JCI Hong Kong, China

We Are LEADERS

Bidbook Seminar 2

9 July 2025

JCI Hong Kong, China

We Are LEADERS

BIDBOOK SEMINAR 2

- Distinguish between a "Done" & "Well-done" bidbook
- Bidbook plan & preparation
- NC & WC bidbook submission arrangement

GUEST SPEAKER



SENATOR PATRICIA LOO

2024 TOYP CHAIRMAN
2021 NATIONAL SECRETARY GENERAL
2020 JCI HARBOUR PRESIDENT

09 JULY 2025 **8PM - 10PM** **JCIHK OFFICE**

Recital of JCI Creed, JCI Mission and JCI Vision

JCI Creed

We believe . . .
That faith in God gives meaning and purpose to human life;
That the brotherhood of man transcends the sovereignty of nations;
That economic justice can best be won by free men through free enterprise;
That government should be of laws rather than of men;
That earth's great treasure lies in human personality;
And that service to humanity is the best work of life.

JCI Mission

To provide leadership development opportunities that empower young people to create positive change.

JCI Vision

To be the foremost global network of young leaders.

JCI Hong Kong, China

We Are LEADERS

Recognition of Guests

Opening Remark

JCI Hong Kong, China

We Are LEADERS

Presentation of Certificate

Group Photo

Presentation by NRRD Janet

Content

(1) JCIHK NC Awards

(2) World Congress Awards

Important Dates

JCIHK NC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

28 Aug 2025

Awards Judge Briefing Day

31 Aug 2025 17:00

Bidbook Submission

7 Sep 2025

Awards Judging Day

28 Sep 2025

60th National Convention Awards Presentation Ceremony

Awards Pre-entry Form

JCIHK NC Awards

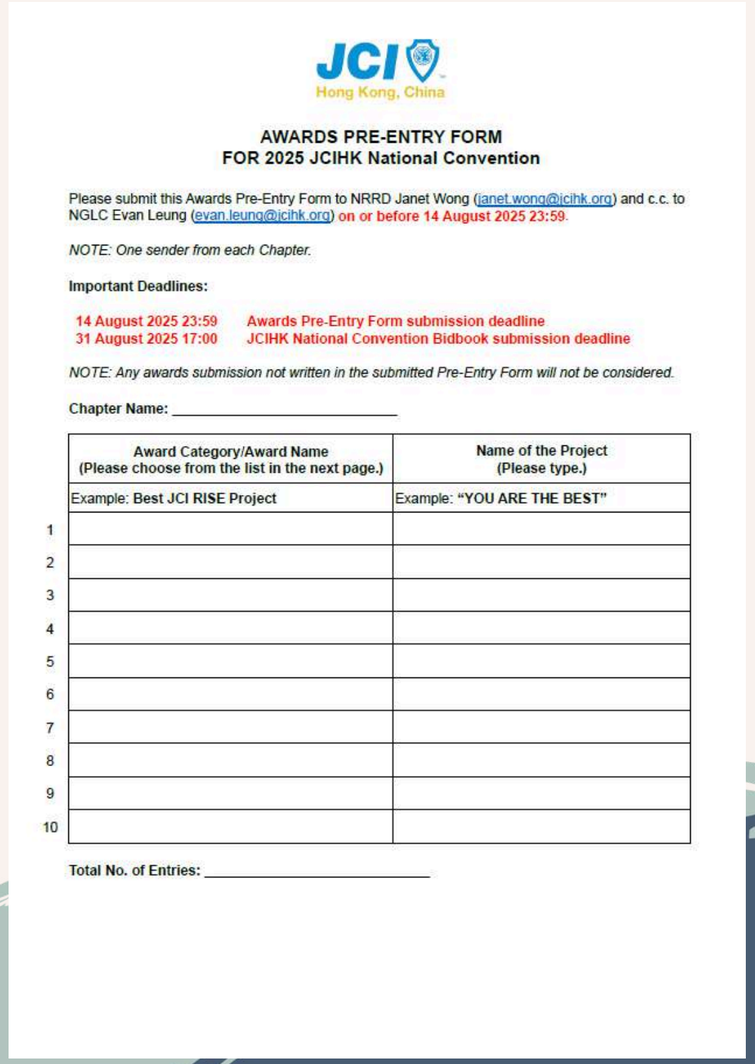


Submission Method

- All entries (individuals or LOMs) should be reported to and consolidated in the Pre-Entry Form.
- Each LOM should submit the Pre-Entry Form **by email** to NRRD Janet Wong (janet.wong@jcihk.org) and copy (c.c.) NGLC Evan Leung (evan.leung@jcihk.org)
- One sender from each chapter



Note: Any award submission which are not included in the Awards Pre-Entry Form submitted will NOT be considered.



AWARDS PRE-ENTRY FORM
FOR 2025 JCIHK National Convention

Please submit this Awards Pre-Entry Form to NRRD Janet Wong (janet.wong@jcihk.org) and c.c. to NGLC Evan Leung (evan.leung@jcihk.org) on or before 14 August 2025 23:59.

NOTE: One sender from each Chapter.

Important Deadlines:

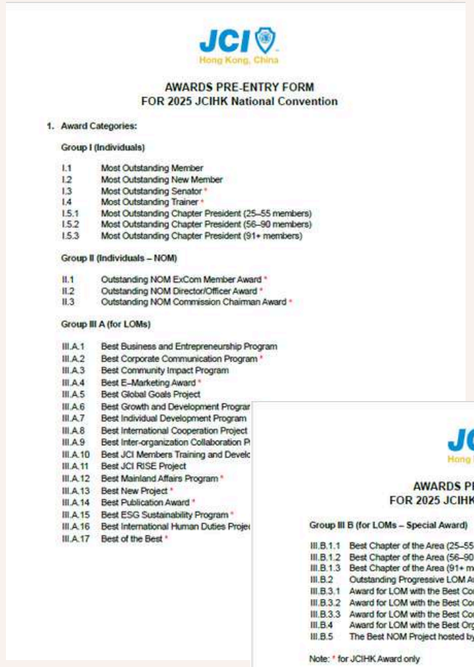
14 August 2025 23:59 Awards Pre-Entry Form submission deadline
31 August 2025 17:00 JCIHK National Convention Bidbook submission deadline

NOTE: Any awards submission not written in the submitted Pre-Entry Form will not be considered.

Chapter Name: _____

	Award Category/Award Name (Please choose from the list in the next page.)	Name of the Project (Please type.)
	Example: Best JCI RISE Project	Example: "YOU ARE THE BEST"
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

Total No. of Entries: _____



AWARDS PRE-ENTRY FORM
FOR 2025 JCIHK National Convention

1. Award Categories:

Group I (Individuals)

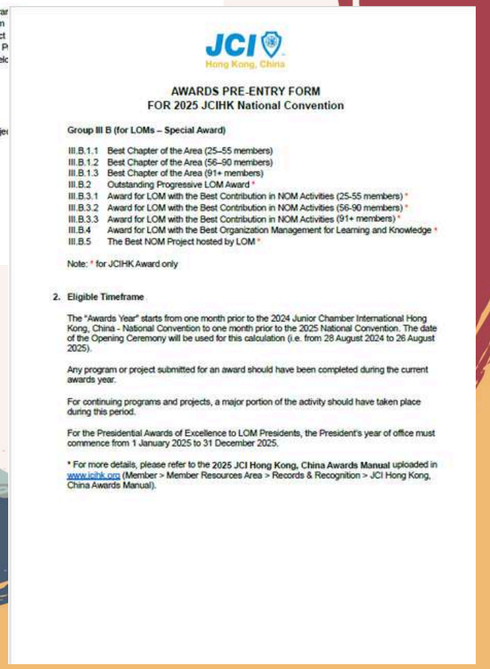
I.1 Most Outstanding Member
I.2 Most Outstanding New Member
I.3 Most Outstanding Senator *
I.4 Most Outstanding Trainer *
I.5.1 Most Outstanding Chapter President (25–55 members)
I.5.2 Most Outstanding Chapter President (56–90 members)
I.5.3 Most Outstanding Chapter President (91+ members)

Group II (Individuals – NOM)

II.1 Outstanding NOM ExCom Member Award *
II.2 Outstanding NOM Director/Officer Award *
II.3 Outstanding NOM Commission Chairman Award *

Group III A (for LOMs)

III.A.1 Best Business and Entrepreneurship Program
III.A.2 Best Corporate Communication Program *
III.A.3 Best Community Impact Program
III.A.4 Best E-Marketing Award *
III.A.5 Best Global Goals Project
III.A.6 Best Growth and Development Prograr
III.A.7 Best Individual Development Program
III.A.8 Best International Cooperation Project
III.A.9 Best Inter-organization Collaboration P
III.A.10 Best JCI Members Training and Develc
III.A.11 Best JCI RISE Project
III.A.12 Best Mainland Affairs Program *
III.A.13 Best New Project *
III.A.14 Best Publication Award *
III.A.15 Best ESG Sustainability Program *
III.A.16 Best International Human Duties Proje
III.A.17 Best of the Best *



AWARDS PRE-ENTRY FORM
FOR 2025 JCIHK National Convention

Group III B (for LOMs – Special Award)

III.B.1.1 Best Chapter of the Area (25–55 members)
III.B.1.2 Best Chapter of the Area (56–90 members)
III.B.1.3 Best Chapter of the Area (91+ members)
III.B.2 Outstanding Progressive LOM Award *
III.B.3.1 Award for LOM with the Best Contribution in NOM Activities (25-55 members) *
III.B.3.2 Award for LOM with the Best Contribution in NOM Activities (56-90 members) *
III.B.3.3 Award for LOM with the Best Contribution in NOM Activities (91+ members) *
III.B.4 Award for LOM with the Best Organization Management for Learning and Knowledge *
III.B.5 The Best NOM Project hosted by LOM *

Note: * for JCIHK Award only

2. Eligible Timeframe

The "Awards Year" starts from one month prior to the 2024 Junior Chamber International Hong Kong, China - National Convention to one month prior to the 2025 National Convention. The date of the Opening Ceremony will be used for this calculation (i.e. from 28 August 2024 to 26 August 2025).

Any program or project submitted for an award should have been completed during the current awards year.

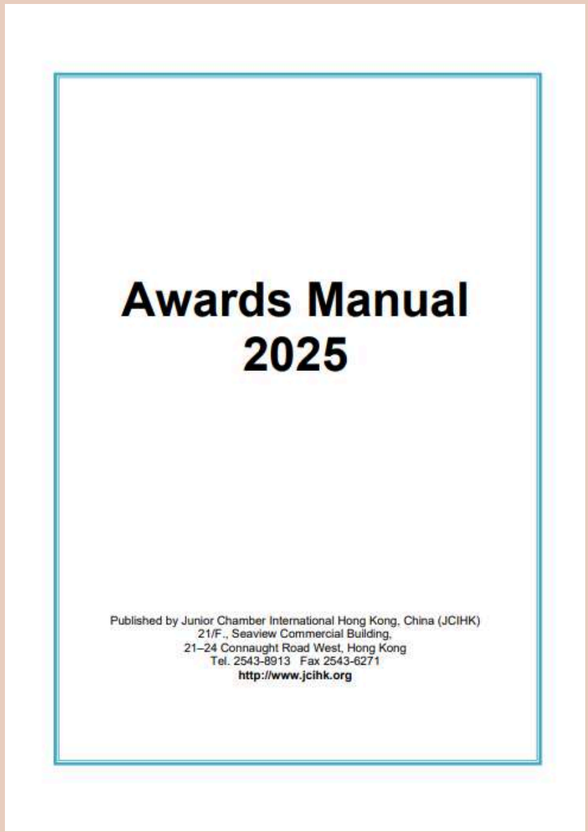
For continuing programs and projects, a major portion of the activity should have taken place during this period.

For the Presidential Awards of Excellence to LOM Presidents, the President's year of office must commence from 1 January 2025 to 31 December 2025.

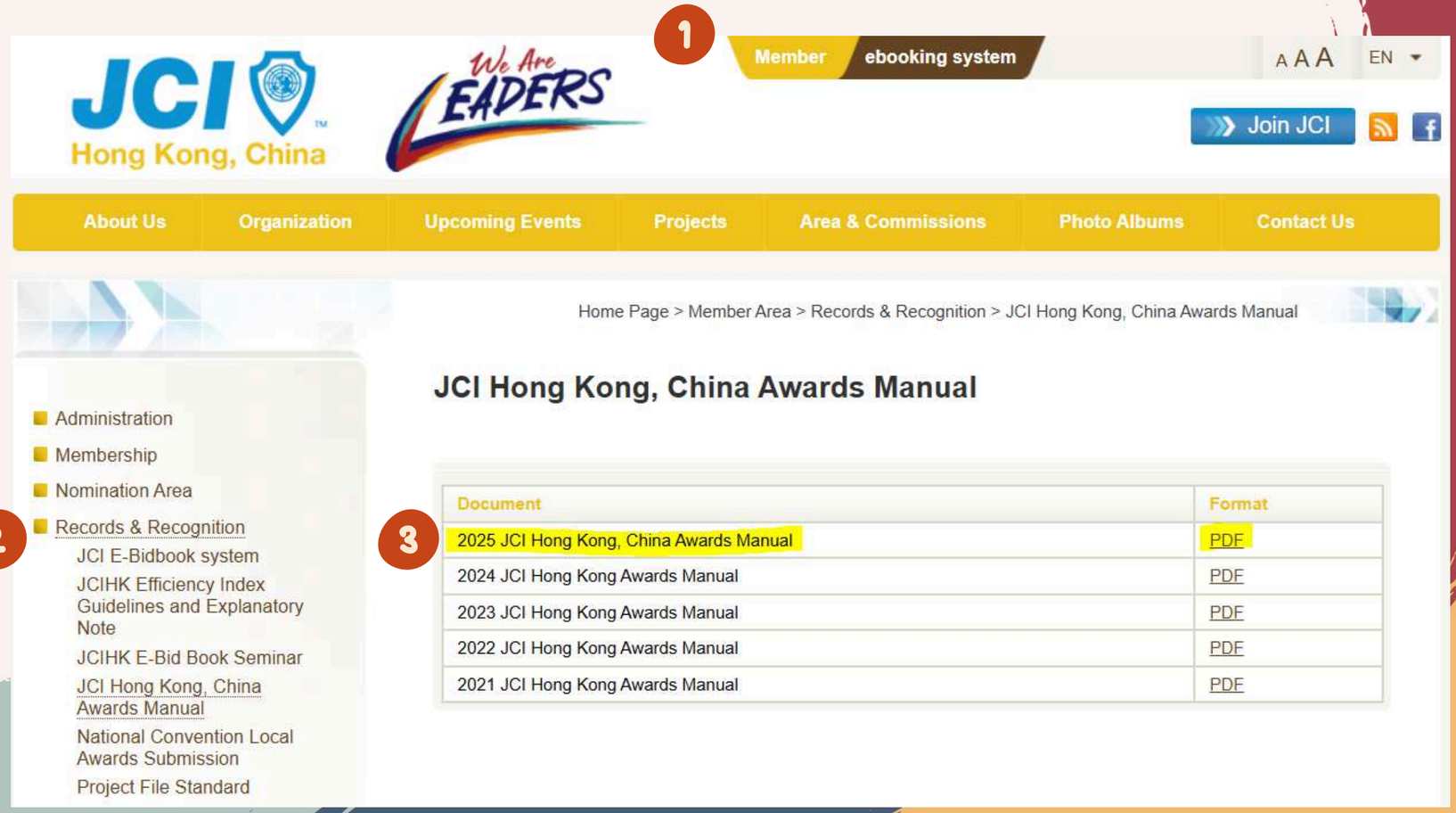
* For more details, please refer to the 2025 JCI Hong Kong, China Awards Manual uploaded in www.jcihk.org (Member > Member Resources Area > Records & Recognition > JCI Hong Kong, China Awards Manual).

2025 JCIHK Awards Manual

JCIHK NC Awards



JCIHK Website > Member > Member Resources Area > Records & Recognition > JCI Hong Kong, China Awards Manual



Awards Categories

JCIHK NC Awards

NOTE: Awards are granted by JCIHK only.

