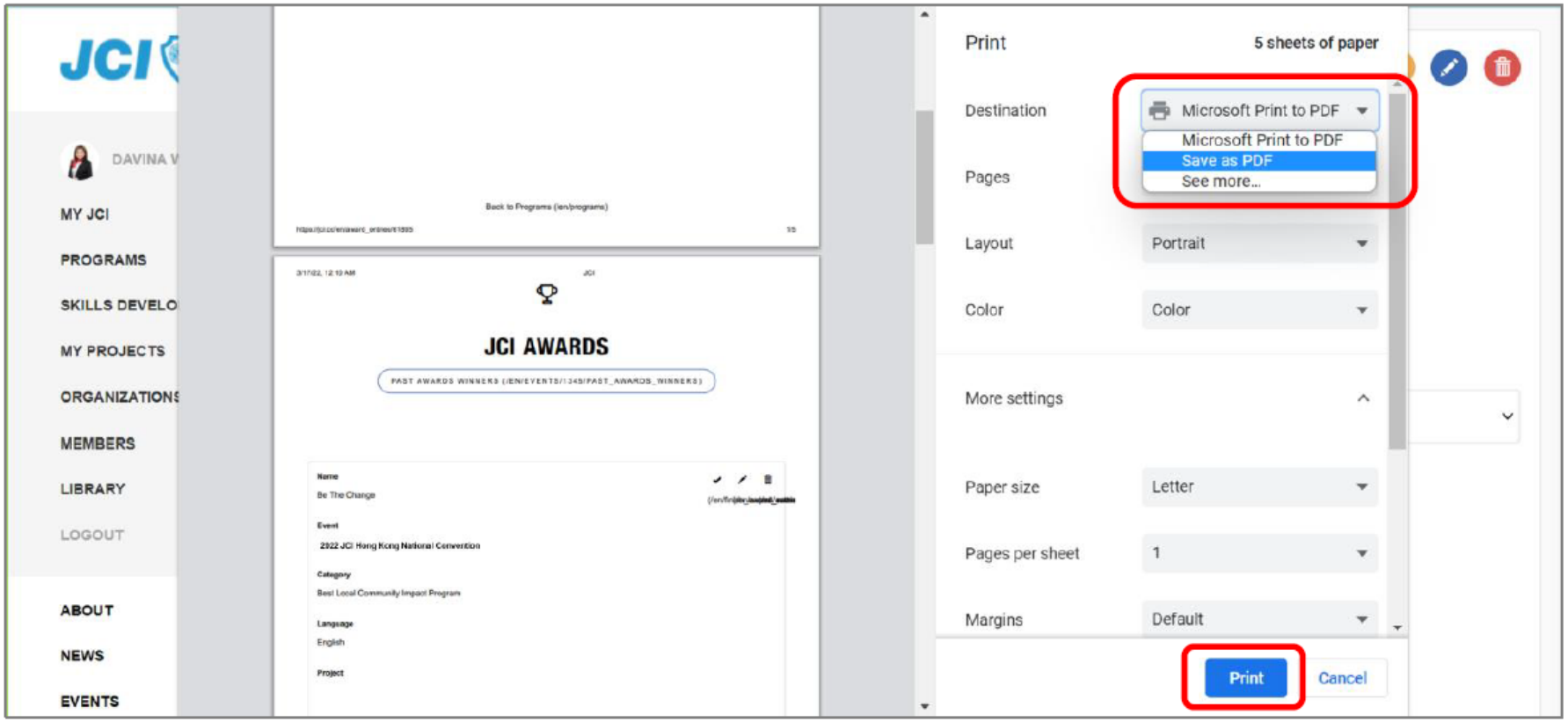


Another print window will pop up, after setting the printing format, choose your printer and click **"PRINT"** button to print the award entry.

Award Submission for JCI Awards (jci.cc)

Another print window will pop up, after setting the printing format, choose your printer and click **"PRINT"** button to print the award entry.

If you want to save the award entry as PDF version for JCI Hong Kong National Convention submission purpose, choose "**SAVE AS PDF**" and click **"PRINT"** button and save the PDF file.