Judged by NOM Executive Committee

Group I (Individuals)

I.1	Most Outstanding Member
I.2	Most Outstanding New Member
I.3	Most Outstanding Senator *
I.4	Most Outstanding Trainer *
I.5.1	Most Outstanding Chapter President (25–55 members)
I.5.2	Most Outstanding Chapter President (56–90 members)
I.5.3	Most Outstanding Chapter President (91+ members)

Group III B (for LOMs – Special Award)

III.B.1.1	Best Chapter of the Area (25–55 members)
III.B.1.2	Best Chapter of the Area (56–90 members)
III.B.1.3	Best Chapter of the Area (91+ members)
III.B.2	Outstanding Progressive LOM Award *
III.B.3.1	Award for LOM with the Best Contribution in NOM Activities (25-55 members) *
III.B.3.2	Award for LOM with the Best Contribution in NOM Activities (56-90 members) *
III.B.3.3	Award for LOM with the Best Contribution in NOM Activities (91+ members) *
III.B.4	Award for LOM with the Best Organization Management for Learning and Knowledge *
III.B.5	The Best NOM Project hosted by LOM *

Judged by NOM Senior Executive Committee

Group II (Individuals – NOM)

II.1	Outstanding NOM ExCom Member Award *
II.2	Outstanding NOM Director/Officer Award *
II.3	Outstanding NOM Commission Chairman Award *

Judged by selected nominated award judges from LOMs (Except Best of the Best)

Group III A (for LOMs)

III.A.1	Best Business and Entrepreneurship Program
III.A.2	Best Corporate Communication Program *
III.A.3	Best Community Impact Program
III.A.4	Best E–Marketing Award *
III.A.5	Best Global Goals Project
III.A.6	Best Growth and Development Program
III.A.7	Best Individual Development Program
III.A.8	Best International Cooperation Project
III.A.9	Best Inter-organization Collaboration Project
III.A.10	Best JCI Members Training and Development Program *
III.A.11	Best JCI RISE Project
III.A.12	Best Mainland Affairs Program *
III.A.13	Best New Project *
III.A.14	Best Publication Award *
III.A.15	Best ESG Sustainability Program *
III.A.16	Best International Human Duties Project
III.A.17	Best of the Best *

Notes:

- LOM can only submit ONE entry for each award.
- The same project, regardless of its division of phases, cannot be submitted for more than one award.

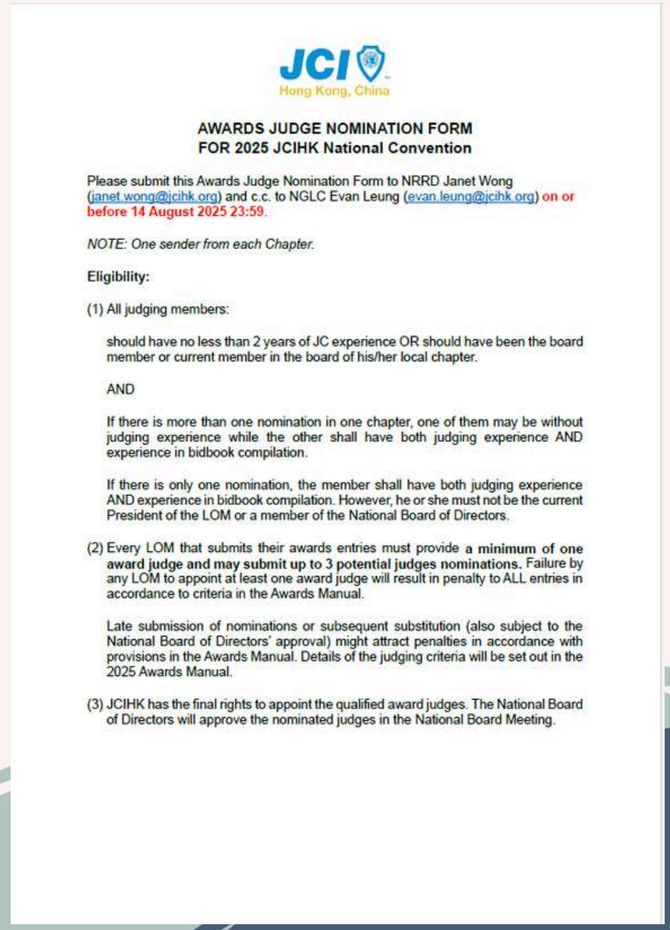
Judge Nomination Form

JCIHK NC Awards



Submission Method

- The Judge Nomination Form should be signed by the LOM President.
- Each LOM should submit the Judge Nomination Form **by email** to NRRD Janet Wong (janet.wong@jcihk.org) and copy (c.c.) NGLC Evan Leung (evan.leung@jcihk.org)
- One sender from each chapter



JCI Hong Kong, China

AWARDS JUDGE NOMINATION FORM
FOR 2025 JCIHK National Convention

Please submit this Awards Judge Nomination Form to NRRD Janet Wong (janet.wong@jcihk.org) and c.c. to NGLC Evan Leung (evan.leung@jcihk.org) **on or before 14 August 2025 23:59.**

NOTE: One sender from each Chapter.

Eligibility:

(1) All judging members:

should have no less than 2 years of JC experience OR should have been the board member or current member in the board of his/her local chapter.

AND

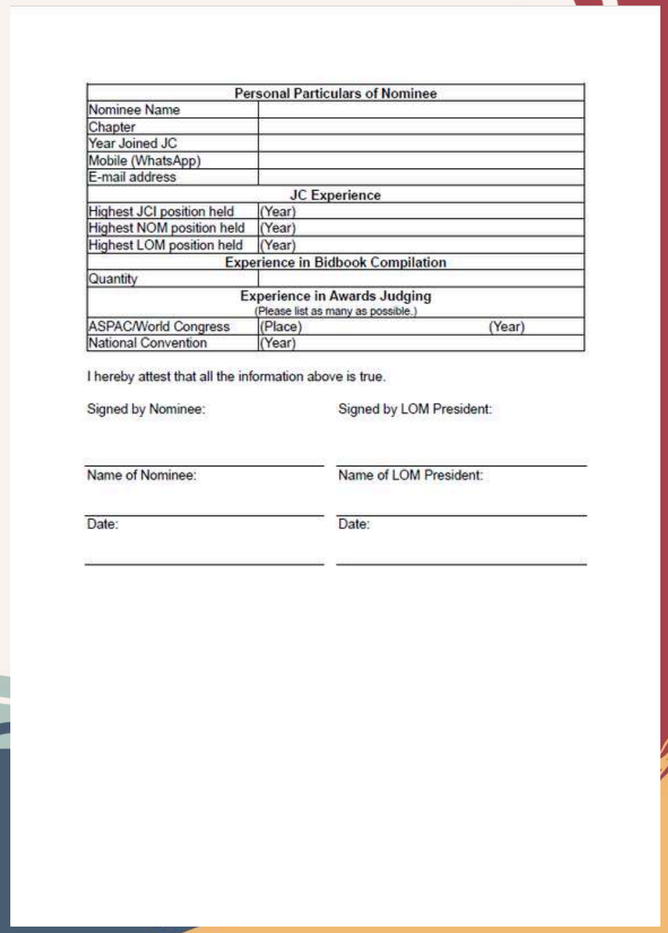
If there is more than one nomination in one chapter, one of them may be without judging experience while the other shall have both judging experience AND experience in bidbook compilation.

If there is only one nomination, the member shall have both judging experience AND experience in bidbook compilation. However, he or she must not be the current President of the LOM or a member of the National Board of Directors.

(2) Every LOM that submits their awards entries must provide **a minimum of one award judge and may submit up to 3 potential judges nominations.** Failure by any LOM to appoint at least one award judge will result in penalty to ALL entries in accordance to criteria in the Awards Manual.

Late submission of nominations or subsequent substitution (also subject to the National Board of Directors' approval) might attract penalties in accordance with provisions in the Awards Manual. Details of the judging criteria will be set out in the 2025 Awards Manual.

(3) JCIHK has the final rights to appoint the qualified award judges. The National Board of Directors will approve the nominated judges in the National Board Meeting.



Personal Particulars of Nominee		
Nominee Name		
Chapter		
Year Joined JC		
Mobile (WhatsApp)		
E-mail address		
JC Experience		
Highest JCI position held	(Year)	
Highest NOM position held	(Year)	
Highest LOM position held	(Year)	
Experience in Bidbook Compilation		
Quantity		
Experience in Awards Judging (Please list as many as possible.)		
ASPAC/World Congress	(Place)	(Year)
National Convention	(Year)	

I hereby attest that all the information above is true.

Signed by Nominee: Signed by LOM President:

Name of Nominee: Name of LOM President:

Date: Date:

Qualification of Award Judge

JCIHK NC Awards

Eligibility

All judging members:

should have **no less than 2 years of JC experience** OR **should have been the board member or current member in the board** of his/her local chapter.

AND



If there is **more than one** nomination:
One of them may be without judging experience while the other shall have both judging experience AND experience in bidbook compilation.



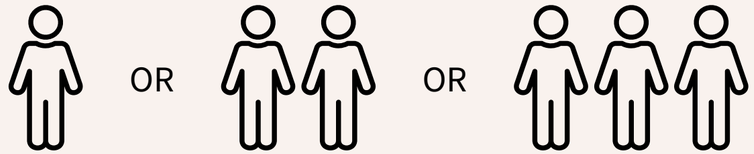
If there is only **one** nomination:
The member shall have both judging experience AND experience in bidbook compilation. However, he or she must not be the current President of the LOM or a member of the National Board of Directors.

Qualification of Award Judge

JCIHK NC Awards

Notes

Every LOM that submits their award entries must provide **a minimum of 1 award judge** and may submit **up to 3 potential judges** nomination.



Failure or late submission by any LOM to appoint at least 1 award judge will result in penalty to all entries in accordance to criteria in the JCIHK Awards Manual.

All approved judges must attend BOTH **Judges Briefing Session (28 Aug 2025)** and **Awards Judging Day (7 Sep 2025)**. Failure to attend on time will result in penalty to all entries.

* National Board of Directors reserves the right to give a waiver to judging members, and the nominee will need to provide a simple portfolio.

Important Dates

JCIHK NC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

28 Aug 2025

Awards Judge Briefing Day

31 Aug 2025 17:00

Bidbook Submission

7 Sep 2025

Awards Judging Day

28 Sep 2025

60th National Convention Awards Presentation Ceremony

Awards Judge Briefing Day

JCIHK NC Awards



Date: 28 August 2025 (Thurs)
Time: 8pm - 10pm
(Registration at 7:30pm)
Venue: JCIHK Chamber Office



All approved judges must attend BOTH **Judges Briefing Session (28 Aug 2025)** and **Awards Judging Day (7 Sep 2025)**.
Failure to attend on time will result in penalty to all entries.

Important Dates

JCIHK NC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

28 Aug 2025

Awards Judge Briefing Day

31 Aug 2025 17:00

Bidbook Submission

7 Sep 2025

Awards Judging Day

28 Sep 2025

60th National Convention Awards Presentation Ceremony

Awards Categories

JCIHK NC Awards

NOTE: Awards are granted by JCIHK only.

Judged by NOM Executive Committee

Group I (Individuals)

I.1	Most Outstanding Member
I.2	Most Outstanding New Member
I.3	Most Outstanding Senator *
I.4	Most Outstanding Trainer *
I.5.1	Most Outstanding Chapter President (25–55 members)
I.5.2	Most Outstanding Chapter President (56–90 members)
I.5.3	Most Outstanding Chapter President (91+ members)

Group III B (for LOMs – Special Award)

III.B.1.1	Best Chapter of the Area (25–55 members)
III.B.1.2	Best Chapter of the Area (56–90 members)
III.B.1.3	Best Chapter of the Area (91+ members)
III.B.2	Outstanding Progressive LOM Award *
III.B.3.1	Award for LOM with the Best Contribution in NOM Activities (25-55 members) *
III.B.3.2	Award for LOM with the Best Contribution in NOM Activities (56-90 members) *
III.B.3.3	Award for LOM with the Best Contribution in NOM Activities (91+ members) *
III.B.4	Award for LOM with the Best Organization Management for Learning and Knowledge *
III.B.5	The Best NOM Project hosted by LOM *

Judged by NOM Senior Executive Committee

Group II (Individuals – NOM)

II.1	Outstanding NOM ExCom Member Award *
II.2	Outstanding NOM Director/Officer Award *
II.3	Outstanding NOM Commission Chairman Award *

Judged by selected nominated award judges from LOMs (Except Best of the Best)

Group III A (for LOMs)

III.A.1	Best Business and Entrepreneurship Program
III.A.2	Best Corporate Communication Program *
III.A.3	Best Community Impact Program
III.A.4	Best E–Marketing Award *
III.A.5	Best Global Goals Project
III.A.6	Best Growth and Development Program
III.A.7	Best Individual Development Program
III.A.8	Best International Cooperation Project
III.A.9	Best Inter-organization Collaboration Project
III.A.10	Best JCI Members Training and Development Program *
III.A.11	Best JCI RISE Project
III.A.12	Best Mainland Affairs Program *
III.A.13	Best New Project *
III.A.14	Best Publication Award *
III.A.15	Best ESG Sustainability Program *
III.A.16	Best International Human Duties Project
III.A.17	Best of the Best *

Notes:

- LOM can only submit ONE entry for each award.
- The same project, regardless of its division of phases, cannot be submitted for more than one award.

Changes in Awards Criteria

JCIHK NC Awards

2024 VS 2025

(JCI Awards ONLY)

		2024	2025	Picture Required
2025 - Best Local Growth & Development Program	**Section 2**	**Impact on the Local Organization's Brand Awareness**	**Program Objectives and Strategic Execution**	
	Q1	Describe how your project helped raise awareness about the JCI brand.	What were the primary objectives of the program?	
	Q2	How did this project increase awareness of JCI with corporate sponsors or government officials?	Describe the key strategies and methods used in the execution of the program.	
	Q3	How did this project increase awareness of JCI with future members?	In what ways did the program cultivate enterprising young leaders for a changing world?	
	Q4	N/A	How did this initiative align with the JCI Plan of Action and the strategic direction towards enterprising leadership?	
	Section 3	**Objectives, Planning, Finance and Execution**	**Planning, Execution, and Financial Oversight**	
	Q1	What were the main objectives of the program?	Describe the execution process. How were the project's activities coordinated to align with the financial goals?	
	Q2	How did the project develop enterprising young leaders for this changing world?	How effectively were the budget and financial resources managed to achieve the desired outcomes?	
	Q3	Was the budget an effective guide for the financial management of the project?	What was the financial outcome of the project, whether surplus or deficit? How will any financial surplus be reinvested to develop your local organization?	
	Q4	How did this program align to the 2024 JCI Plan of Action and the new direction of JCI on enterprising leadership?	N/A	
	Section 4	**Added value to JCI members and stakeholders**	**Member Engagement and Value Creation**	
	Q1	By number, how many members were involved?	What was the total member involvement, and what roles did they play?	
	Q2	How did this program bring value to your members?	In what ways did this program enhance the experience and benefits for your members?	
	Section 5	**Impact on the Local Organization's Membership Growth**	**Brand Enhancement and Strategic Alignment**	
	Q1	What was the final increase in members thanks to this project (number and %)?	How did the project boost the local visibility and credibility of the JCI brand?	Y
	Q2	How did the Local Organization benefit from running this project?	In what ways did this project elevate JCI's visibility among corporate sponsors and government officials?	Y
	Q3	Describe how your project targeted membership growth.	How did the project attract and increase awareness among potential future members?	Y
	Section 6	**Long-term Impact of the Program**	**Membership Growth and Organizational Benefits**	
	Q1	What is the expected long-term impact of this project?	What was the increase in members (number and percentage) attributed to this project?	
	Q2	What changes would you make to improve the results of this project?	How did the Local Organization benefit from implementing this project?	
	Q3	N/A	Explain how this project was specifically designed to boost membership growth.	
	Section 7	**Impact on the Local Organization's finance**	**Sustained Impact and Future Enhancements**	
	Q1	What was the financial surplus or loss of the project?	What long-term effects are anticipated from this project?	
	Q2	How will the surplus be used to grow your local organization?	What modifications would you propose to enhance the project's outcomes?	

Changes in Awards Criteria

JCIHK NC Awards

	JCI Awards	JCIHK Awards (Local)
Submission	(1) JVC (2) Hard Copy (3) Soft Copy (Store in USB)	(1) Hard Copy (2) Soft Copy (Store in USB)
Section 1: 2-3 Photos	Yes (Except for Out LOM)	N/A
Section 1: 30-45s Video	Yes (Except for Out LOM)	N/A
Pictures (A4 Size, < 2MB)	Depend on the requirement of the question **Max. 9** pictures per **Question**	**Max. 4** pictures per **Section**
Word Limit	Varies for every question (Refer to JVC)	Unlimited

Example of questions requiring pictures

Section 5: Brand Enhancement and Strategic Alignment

How did the project boost the **local visibility** and credibility of the JCI brand?

How did the project **attract and increase awareness** among potential future members?

In what ways did this project **elevate JCI's visibility** among corporate sponsors and government officials?

Awards Year

JCIHK NC Awards

Programs / Projects



- Any program or project submitted for an award should have been completed during the current awards year.
- For continuing programs and projects, a major portion of the activity should have taken place during this period.

Presidential Awards



Question 1.8:Project Start Date: Indicate the date when the project commenced. (Word limit:30)

Answer * (Fill)

Question 1.9:Project End Date: Specify the date when the project was completed or is expected to complete. (Word limit:30)

Answer * (Fill)

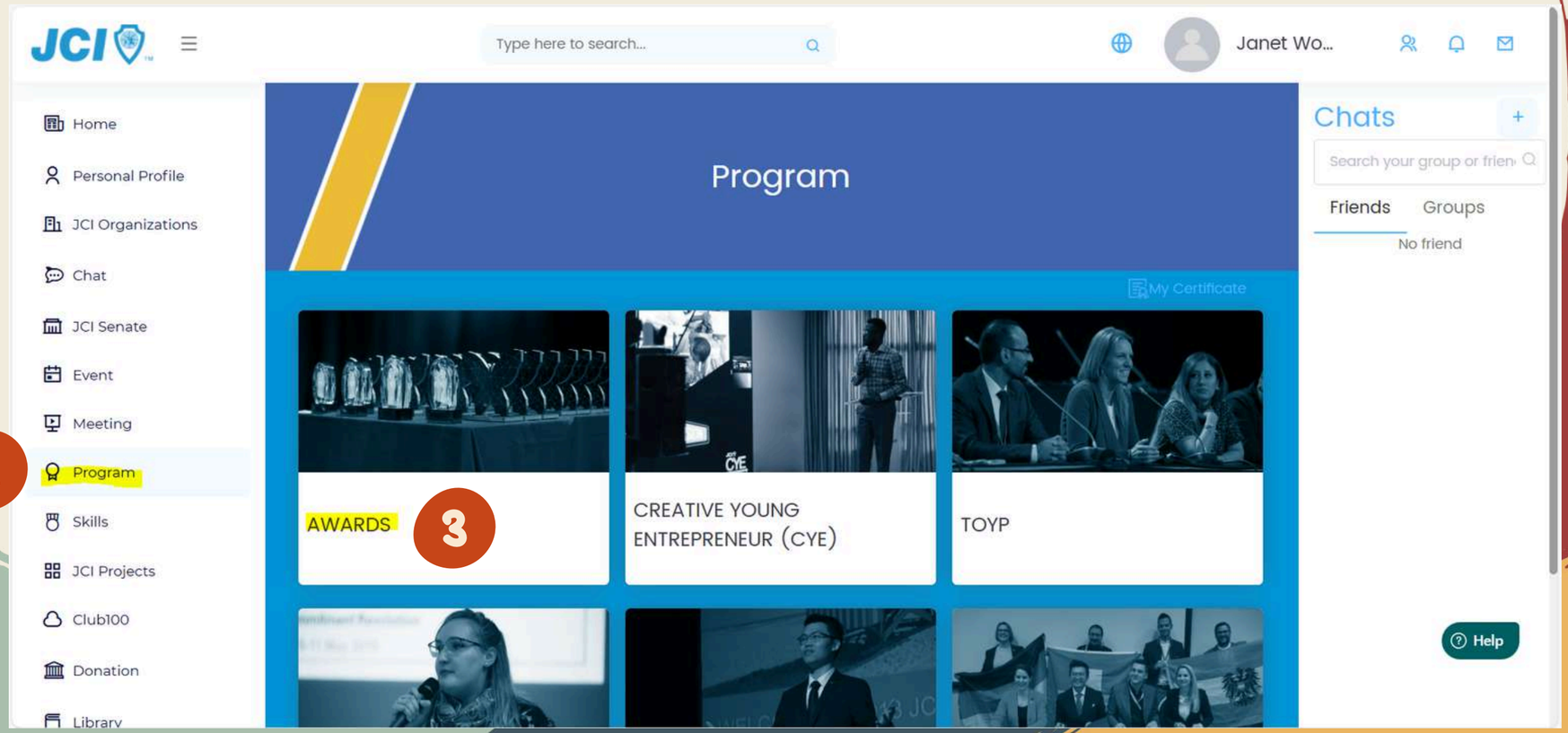
Bidbook Submission

JCIHK NC Awards

JCI Awards

Submission in JVC System

1. Go to JVC website (https://jci.cc/web/#/newsfeeds)
2. Go to “Program”
3. Choose “AWARDS”



Deadline:

AUG 31 2025

Bidbook Submission

JCIHK NC Awards

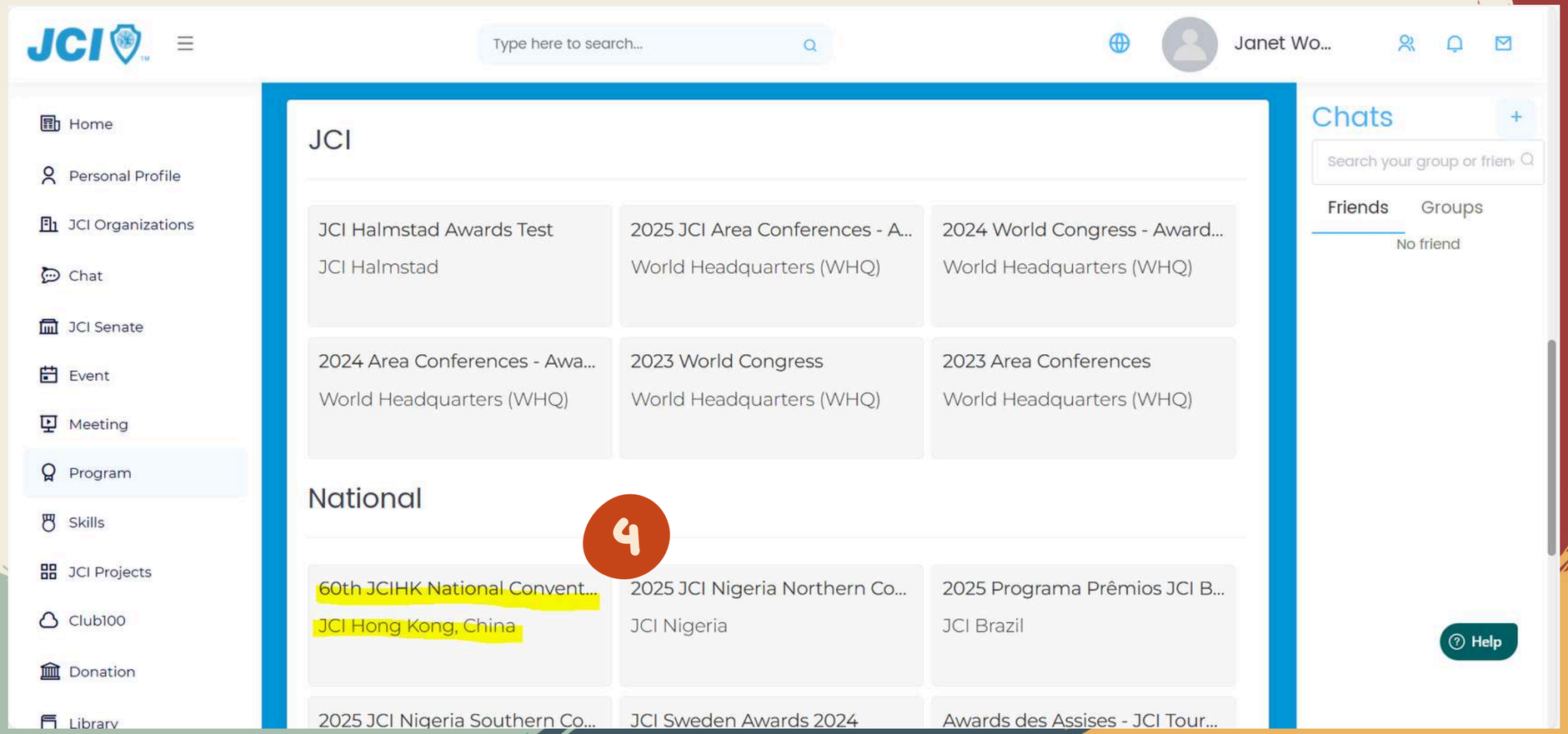
JCI Awards

Submission in JVC System

Deadline:

AUG 31 2025

4 Choose “60th JCIHK National Convention Awards”



Bidbook Submission

JCIHK NC Awards

JCI Awards

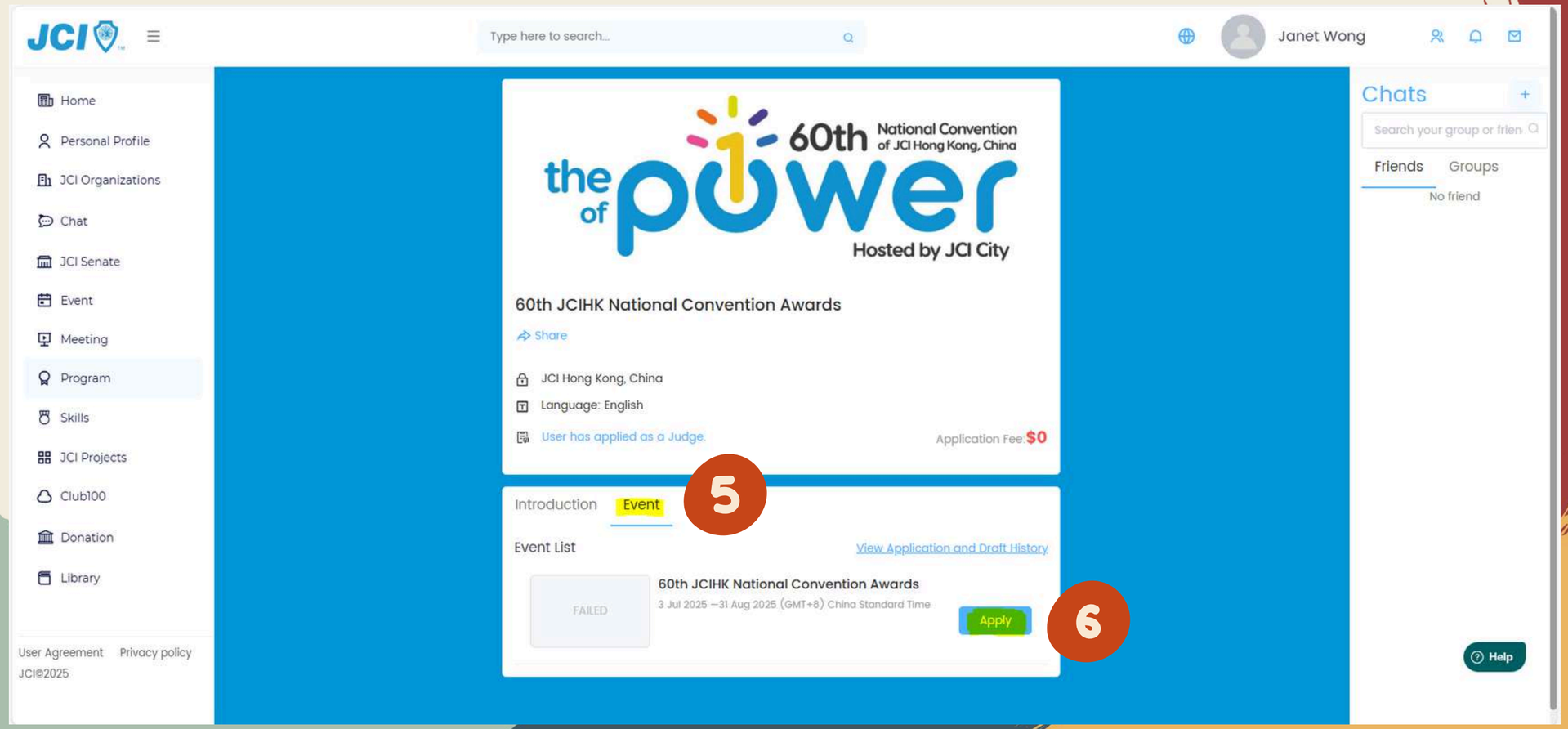
Submission in JVC System

Deadline:

AUG 31 2025

5 Choose “Event”

6 Click “Apply”



Bidbook Submission

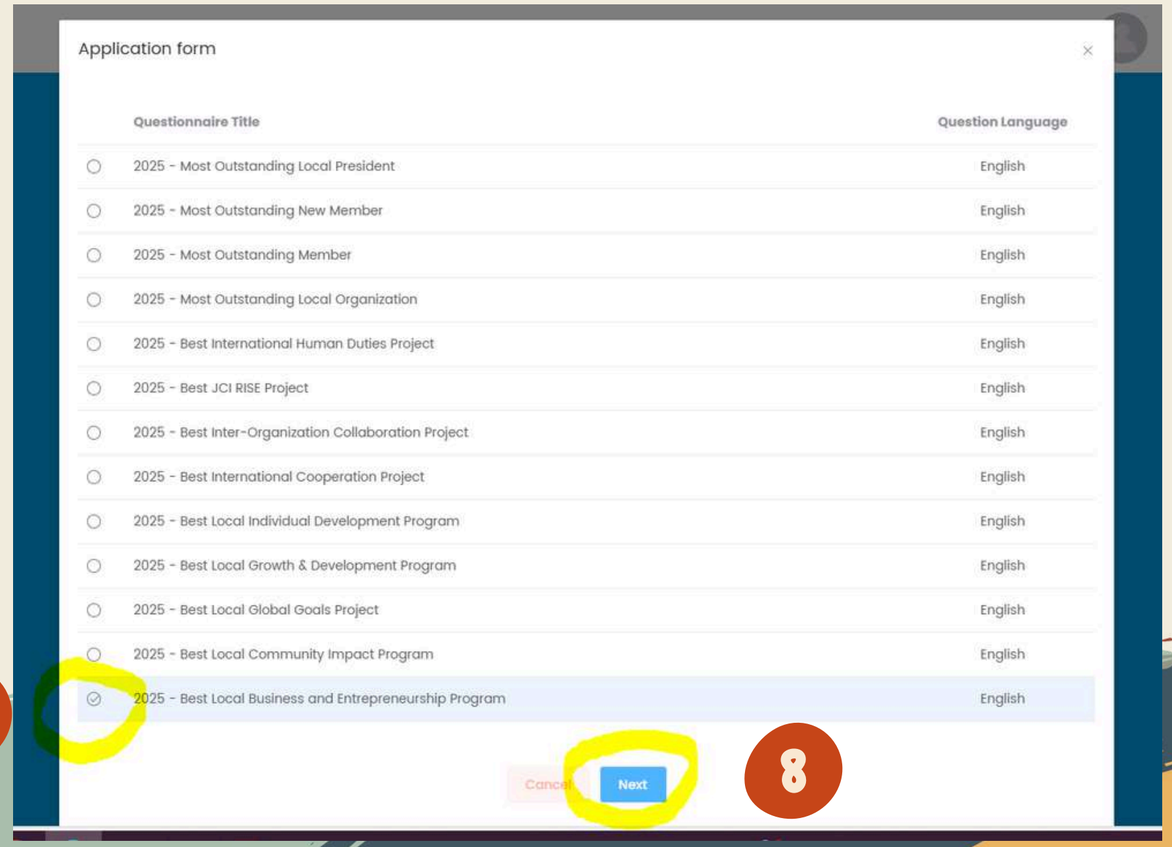
JCIHK NC Awards

JCI Awards

Submission in JVC System

7 Choose the corresponding award entry in the Application form

8 Click “Next”



Deadline:

AUG 31 2025

Bidbook Submission

JCIHK NC Awards

JCI Awards

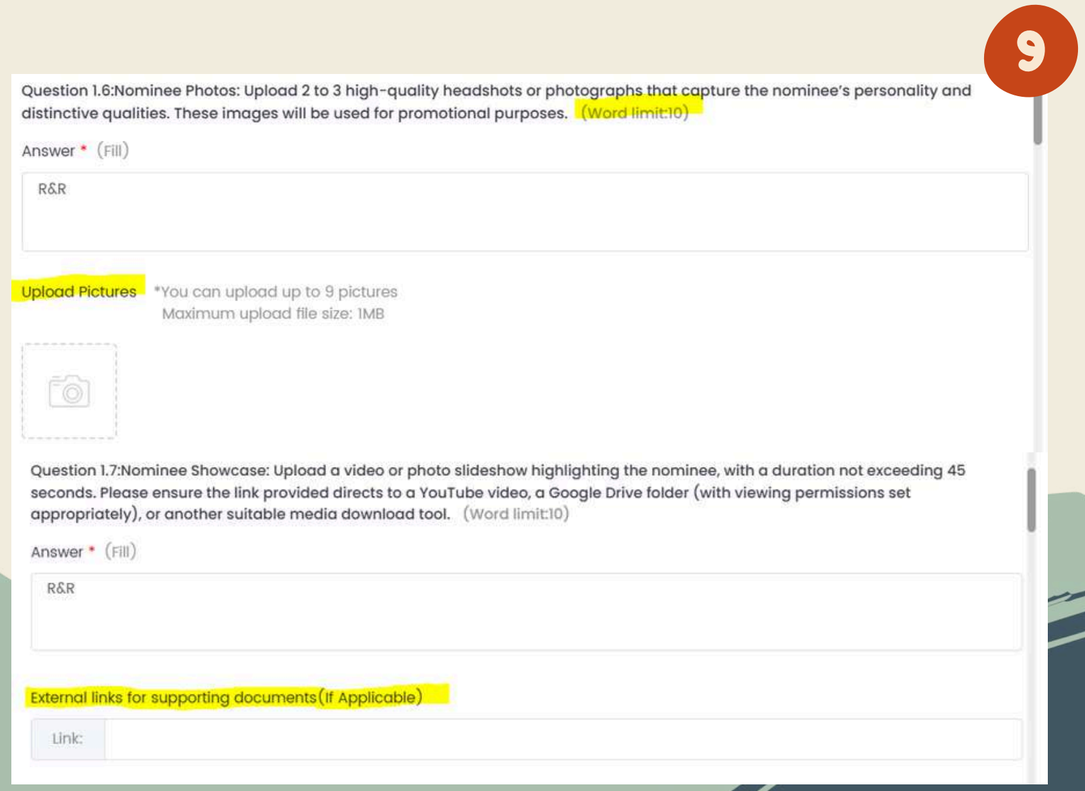
Submission in JVC System

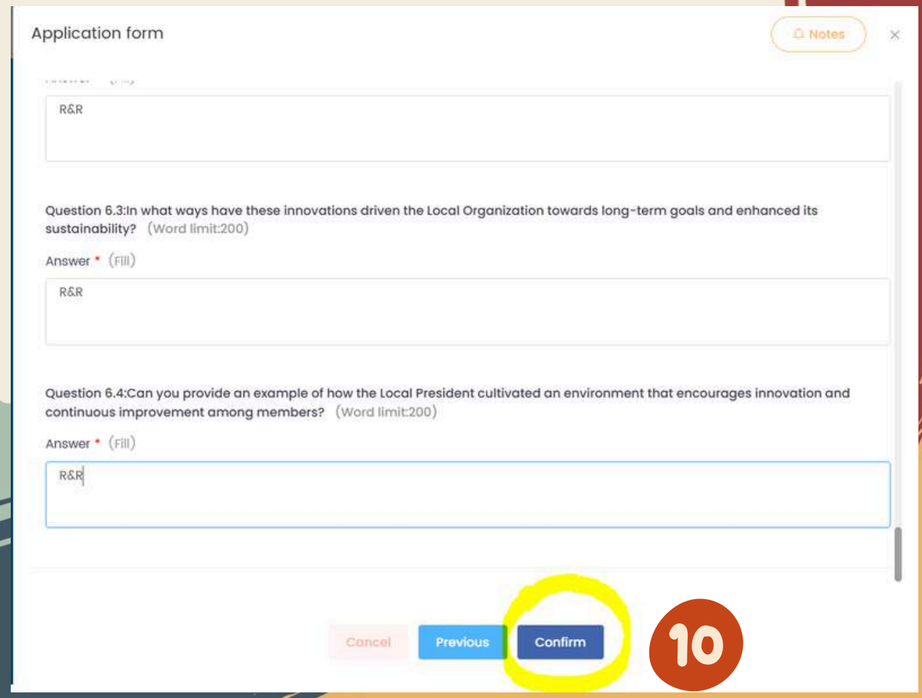
Deadline:

AUG 31 2025

9 Answer the questions, Upload photos, Create video link*

10 Click “Confirm”





Bidbook Submission

JCIHK NC Awards

JCI Awards

Submission in JVC System

Requirement of Video

Length	Min: 30s Max: 45s
Naming Protocol	"Award Entry Name_Chapter Name_JCIHK" e.g. "We Are Leaders_JCI Hong Kong, China_JCIHK"

Submission Method

- For confidentiality reasons, please upload all videos in the Google Drive separately created for respective LOMs, also before JCIHK NC bidbook submission deadline (**31 Aug 2025, 17:00**).
- Timestamp of videos uploaded in google drive will be recorded.
- **NO CHANGE is allowed after the deadline.**
- Award entries with no photos and video will be disqualified.

Deadline:



Bidbook Submission

JCIHK NC Awards

JCI Awards

Submission in JVC System

Create video link

步驟:

改video個名去以下format:
Award Entry_Chapter Name_JCIHK
e.g. Best XX Project_JCI Hong Kong, China_ JCIHK

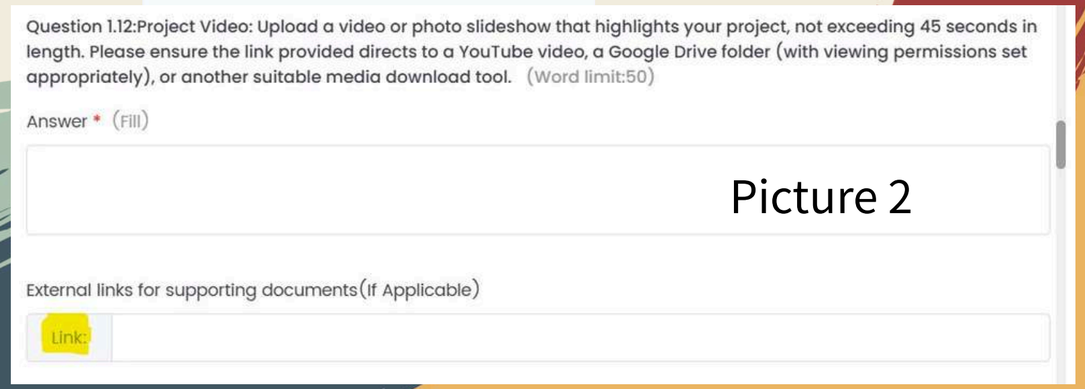
Upload video去folder入面
(記得留意submit時間~)

Right click個file ➡️ 共用 ➡️ 複製連結
(See Picture 1)

將條link paste落JVC Award Entry Section 1.12 "External links for supporting documents" (See Picture 2)



Picture 1



Picture 2

Deadline:

AUG 31 2025

Bidbook Submission

JCIHK NC Awards

JCI Awards

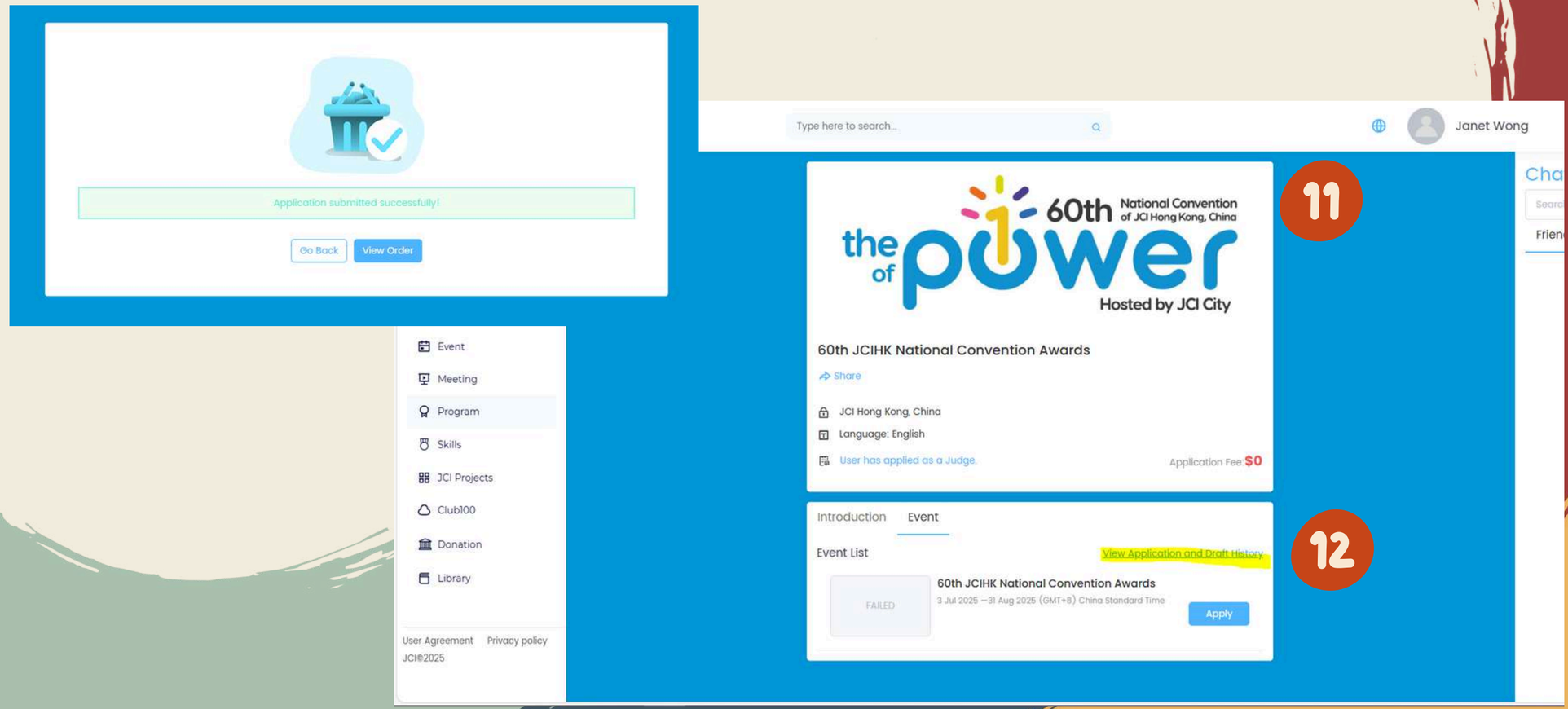
Submission in JVC System

Deadline:

AUG 31 2025

11 Go back to the Event page

12 Click “View Application and Draft History”



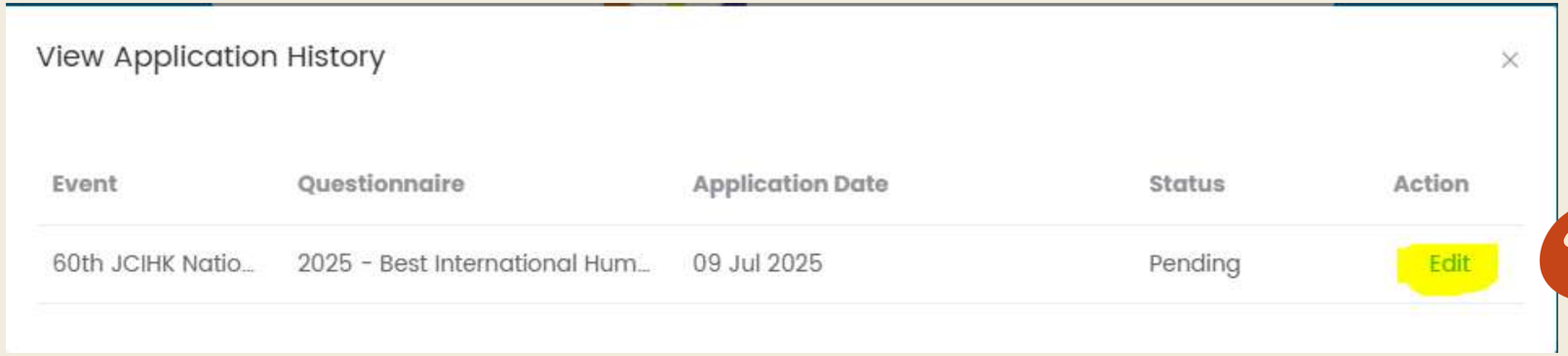
JCI Awards

Submission in JVC System

Deadline:



13 Click “Edit”



14 When completed, the entry needs to be approved by LOM President

Bidbook Submission

JCIHK NC Awards

JCI Awards

Submission of Hard Copy

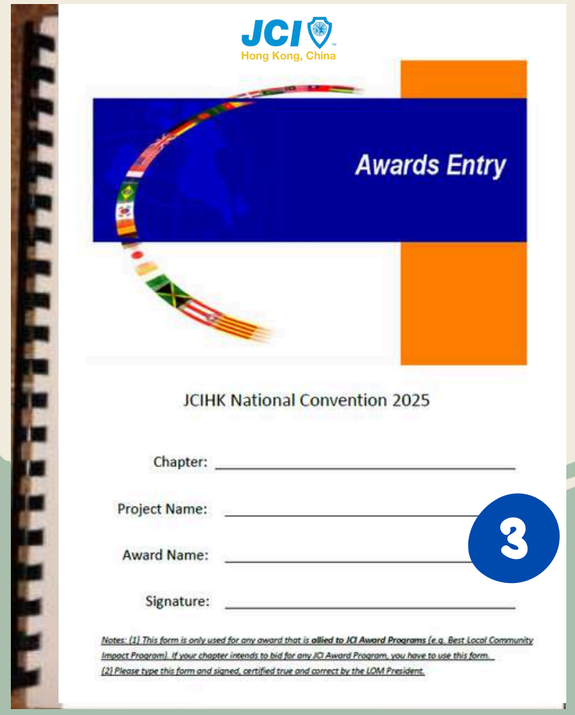
1. Use cover page provided by JCIHK
2. Use spiral bind
3. President’ s signature on the cover page
4. Fill in all the answers in JVC, copy to Word file and convert to PDF
5. Maximum **NINE** A4-size pictures @ **Question** when required

Deadline:

AUG 31 2025

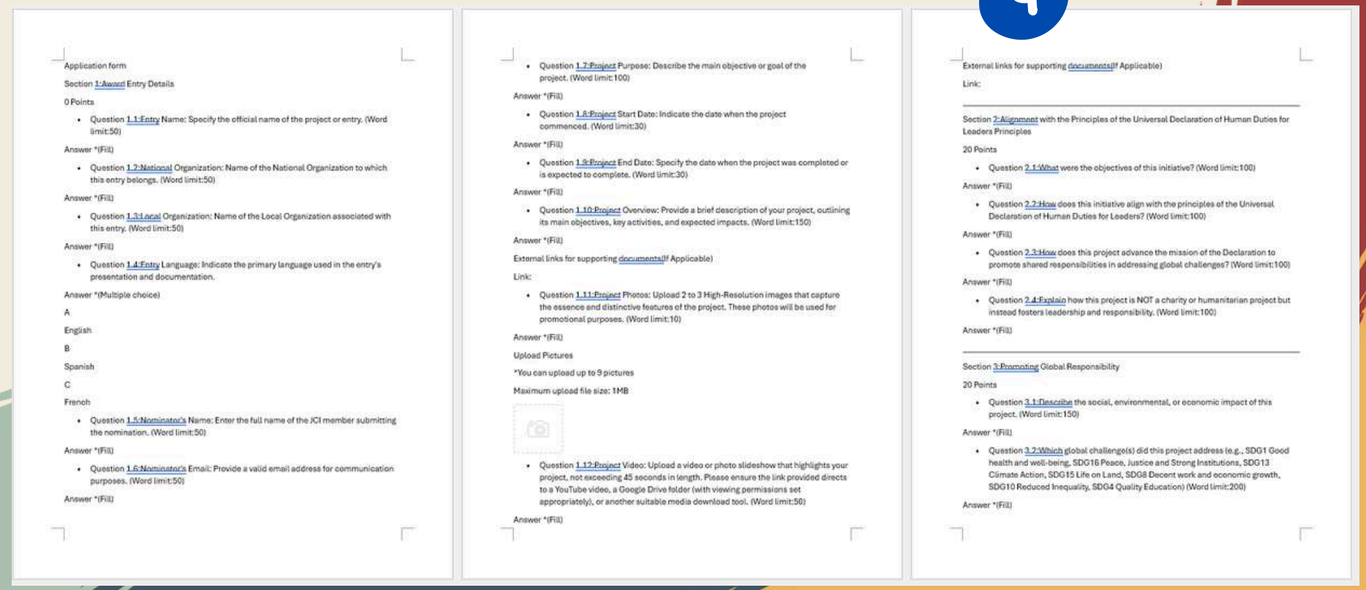
1

2



3

4



Bidbook Submission

JCIHK NC Awards

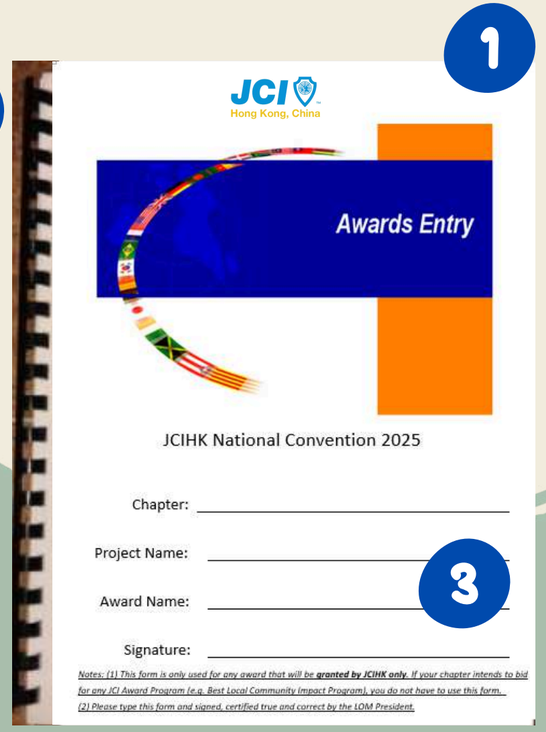
JCIHK Awards

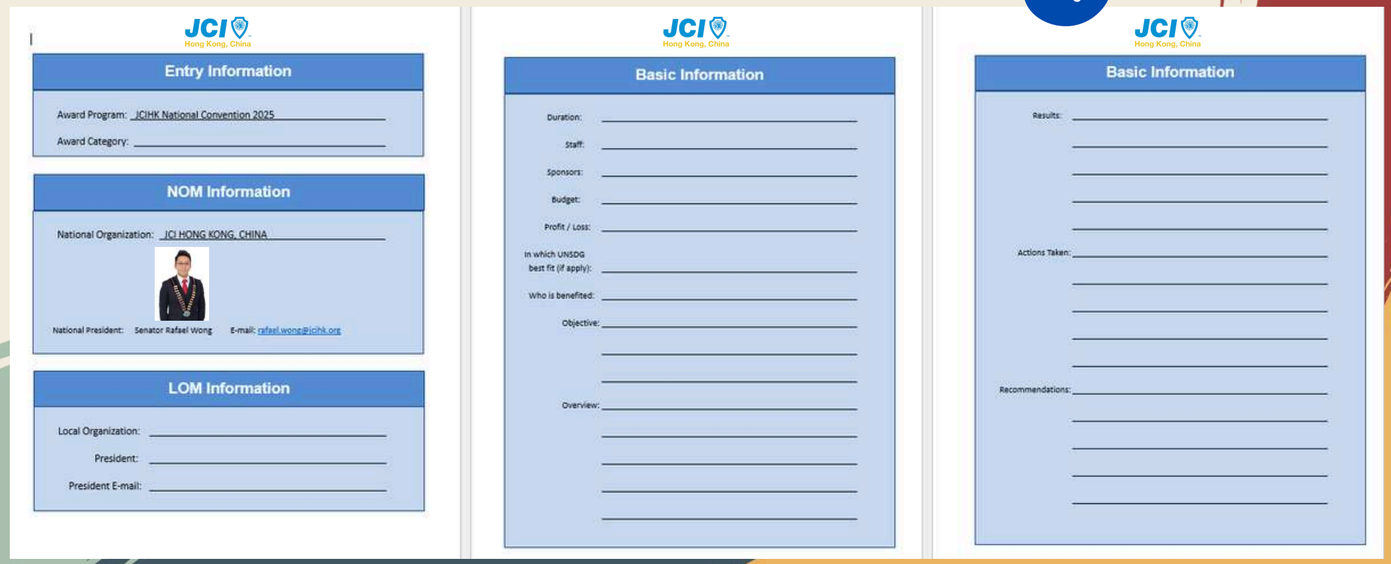
Submission of Hard Copy

1. Use cover page provided by JCIHK
2. Use spiral bind
3. President’ s signature on the cover page
4. Fill in the Entry Info, LOM Info, Basic Info provided by JCIHK
5. **Unlimited words** + Maximum **FOUR** A4-size pictures @ **Section**

Deadline:

AUG 31 2025





Bidbook Submission

JCIHK NC Awards

JCI Awards

JCIHK Awards

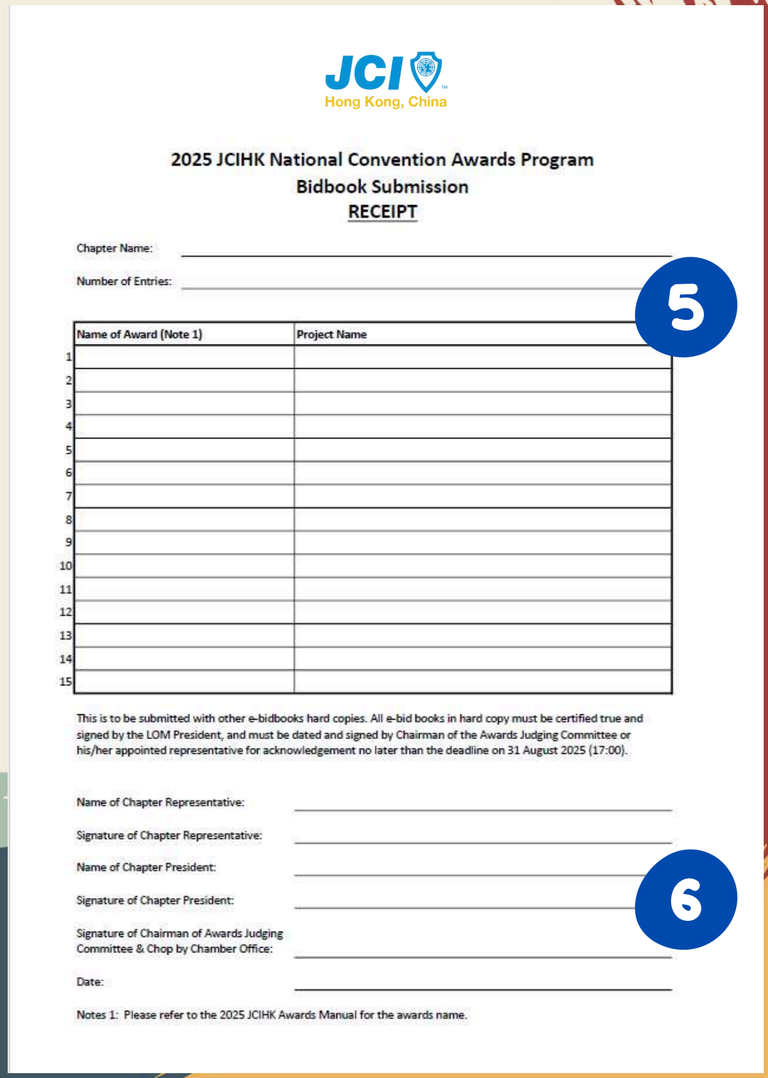
Submission of Hard Copy

Deadline:



5 Each chapter must submit “Bidbook Submission Receipt”, and fill in all Award names and Project names that Chapter submitted finally.

6 All bidbooks in hardcopy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee (i.e. NRRD) or his/her appointed representative for acknowledgement no later than the deadline.



JCI Hong Kong, China

2025 JCIHK National Convention Awards Program
Bidbook Submission
RECEIPT

Chapter Name: _____

Number of Entries: _____

5

	Name of Award (Note 1)	Project Name
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		

This is to be submitted with other e-bidbooks hard copies. All e-bid books in hard copy must be certified true and signed by the LOM President, and must be dated and signed by Chairman of the Awards Judging Committee or his/her appointed representative for acknowledgement no later than the deadline on 31 August 2025 (17:00).

Name of Chapter Representative: _____

Signature of Chapter Representative: _____

Name of Chapter President: _____

Signature of Chapter President: _____

6

Signature of Chairman of Awards Judging Committee & Chop by Chamber Office: _____

Date: _____

Notes 1: Please refer to the 2025 JCIHK Awards Manual for the awards name.

Bidbook Submission

JCIHK NC Awards

JCI Awards

Submission of Soft Copy

1. Use the cover template in Word format
2. Each e-bidbook must be uploaded to the JVC platform (jvc.jci.cc) and approved by LOM President
3. Copy and paste the approved electronic entry generated by JCI award system into the Word document
4. Combine all (Cover + JVC Bidbook Questions & Answers in a Word document + Pictures) into one PDF file
5. Save the (i) PDF file and (ii) mandatory video in memory stick

Deadline:



Bidbook Submission

JCIHK NC Awards

JCIHK Awards

Submission of Soft Copy

1. Use the cover template in Word format
2. Answer the questions in a Word document
3. Combine all (Cover + Questions & Answers in a Word document + Pictures) into one PDF file
4. Save the PDF file and in memory stick

Deadline:



Bidbook Submission

JCIHK NC Awards

General Violations

(PENALTY POINT DEDUCTIONS: Maximum 20 points)

- Inadequate use/ inadvertent mistakes/ missing information on any bidbook cover and/or in Basic Information and/or in other sections (**1 point will be deducted from EACH entry**)
- Late submission of pre-entry information (**5 points will be deducted from EACH concerned entry**)
- Failure to appoint at least one award judge if the LOM wants to submit any award entries. (**3 points will be deducted from ALL entries of LOM**)
- Late submission or approval in JVC of judge nominations or subsequent substitution (also subject to the National Board of Directors' approval). (**1 point will be deducted from ALL entries of the LOM**).

Bidbook Submission

JCIHK NC Awards

General Violations

(PENALTY POINT DEDUCTIONS: Maximum 20 points)

- Any of the nominated judges do not join on time at the Awards Judge Briefing Session.
  (**1 point will be deducted from ALL entries of LOM**)
- Any of the nominated judges do not report on time on Awards Judging Day.
  (**3 points will be deducted from ALL entries of the LOM**)
- Late submission of award entry (including hardcopy, softcopy in USB and JVC approval by LOM President).
  (**5 points will be deducted from EACH late submitted entry**)
- For JCI Awards, maximum NINE A4 size picture/ photo collage/ posters (< 2MB) can be uploaded to the particular question requested in JVC. Any additional pictures will not be counted. For JCIHK awards, purely "words" (in black font color) page can be used with no limitation on words. However, if any pictures/ photos/ charts/ SmartArt/ icons are added to the "words" page, it will be counted as picture page.
  (**3 points will be deducted from EACH entry**)

Bidbook Submission

General Violations

(PENALTY POINT DEDUCTIONS: Maximum 20 points)

The submitted hardcopy must follow the below requirements (if any of the below requirements are violated, **2 points will be deducted from EACH entry**):

- A4 size prints in portrait orientation (only the maximum NINE pictures for JCI Awards / maximum FOUR pictures for JCIHK Awards can be in either portrait or landscape orientation); and
- JCIHK’ s cover page with LOM President’ s signature. The award entry name shall be the same as the one stated in the pre-entry form; and
- For JCI Awards, use word file that copied all questions and answer with photos (if necessary) in JVC system. Any additional cover (such as front and back cover), or manual amendment in formatting, which is different from the JVC system will not be accepted; For JCIHK Awards, use Basic Information page provided by JCIHK after the cover page; and
- Use spiral bind.

Important Dates

JCIHK NC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

28 Aug 2025

Awards Judge Briefing Day

31 Aug 2025 17:00

Bidbook Submission

7 Sep 2025

Awards Judging Day

28 Sep 2025

60th National Convention Awards Presentation Ceremony

Awards Judging Day

JCIHK NC Awards



Date: 7 September 2025 (Sun)
Time: 9am
Venue: JCIHK Chamber Office



All approved judges must attend BOTH **Judges Briefing Session (28 Aug 2025)** and **Awards Judging Day (7 Sep 2025)**. Failure to attend on time will result in penalty to all entries.

Important Dates

JCIHK NC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

28 Aug 2025

Awards Judge Briefing Day

31 Aug 2025 17:00

Bidbook Submission

7 Sep 2025

Awards Judging Day

28 Sep 2025

60th National Convention Awards Presentation Ceremony

60th National Convention
Awards Presentation Ceremony

JCIHK NC Awards



Date: 28 September 2025 (Sun)
Time: Evening
Venue: Hopewell Hotel, Wanchai

60th National Convention of JCI Hong Kong, China
the power of
Hosted by JCI City

Content

(1) JCIHK NC Awards

(2) World Congress Awards

Important Dates

JCI WC Awards

14 Aug 2025 23:59

- **Awards Pre-entry Form**
- **Judge Nomination Form**

14 Sep 2025 23:59

Bidbook Submission

Oct 2025

Awards Judging Period

4 - 8 Nov 2025

JCI World Congress

Awards Pre-entry Form

JCI WC Awards

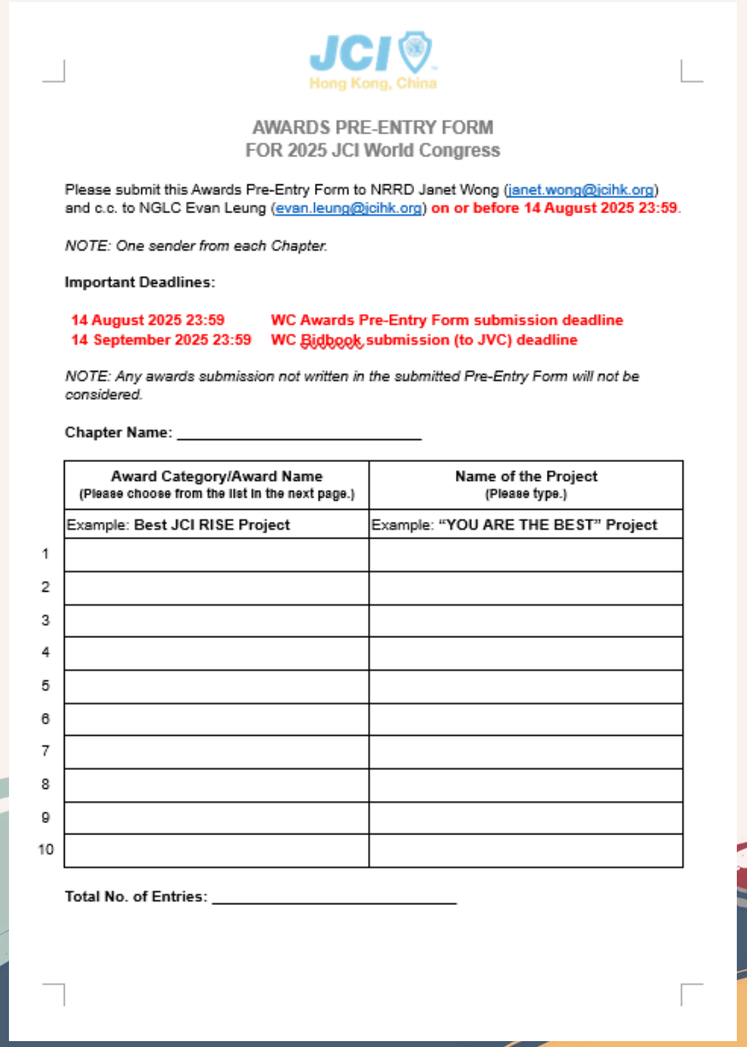


Submission Method

- All entries (individuals or LOMs) should be reported to and consolidated in the Pre-Entry Form.
- Each LOM should submit the Pre-Entry Form **by email** to NRRD Janet Wong (janet.wong@jcihk.org) and copy (c.c.) NGLC Evan Leung (evan.leung@jcihk.org)
- One sender from each chapter



Note: Any award submission which are not included in the Awards Pre-Entry Form submitted will NOT be considered.