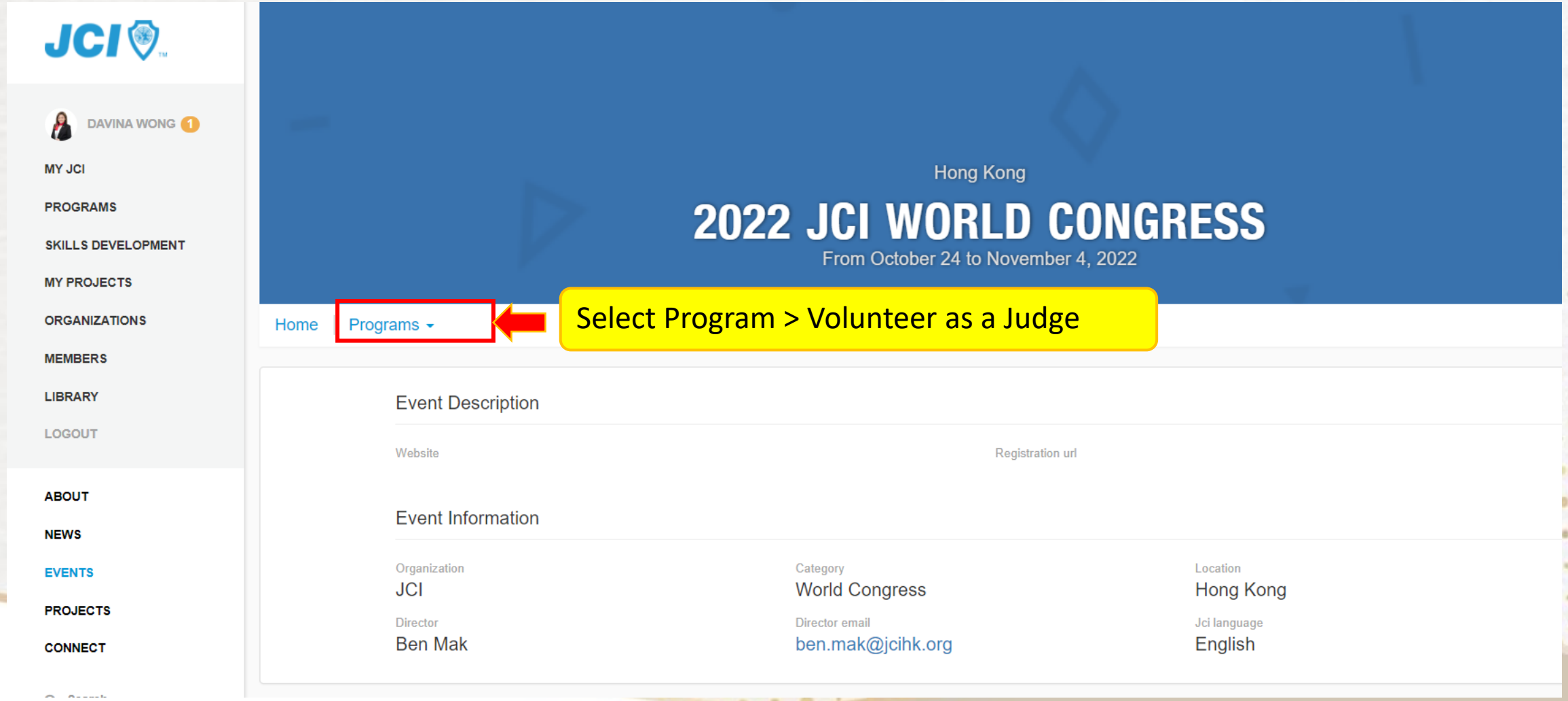


Judge Nomination in jci.cc



Login http://www.jci.cc > Events > 2022 JCI World Congress/ National Convention

Judge Nomination in jci.cc



Important Timeline

JCIHK National Convention

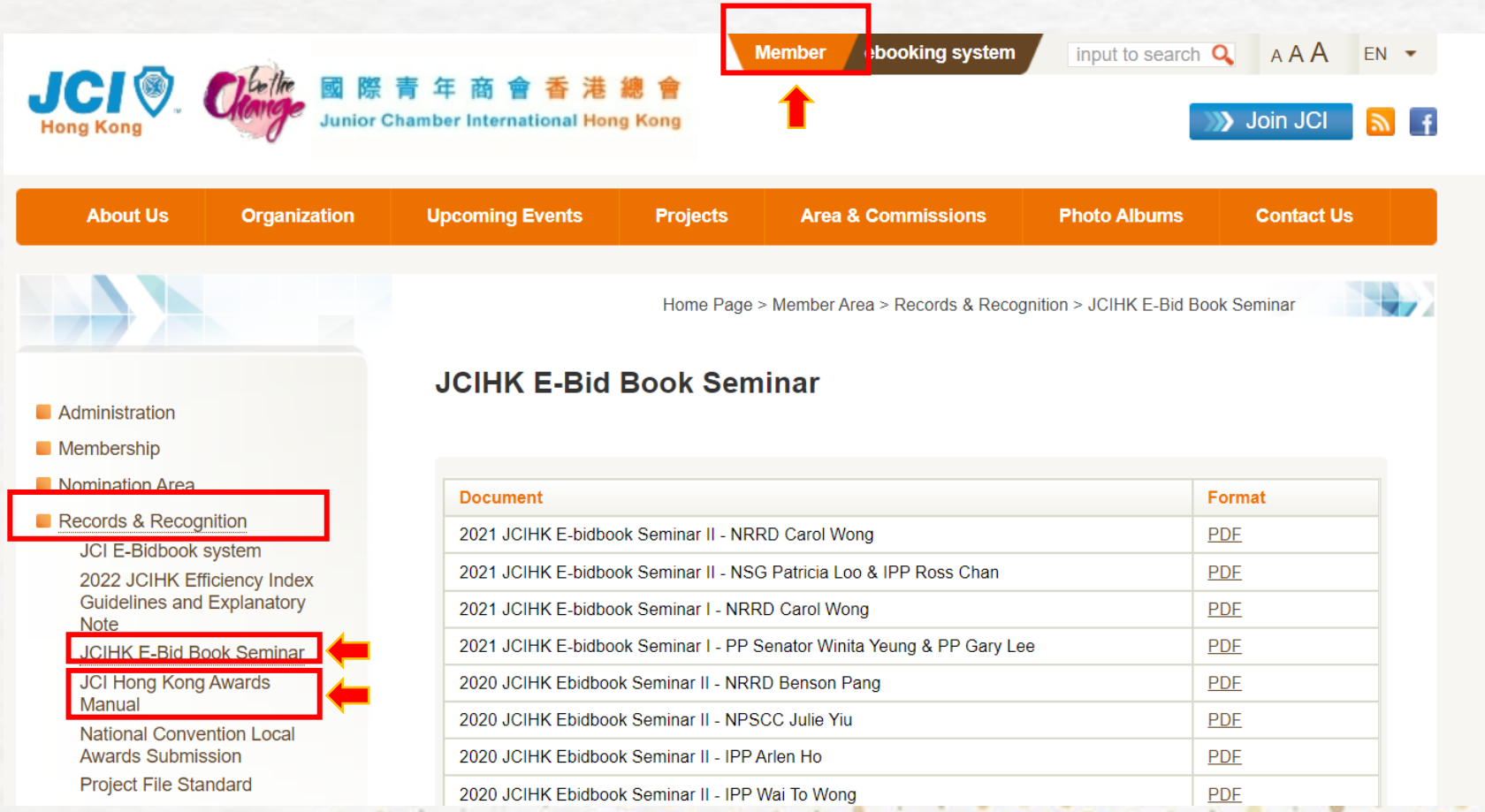
- Award Judge Nomination &
  Pre-entry Form Submission – ~~10 Aug 2022~~
  (extended to 14 Aug 2022 by 23:59)
- Award Judge Briefing – 24 Aug 2022
- Bidbook Submission – 28 Aug 2022 (17:00)
- Award Judging Day – 4 Sept 2022

JCI World Congress

- Award Judge Nomination &
  Pre-entry Form Submission – 10 Aug 2022
- Video & Bidbook Submission –
  4 Sept 2022 (23:59)

PowerPoints of Previous E-Bidbook Seminars

JCIHK Website > Member >
Enter Member Resource Area >
Records & Recognition



Enquires – 2022 NRR Team

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Davina Wong – Tel : (852) 6706 4017 | Email: davina.wong@jcihk.org

National Records and Recognition Officers

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Aston Leung - Tel : (852) 6683 1625 | Email : aston.leung@jcihk.org



National Secretary General

Susan Lai – Tel : (852) 9465 5587 | Email: susan.lai@jcihk.org

National General Legal Counsel

Senator Kenneth Yu – Tel : (852) 9804 2439 | Email: kenneth.yu@jcihk.org

E-bidbook Seminar 2 2022 #BeYourBest

Join the seminar to learn:

- PLANNING & EXECUTION
- ATTITUDE & MENTALITY
- THE BEST PRACTICE
- JCI HK AWARD MANUAL

Thank you!

6 July 2022(Wed)

20:00 - 22:00
(19:45 Registration)



Jonathan Chan
2020 JCI Peninsula President



JoJo Leung
2021 JCI City Lady President