JCI Hong Kong, China

AWARDS PRE-ENTRY FORM
FOR 2025 JCI World Congress

Please submit this Awards Pre-Entry Form to NRRD Janet Wong (janet.wong@jcihk.org) and c.c. to NGLC Evan Leung (evan.leung@jcihk.org) **on or before 14 August 2025 23:59.**

NOTE: One sender from each Chapter.

Important Deadlines:

14 August 2025 23:59 WC Awards Pre-Entry Form submission deadline
14 September 2025 23:59 WC Bidbook submission (to JVC) deadline

NOTE: Any awards submission not written in the submitted Pre-Entry Form will not be considered.

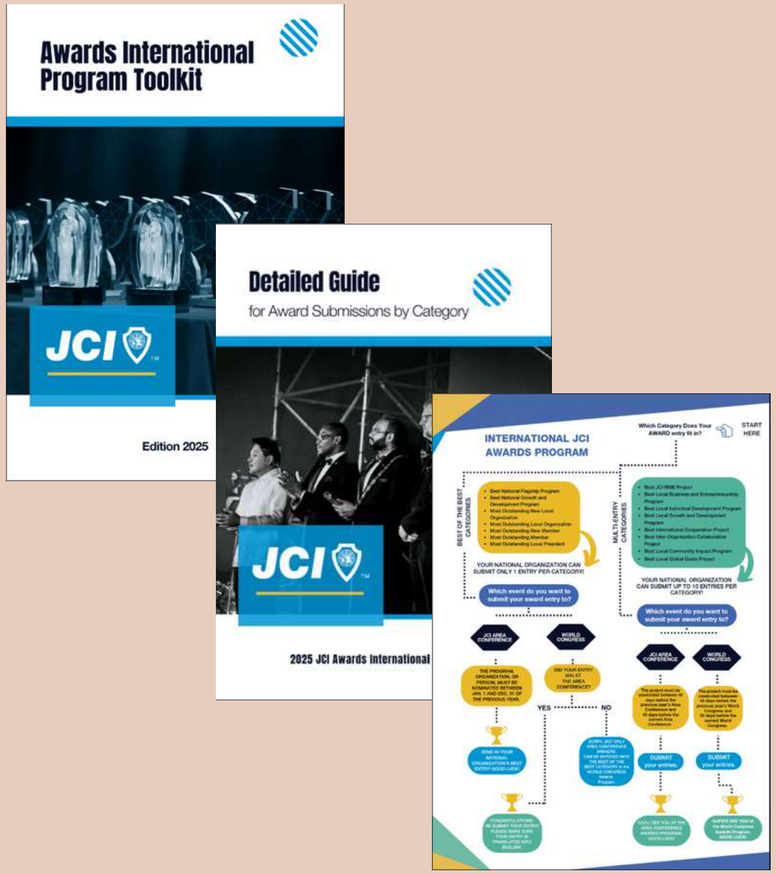
Chapter Name: _____

	Award Category/Award Name (Please choose from the list in the next page.)	Name of the Project (Please type.)
	Example: **Best JCI RISE Project**	Example: **"YOU ARE THE BEST" Project**
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

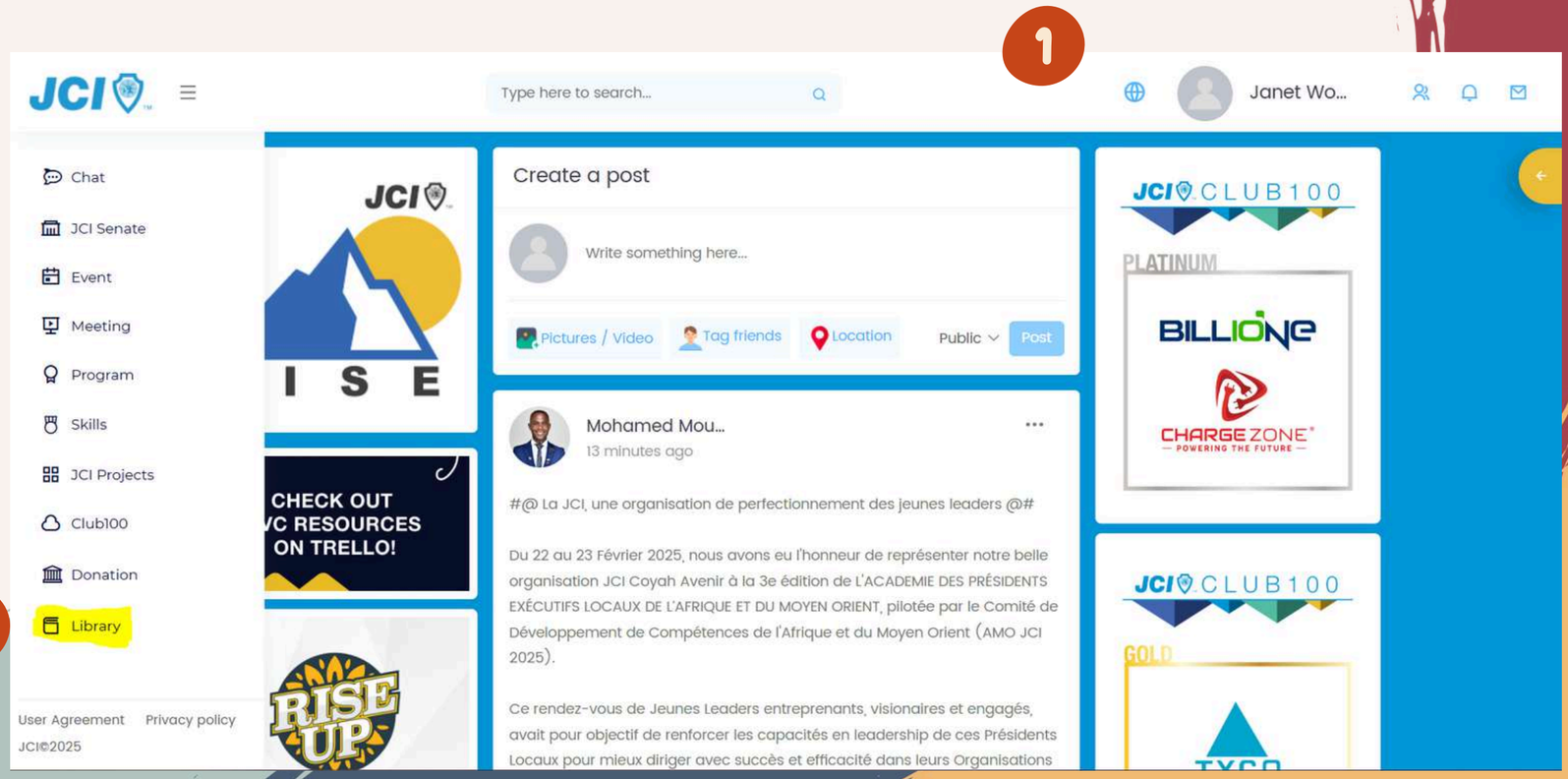
Total No. of Entries: _____

JCI Awards Manual, Rules and Guideline

JCI WC Awards

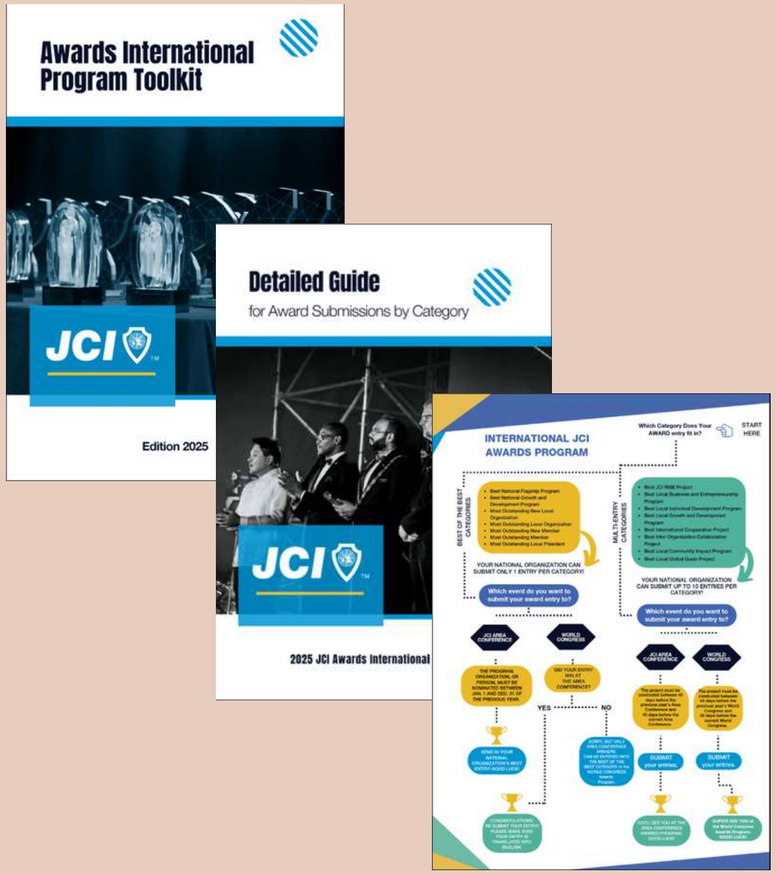


1. Go to JVC website (https://jci.cc/web/#/newsfeeds)
2. Go to “Library”

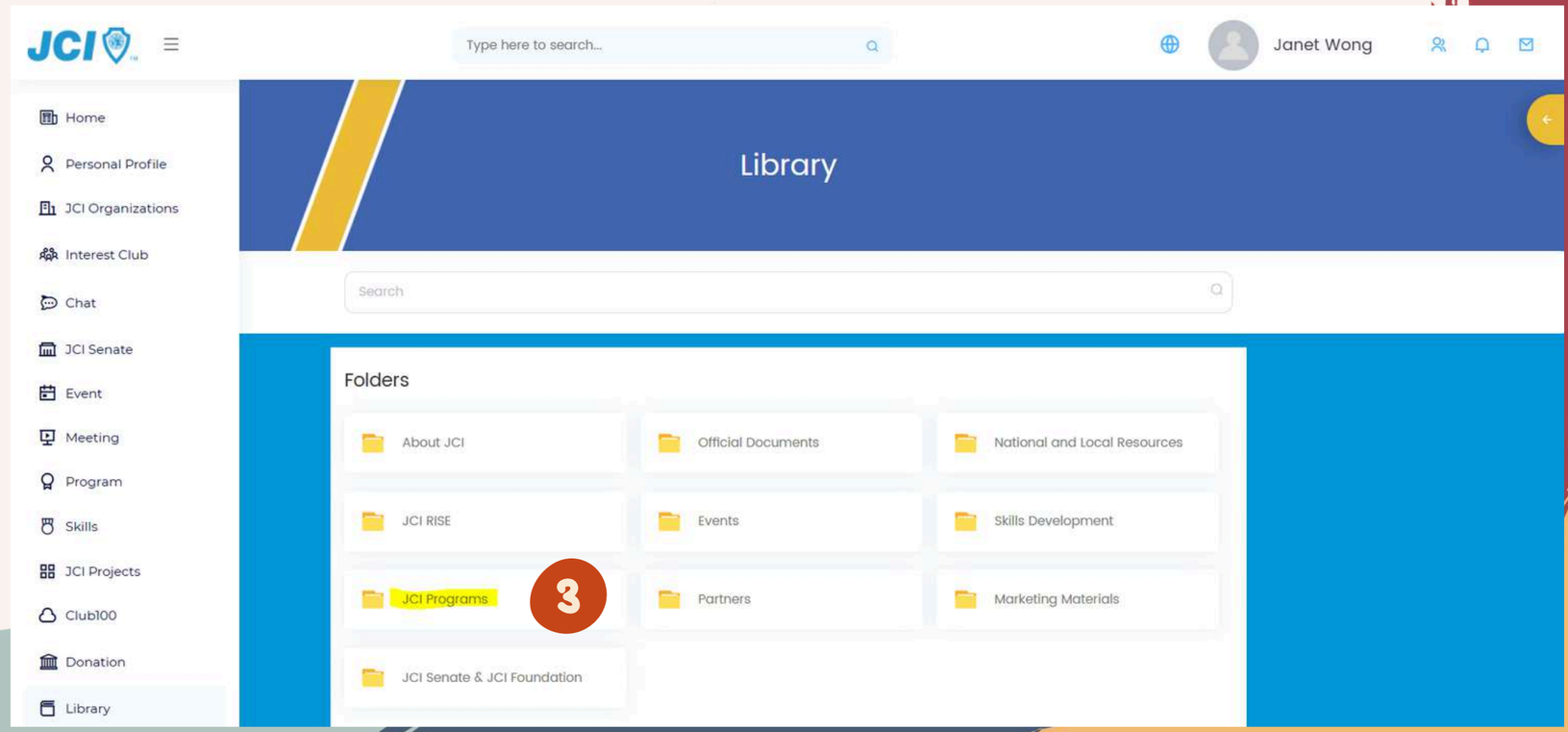


JCI Awards Manual, Rules and Guideline

JCI WC Awards

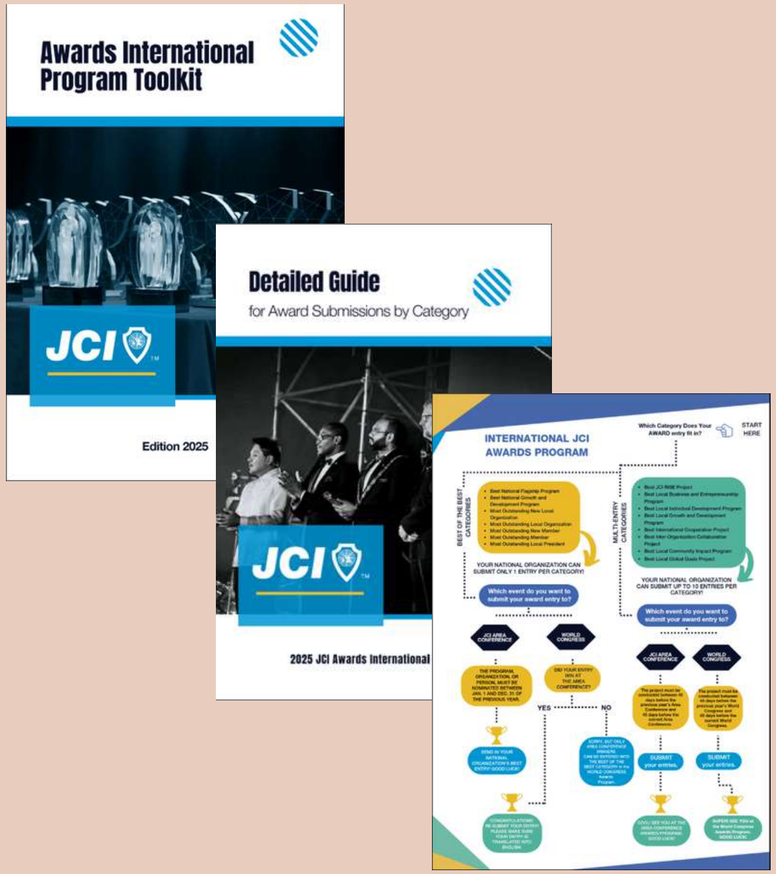


3 Go to “JCI Programs”

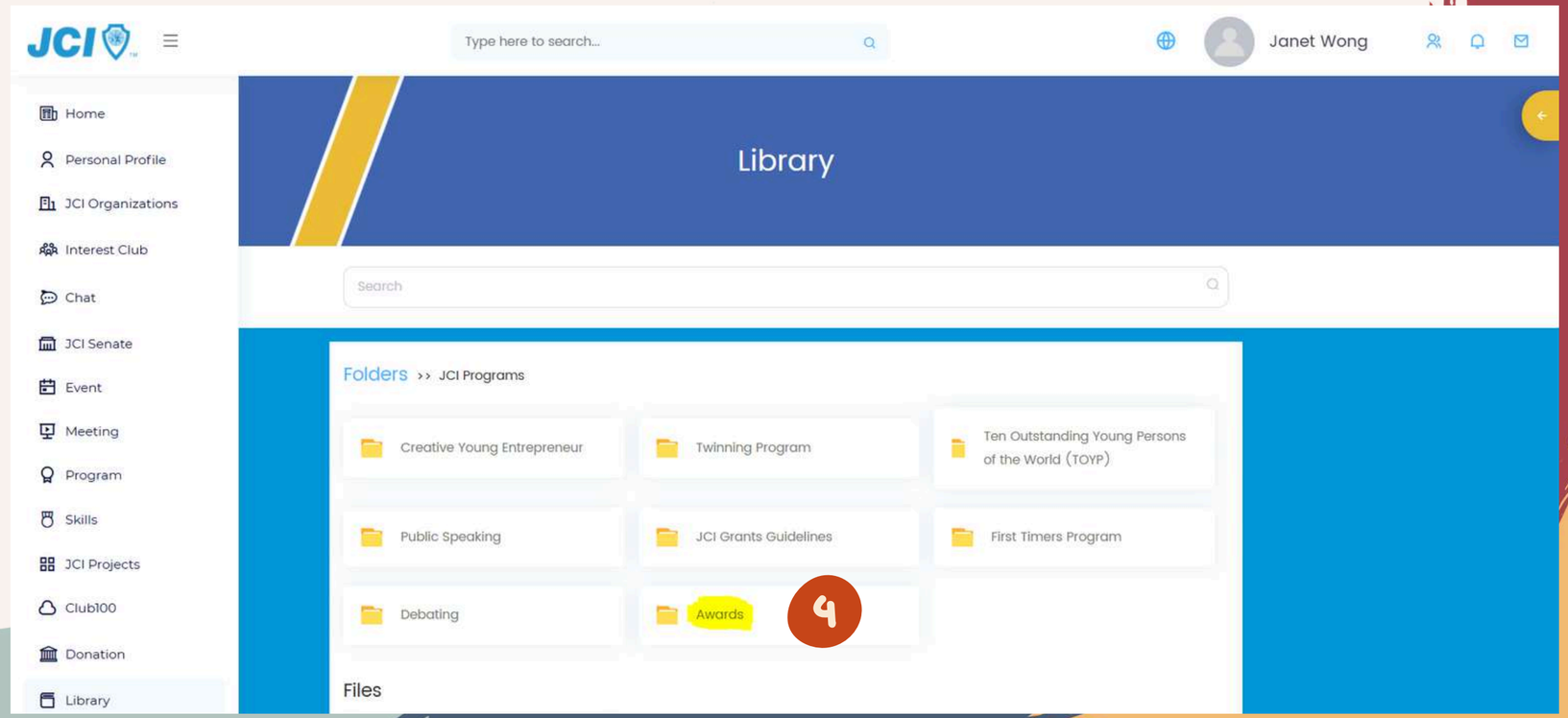


JCI Awards Manual, Rules and Guideline

JCI WC Awards



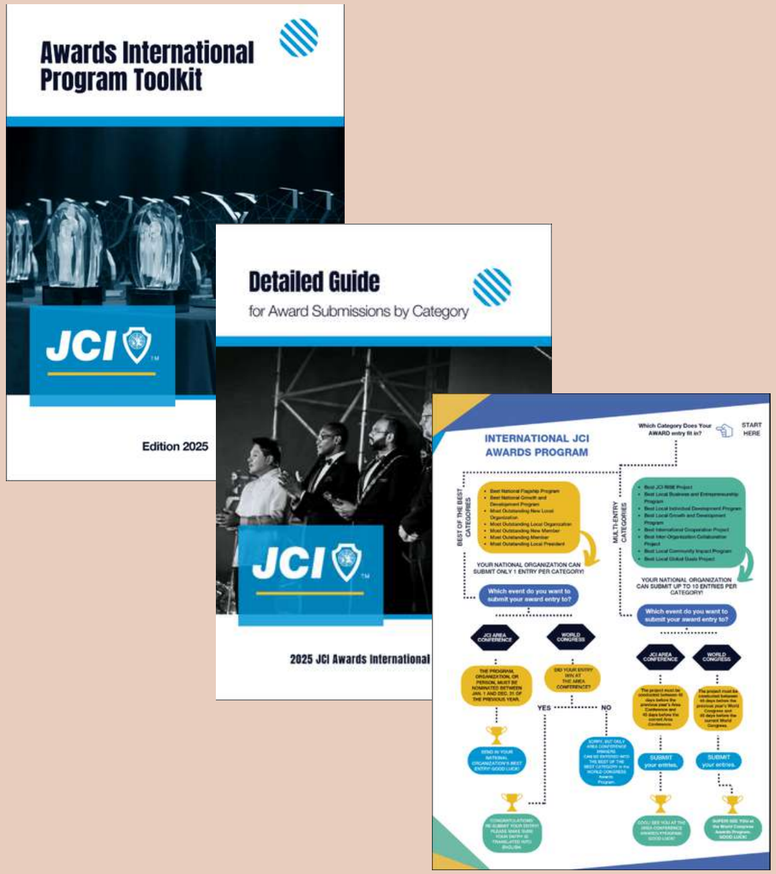
9 Go to “Awards”

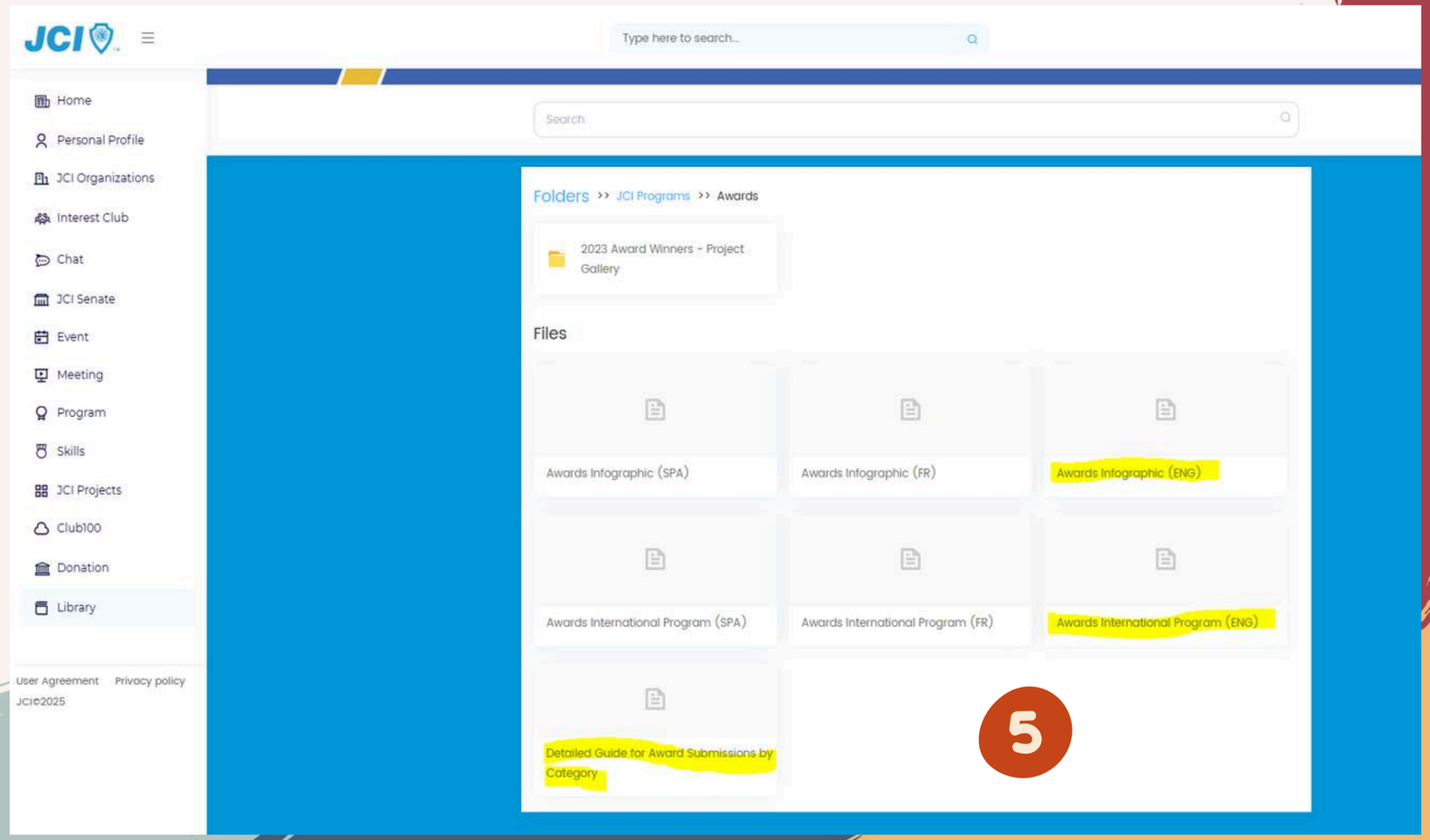


JCI Awards Manual, Rules and Guideline

JCI WC Awards

5 JCI Awards Manual, Rules and Guideline





Awards Categories

JCI WC Awards

Best of the Best Categories

- Best National Flagship Program
- Best National Growth and Development Program
- Most Outstanding New Local Organization
- Most Outstanding Local Organization
- Most Outstanding New Member
- Most Outstanding Member
- Most Outstanding Local President

National Organizations may submit only one award entry during the JCI Area Conference Award Program. The four (4) Area Conference Award Winners will be the only eligible entries for the World Congress Award Program.

Multi-Entry Categories

- Best JCI RISE Project
- Best Local Business and Entrepreneurship Program
- Best Local Individual Development Program
- Best Local Growth and Development Program
- Best International Cooperation Project
- Best Inter-Organization Collaboration Project
- Best Local Community Impact Program
- Best Local Global Goals Project



National Organizations may submit more than one award entry per category, with a maximum of 10 entries per category.

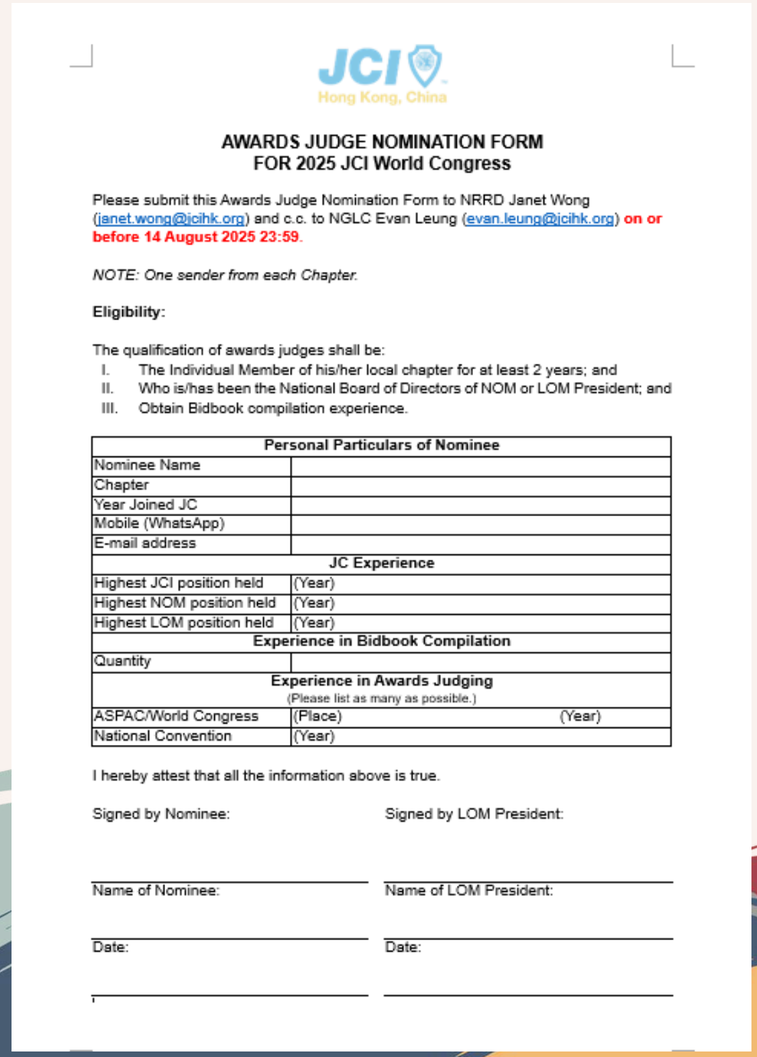
Judge Nomination Form

JCI WC Awards



Submission Method

- The Judge Nomination Form should be signed by the LOM President.
- Each LOM should submit the Judge Nomination Form **by email** to NRRD Janet Wong (janet.wong@jcihk.org) and copy (c.c.) NGLC Evan Leung (evan.leung@jcihk.org)
- One sender from each chapter



JCI Hong Kong, China

AWARDS JUDGE NOMINATION FORM
FOR 2025 JCI World Congress

Please submit this Awards Judge Nomination Form to NRRD Janet Wong (janet.wong@jcihk.org) and c.c. to NGLC Evan Leung (evan.leung@jcihk.org) **on or before 14 August 2025 23:59**.

NOTE: One sender from each Chapter.

Eligibility:

The qualification of awards judges shall be:

I. The Individual Member of his/her local chapter for at least 2 years; and
II. Who is/has been the National Board of Directors of NOM or LOM President; and
III. Obtain Bidbook compilation experience.

Personal Particulars of Nominee		
Nominee Name		
Chapter		
Year Joined JC		
Mobile (WhatsApp)		
E-mail address		
JC Experience		
Highest JCI position held	(Year)	
Highest NOM position held	(Year)	
Highest LOM position held	(Year)	
Experience in Bidbook Compilation		
Quantity		
Experience in Awards Judging (Please list as many as possible.)		
ASPAC/World Congress	(Place)	(Year)
National Convention	(Year)	

I hereby attest that all the information above is true.

Signed by Nominee: Signed by LOM President:

Name of Nominee: Name of LOM President:

Date: Date:

Awards Judges Criteria

Qualifications of the Awards Judges:

1. Individual Member of his/her local chapter for **at least 2 years**; and
2. Who is/has been the **National Board of Directors of NOM** or **LOM President**; and
3. Obtained Bidbook compilation experience.

* **Maximum 6** judges will be selected by JCIHK.
* National President has the final rights to appoint the qualified awards judges to 2025 JCI WC.

Important Dates

JCI WC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

14 Sep 2025 23:59

Bidbook Submission

Oct 2025

Awards Judging Period

4 - 8 Nov 2025

JCI World Congress

Bidbook Submission

JCI WC Awards

Award Time Frame

Multi Entry Award

SEP 14 2024 --- SEP 18 2025

Best of the Best Award

JAN 1 2025 --- DEC 31 2025

Submission in JVC

AUG 21 2025 --- SEP 14 2025

Awards Pre-entry Form
Awards Judge Nomination Form

AUG 14 2025

Important Dates

JCI WC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

14 Sep 2025 23:59

Bidbook Submission

Oct 2025

Awards Judging Period

4 - 8 Nov 2025

JCI World Congress

Important Dates

JCI WC Awards

14 Aug 2025 23:59

- Awards Pre-entry Form
- Judge Nomination Form

14 Sep 2025 23:59

Bidbook Submission

Oct 2025

Awards Judging Period

4 - 8 Nov 2025

JCI World Congress

JCI World Congress

JCIHK NC Awards



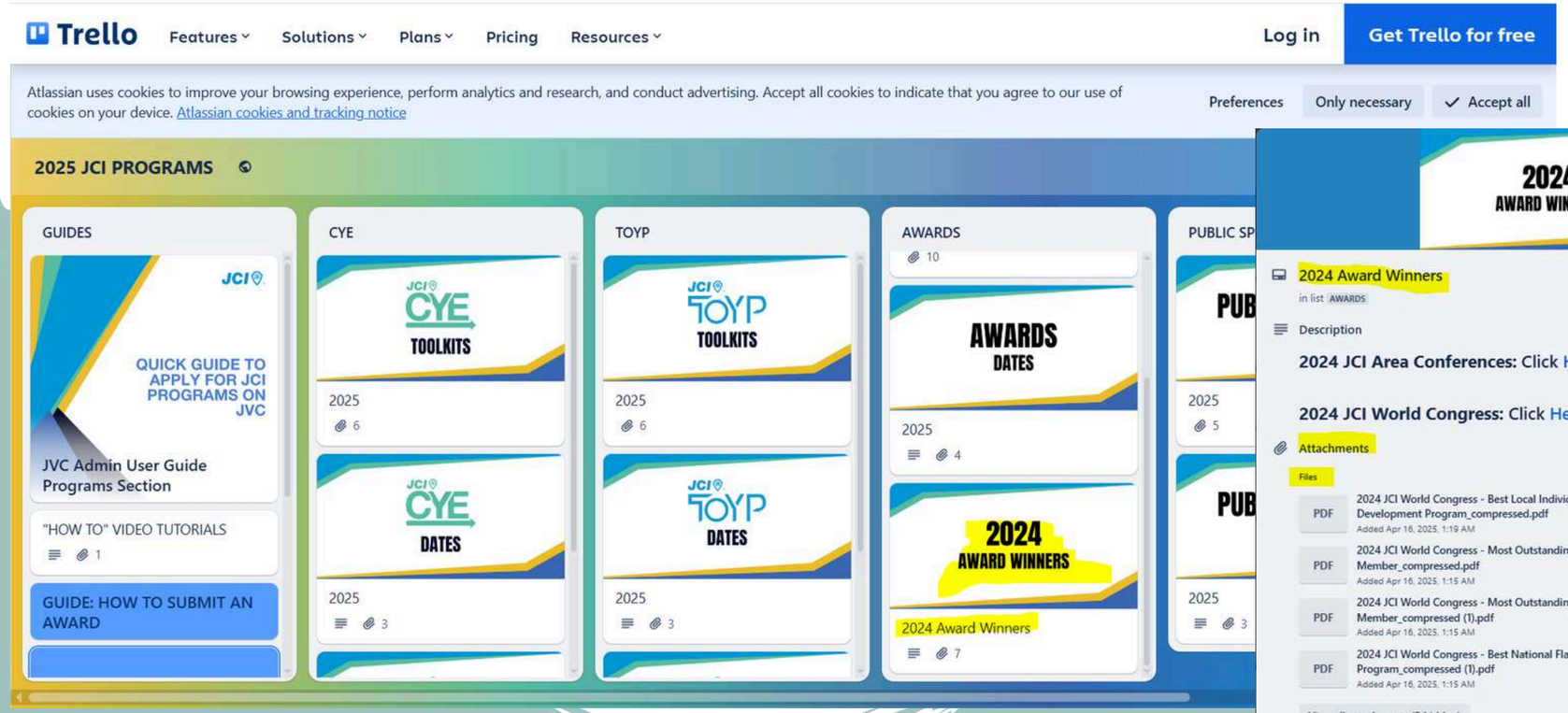
Date: 4-8 November 2025

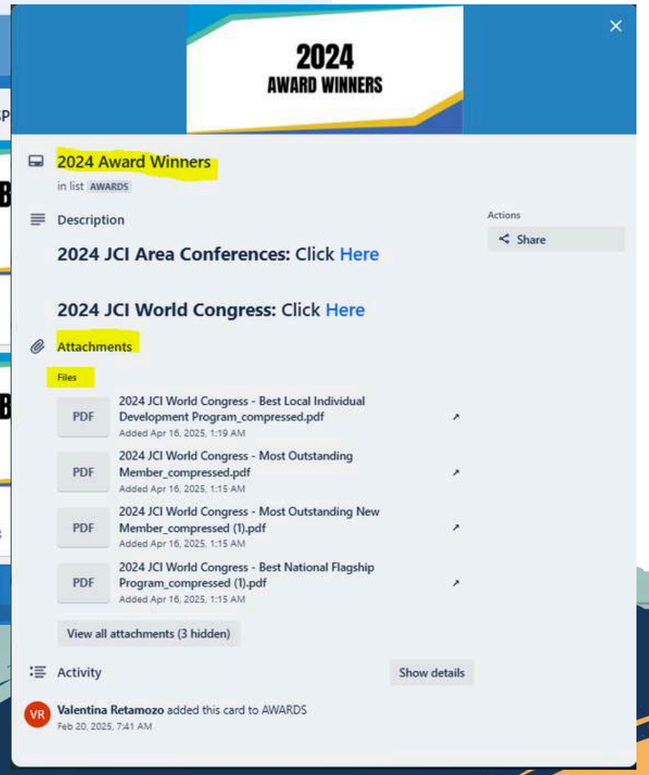
Venue: Tunis, Tunisia

JCI 2025
WORLD CONGRESS
TUNIS - TUNISIA

Resources - 2024 Award Winners

Trello (https://trello.com/c/RHqbD5ZQ)

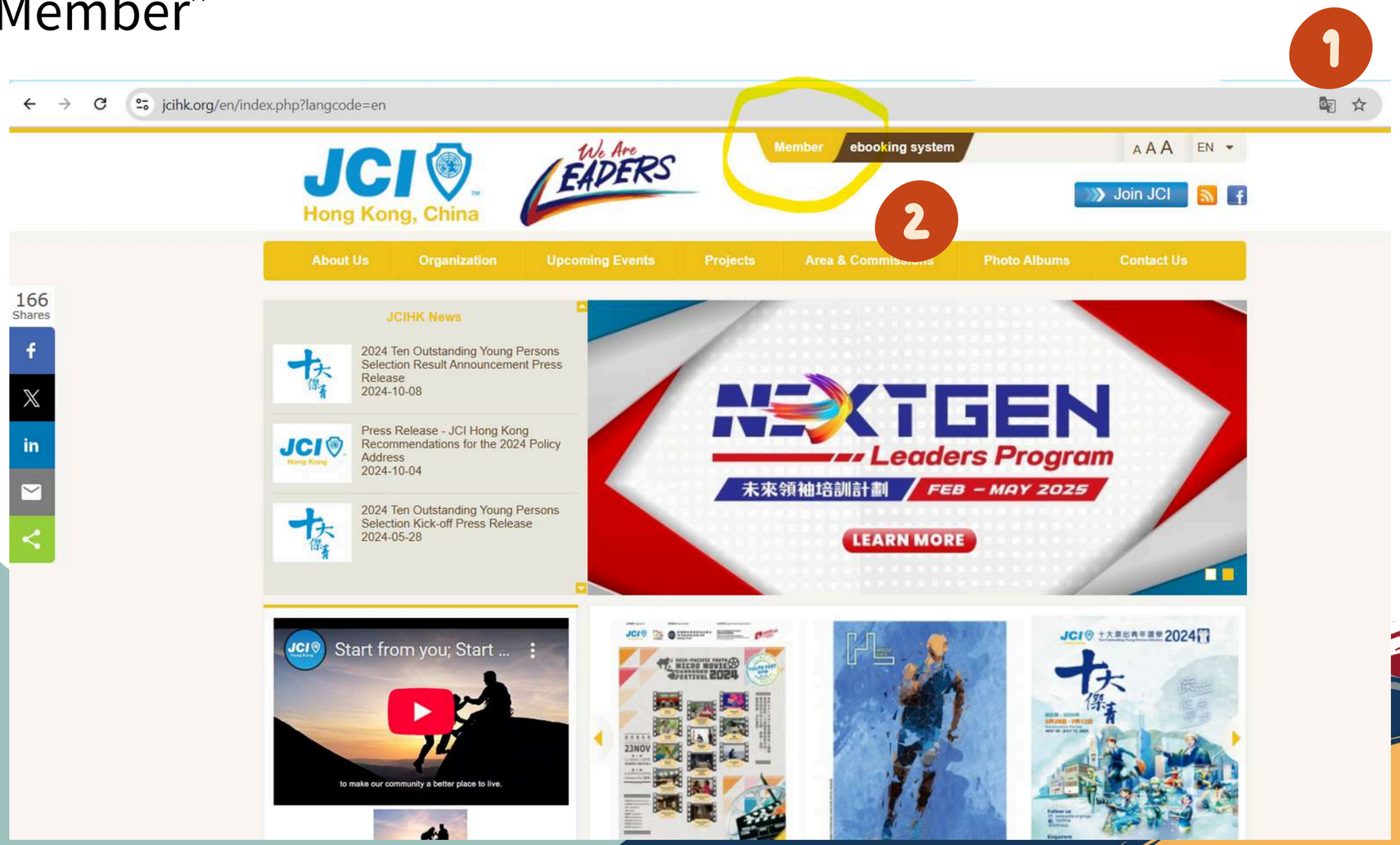






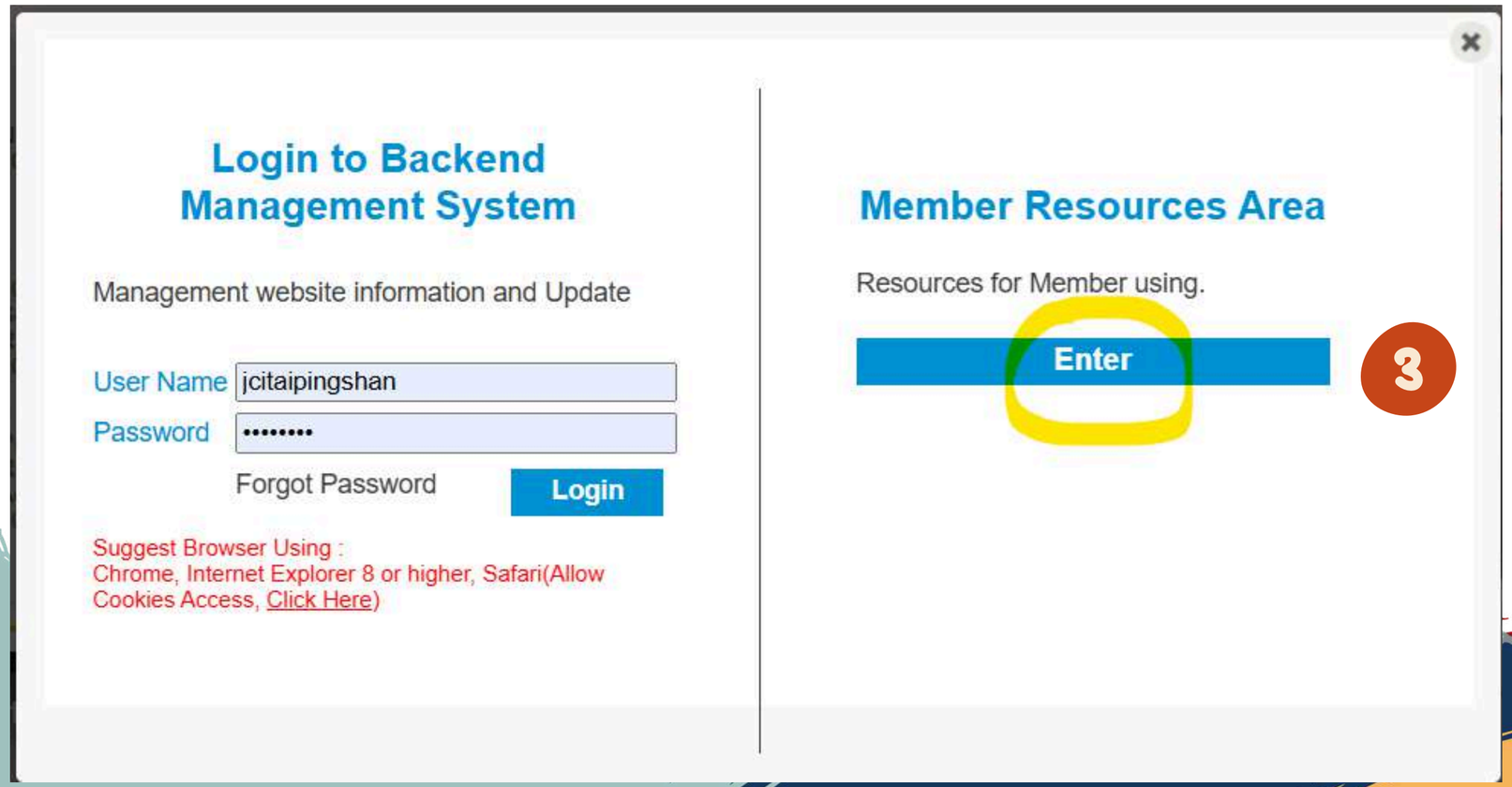
Resources - PPT of Previous Bidbook Seminar

1. Go to JCIHK website (https://www.jcihk.org/en/index.php?langcode=en)
2. Click “Member”



Resources - PPT of Previous Bidbook Seminar

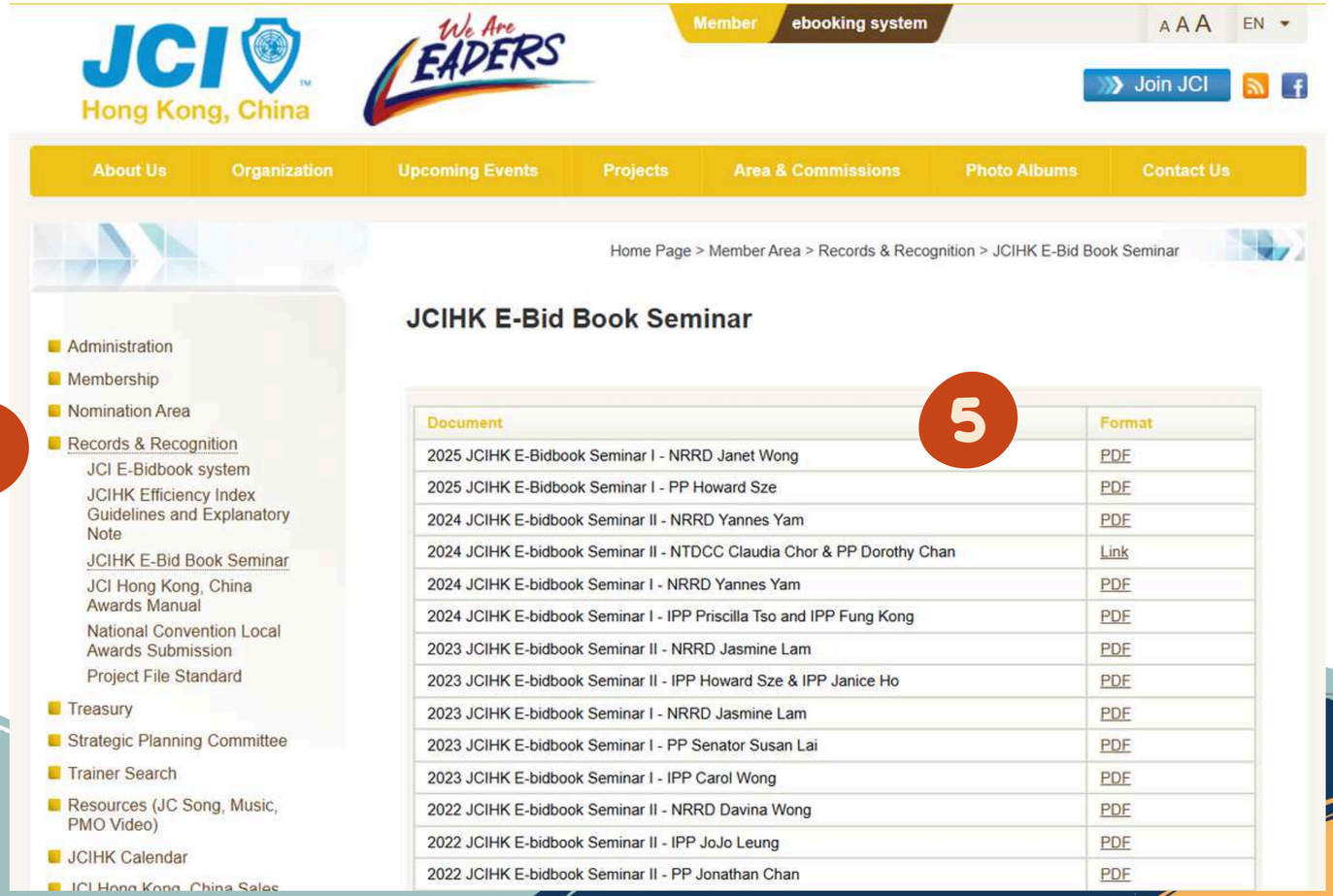
3 Click “Enter”



Resources - PPT of Previous Bidbook Seminar

4 Go to “Records and Recognition”

5 Click “JCIHK E-Bid Book Seminar”



Enquires

2025 National Records & Recognition Team

Evan Leung
NGLC



9821 8845
evan.leung@jcihk.org

Janet Wong
NRRD



9821 6230
janet.wong@jcihk.org

Charles Lo
NRRO



6365 0617
charles.lo@jcihk.org

Fiona Lam
NRRO



9838 8738
fiona.lam@jcihk.org

Calvin Man
NRRO



6204 4250
calvin.man@jcihk.org

THANK YOU


JCI
Hong Kong, China
We Are LEADERS
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Bidbook Seminar 2025
We Are LEADERS